Jasmy Secure PC Manager

User manual

Ver. 3.2

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Contents

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What is "Jasmy Secure PC Manager"?

"Jasmy Secure PC Manager" is a website that displays a list of terminals running the "Jasmy Secure PC Agent" application and provides detailed information about each terminal. Jasmy Secure PC Agent" application.
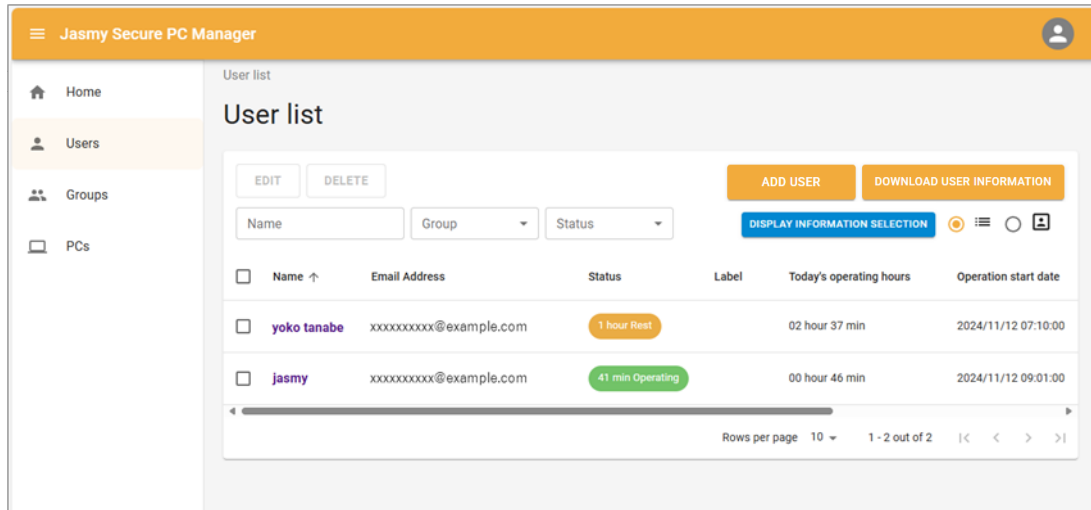
- ➢ Display of operational status, application usage history, and file access history
- ➢ Operational Information History
- ➢ Creating Groups
- ➢ Alert settings
- ➢ Issue online commands
- ➢ QR Code Issuance
- ➢ Network History
- ➢ Network/Web browsing control settings
- ➢ Reset Password

2. recommended environment

We recommend using "Jasmy Secure PC Manager" in the following environment

If you use a browser in an environment other than the recommended environment, or if you use a browser in a recommended environment but your browser settings are not compatible with the recommended environment, you may need to change the browser settings.

Please note that some of the above may not be used correctly. Please understand.

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If you have any questions or inquiries, please contact Jasmy Corporation Support Desk (https://dx.jasmy.co.jp/contact/).

Recommended OS

➢   Windows 10 and Windows 11

(web) browser

➢   Microsoft Edge and Chrome

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3. advance preparation

"Jasmy Secure PC Manager" must be prepared in advance by following these steps

1. Launch the application "Jasmy Secure PC Agent Pro

    For information on how to install and start the application, please refer to the Jasmy Secure PC Agent User Manual

    When you first launch Jasmy Secure PC Agent PRO, you will be able to enter your "User Profile" by selecting your user email address in the upper right corner of the main screen (dashboard).
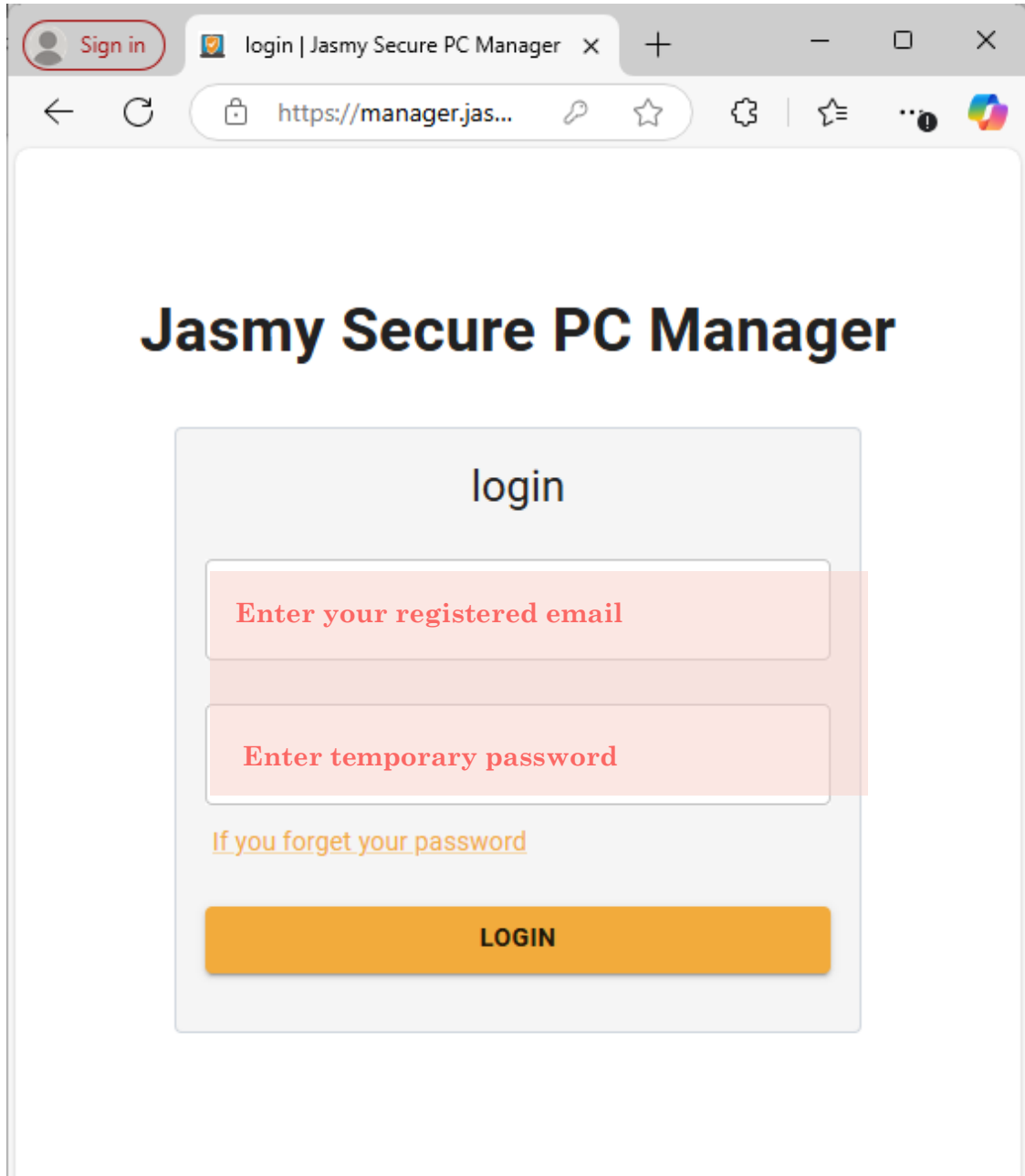
2. Select the three lines in the upper left corner of the main screen (dashboard) and select the " Manager Launch " button.

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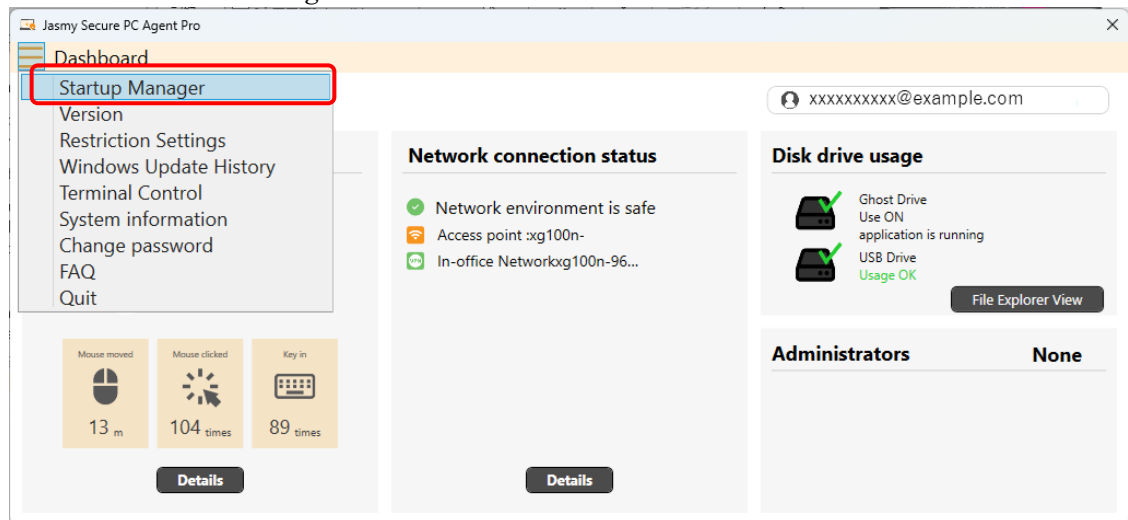
3. The " Jasmy Secure PC Manager" website opens.

Manager's email address and temporary password sent to you in advance by email (next page)

(see figure) and select the "Login" button

Caution:

Temporary passwords are valid for **30** days **after receiving an email confirming completion of temporary registration.**

Please change your temporary password and password verification before the expiration date.

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Subject: Notice of provisional manager registration completion (Jasmy Incorporated)

body (of letter)

We are Jasmy Incorporated.

Thank you for applying for Jasmy Secure PC Manager.

Thank you for your patience, we are pleased to inform you that the provisional registration has been completed.

Please read the operations manual before use.

Currently, it is in a state of provisional registration.

To complete this registration, please follow the below.

■ Your registered email address

securepc.sample.v****@****.***

■ Temporary password

qRWHarIM

*The temporary password is valid for 30.

Please change your password within the period.

You will need your registered email address and temporary password when you log in for the first time.

Please remember to keep them safely.

<Preparations for using Jasmy Secure PC Manager>

1. Install Jasmy Secure PC Agent PRO.

*For installation instructions, please refer to the email sent to you when you applied for Jasmy Secure PC Agent PRO (Subject: Notice of Download Information and Completion of Temporary Registration (Jasmy Incorporated)).

2. Launch Jasmy Secure PC Agent PRO and select the "Startup Manager" button.

3. Jasmy Secure PC Manager will launch automatically.

4. You will then be prompted to change your password on the password change screen.

Please set a new password with at least 8 characters, including a combination of letters, numbers, and symbols.

The following special characters are supported:

^ $ * . [ ] { } ( ) ? " ! @ # % & / \ , > < ' : ; | _ ~ ` = + -

* You cannot use Jasmy Secure PC Manager with a temporary password.

Please ensure to change the password before use.

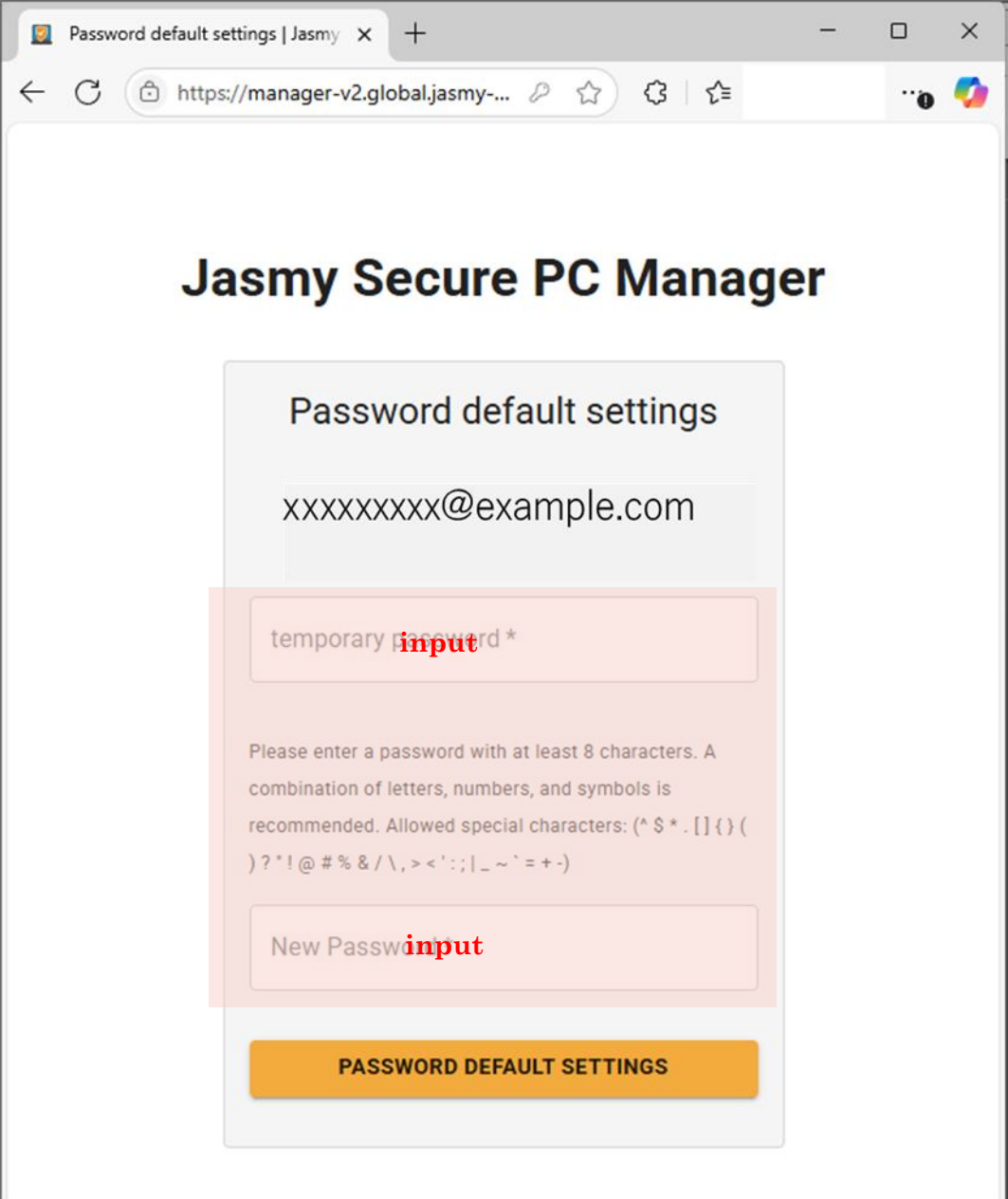This completes the preparations for using "Jasmy Secure PC Manager".

*If you need assistance with installation or password changes, please contact your company's designated system administrator.

4. The password initialization screen will appear.

   Enter the temporary password sent to you in advance by email at and then enter your new password at. Enter the temporary password that was emailed to you in advance, then enter your new password at and select the " login " button.

   *Please enter a new password that is at least 8 characters long. We recommend using a combination of letters, numbers, and symbols. The special symbols that can be used are (^ $ * . [ ] { } ( ) ? " ! @ # % & / \ , > < ' : ; | _ ~ ` = + -).

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Caution:

If you do not authenticate and reset your temporary password, you will not be able to use "Jasmy Secure PC Manager".

Please be sure to perform temporary password authentication and password resetting (steps 3 and 4)

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5. Read the Jasmy SecurePC End User License Agreement and check the " I accept the End User License Terms of Jasmy Secure PC." checkbox at the bottom of the screen.

6. Select the "GET STARTED" button.

7. "Jasmy Secure PC Manager" is ready and ready to use.
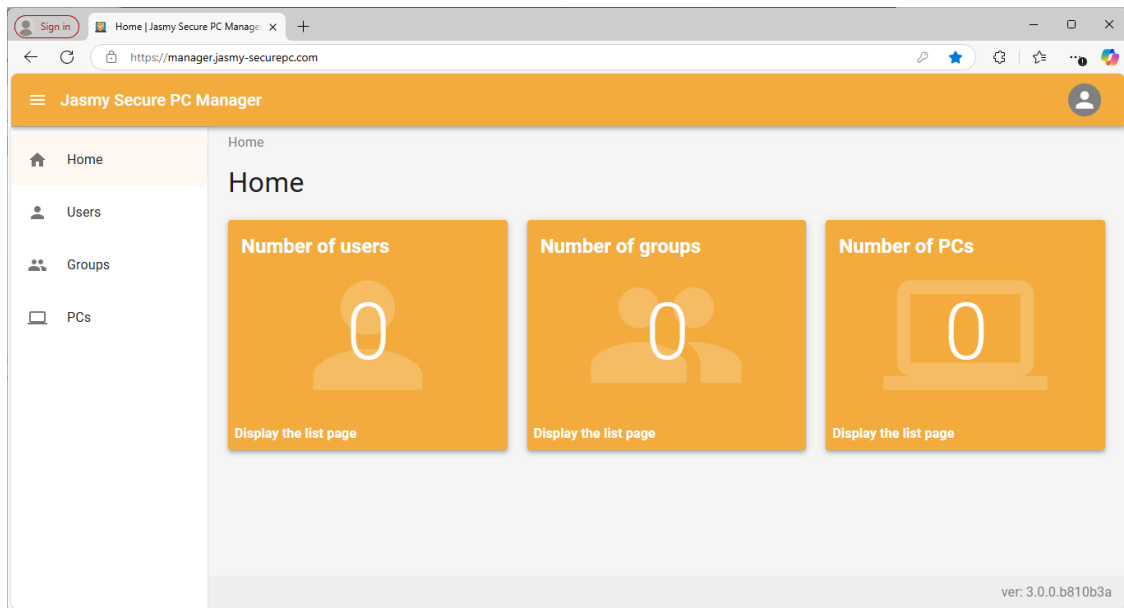
Caution:

Immediately after startup, the users being managed (users using the Jasmy Secure PC Agent application) are empty.

Refer to "5.2. Adding Managed Users" to add users to be managed and use the system.

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4. activation method

Open the "Jasmy Secure PC Manager" website by following the steps below
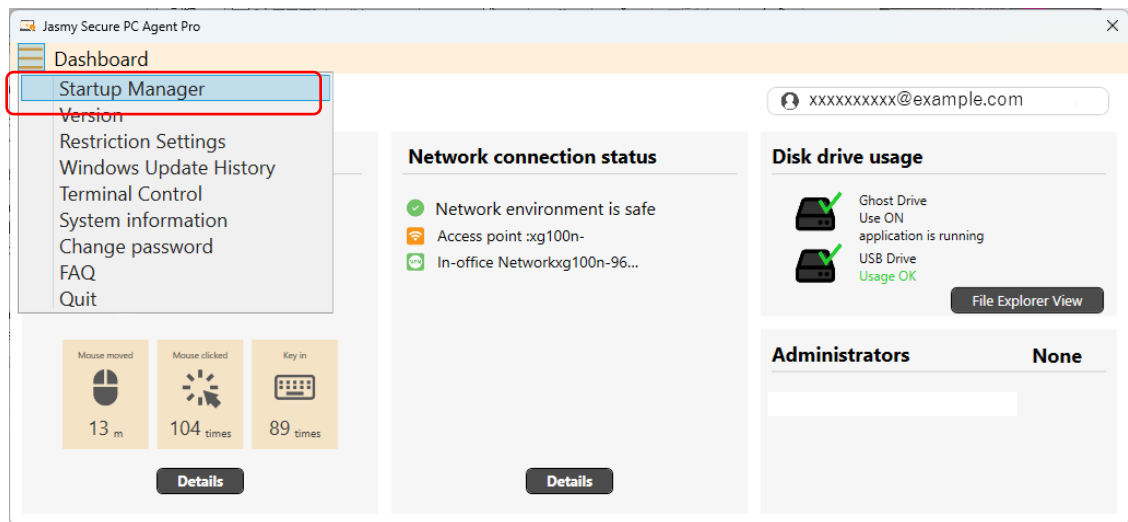
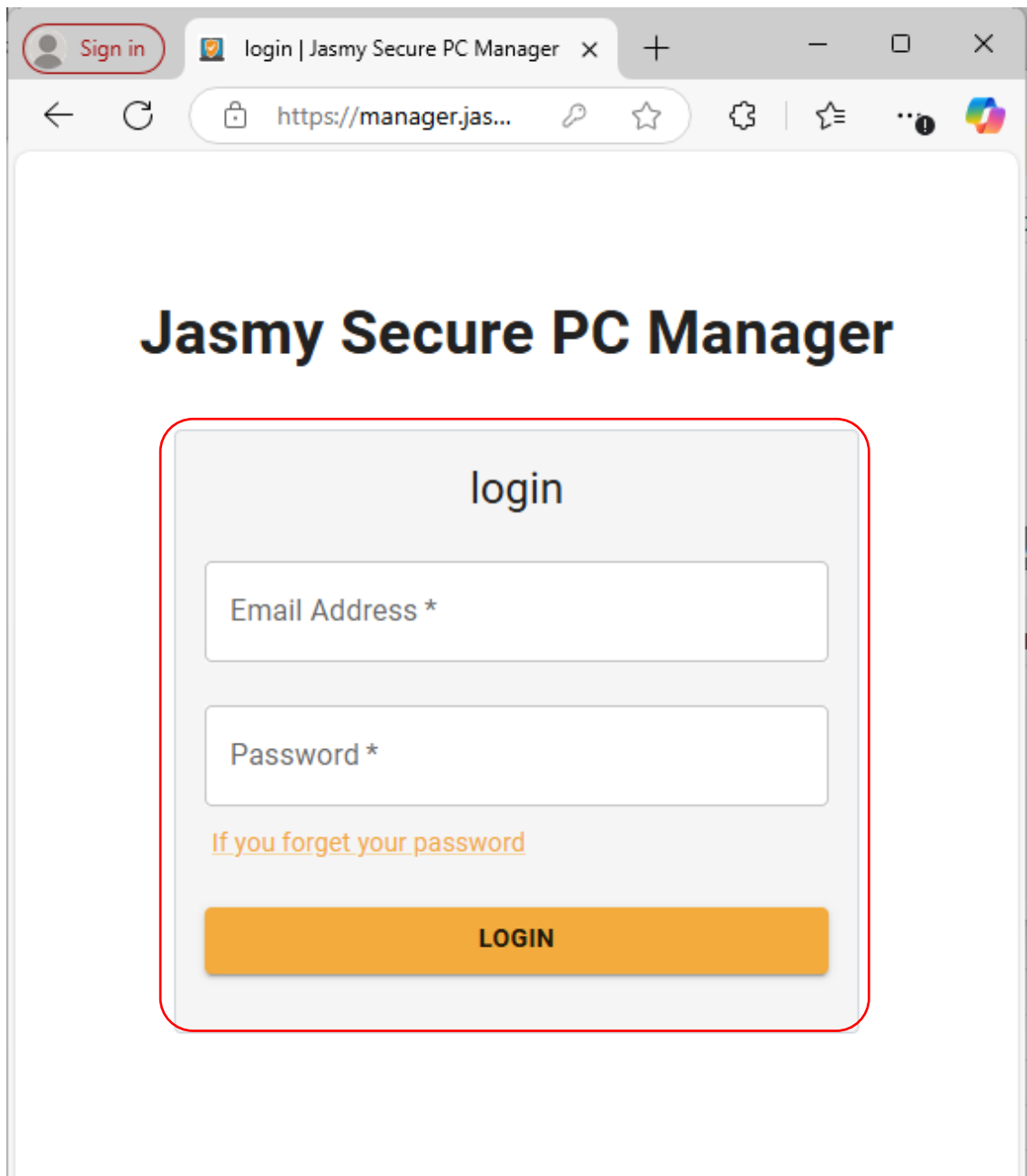1. Launch "Jasmy Secure PC Agent Pro

    For details on how to start the application, please refer to the Jasmy Secure
    PC Agent PRO operating instructions.

2. Select the three lines in the upper left corner of the main screen (dashboard)
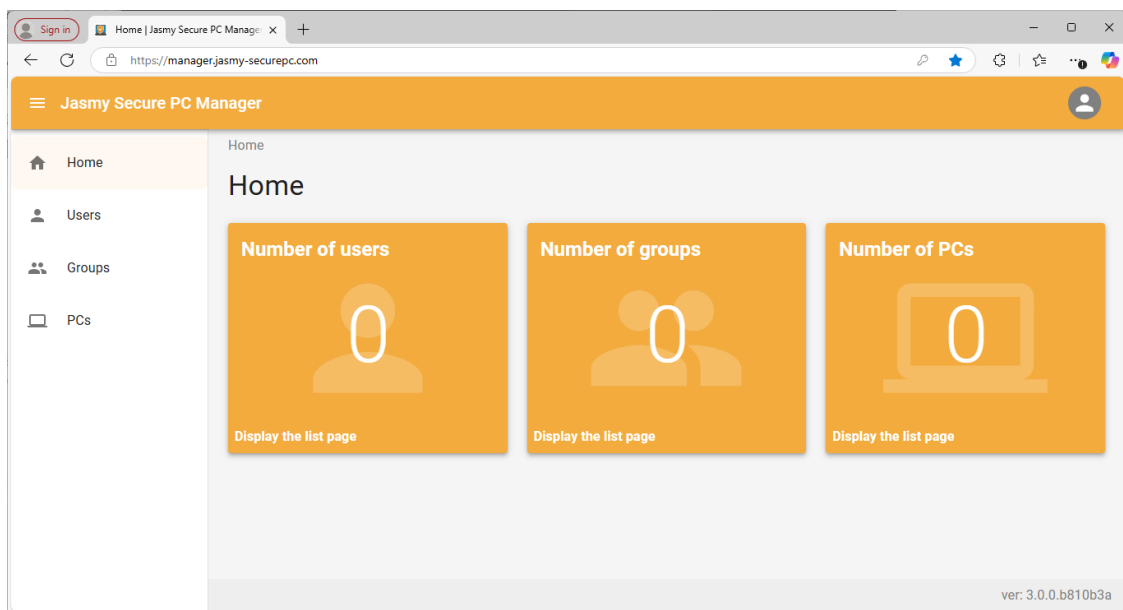   and select the "Launch Manager" button.

3. "Jasmy Secure PC Manager" website will open at

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4. Enter your registered email address and the password you changed in the preparation step, then select the "Login" button.

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5. The Home screen will appear and you can use " Jasmy Secure PC Manager "

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5. method of use

5.1. how to view the home screen

The Home screen displays the following items
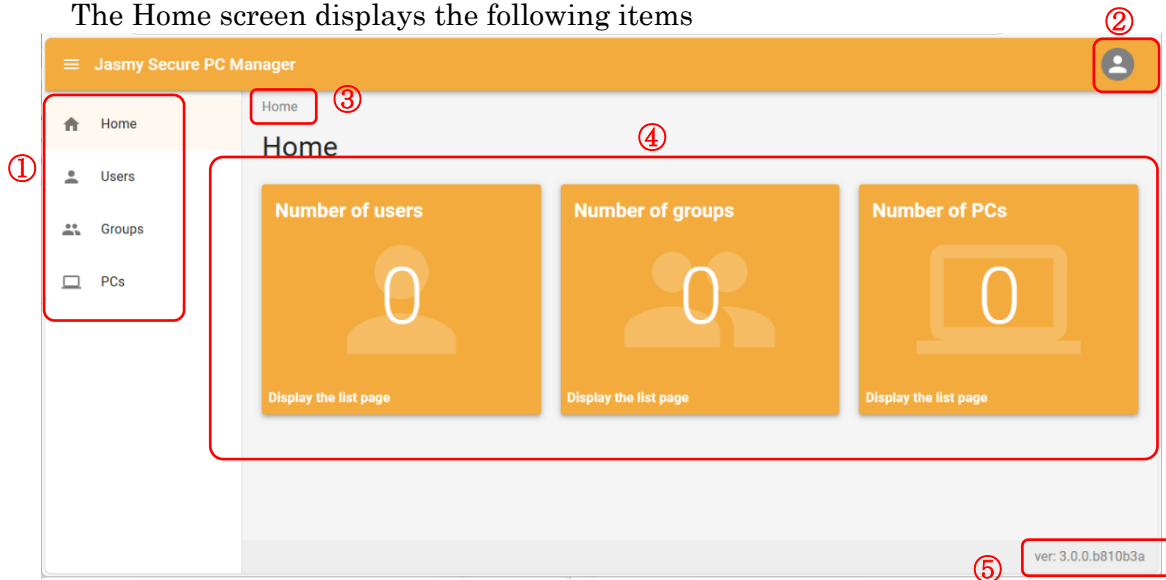
➢ Menu ((1))

  ✧ Home

  ✧ user

    For more information, see " 5..5. Viewing the List of Managed Users

  ✧ group (usu. of people)

    For more information, see " 5.18. Group Displaying

  ✧ PC

    For details, see " 5.25. Managed PCsDisplaying the List of for more
    information.

➢ Currently logged in administrator account (②)

    <pull-down list>.

      ● Manager's email address

      ● Language Settings

      ● FAQ

      ● End User License Agreement

      ● Logout

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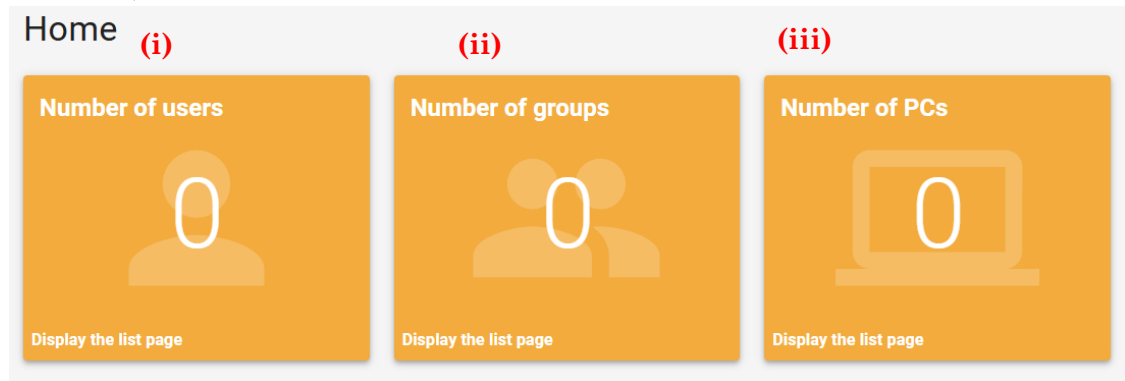- ➤ Transition history list (③)

  The transition history of the screen is displayed, and you can return to the original screen by selecting the transition history (link).

- ➤ Home（④）

   (i) Number of users

        Show the number of users you are managing.

        Link to User List

   (ii) Number of groups

        Show the number of groups created.

        Link to group list.

   (iii) Number of PCs

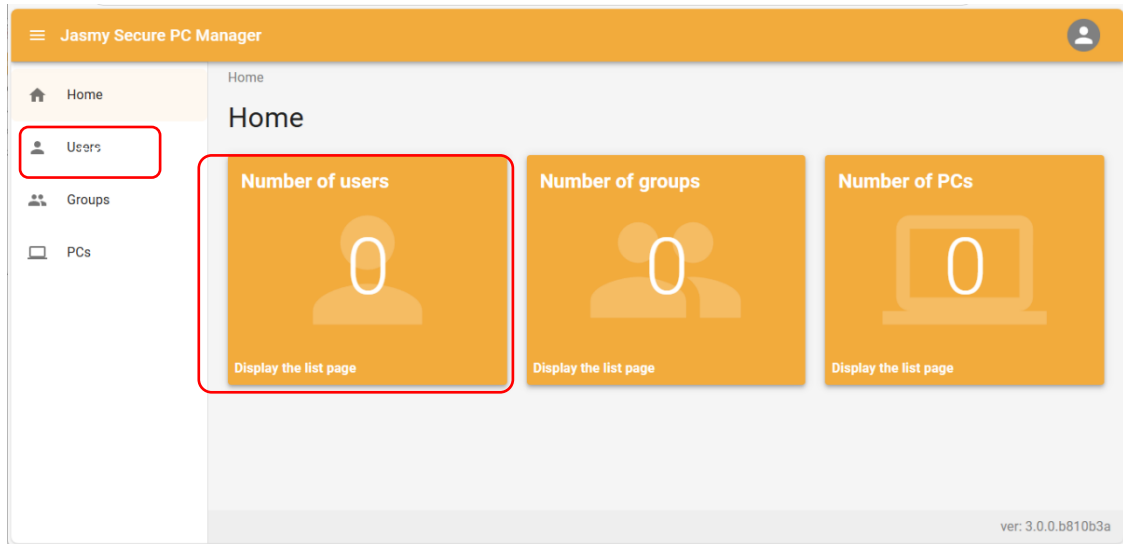   Show the number of PCs managed.

        Link to PC List

- ➤ Version information (⑤)

        You can check the version in the lower right corner of the home screen.
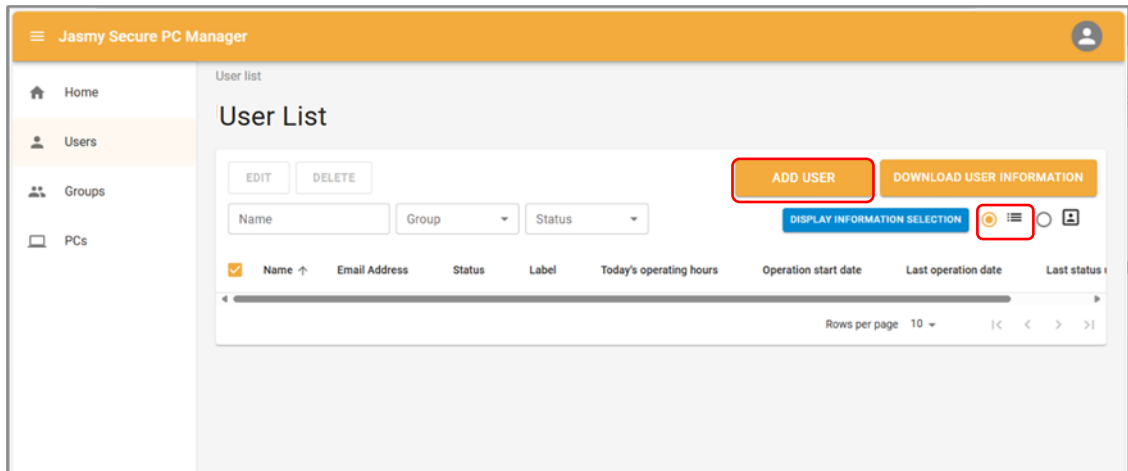
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5.2 Adding Administrative Users

1. Select "Users" in the menu on the left of the home screen, or "Number of users" in the home.

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2. Select the "Add User" button from the user list screen.
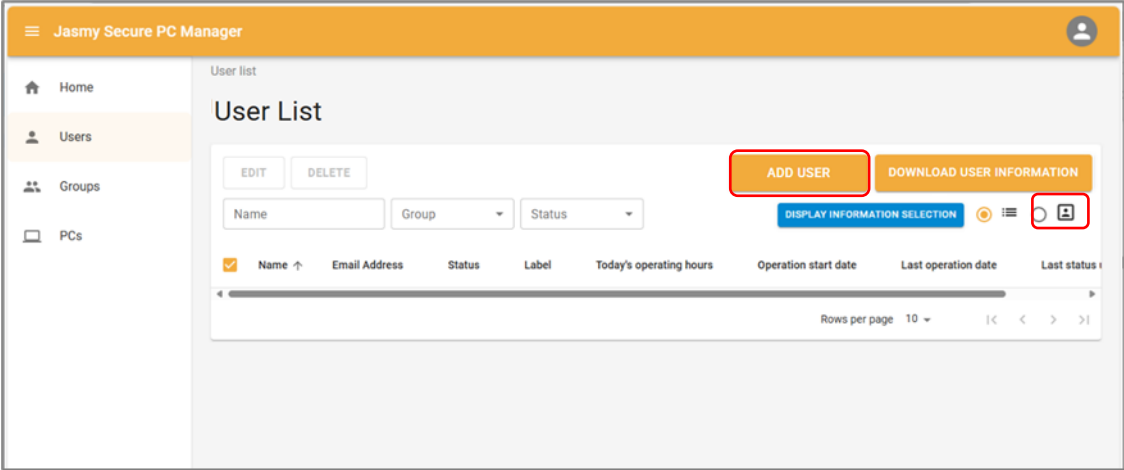
    \<List view\>

The user list can be displayed in "list view" or "card view" (see next page).

   (The first time it is started, it is displayed as a "list view".)

    See "5.5. displaying the list of users under management" for more information on this topic.

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<Card view>

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3. On the Add User screen, enter the email address of the user you wish to add into the input form and select the "Send Request" button.

If an email address is entered that is not in the format of an email address, a message will be displayed below the input field and the "Send Request" button will not be selectable.

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4. Confirm that the user's email address displayed in the confirmation dialog is correct and select the "Send request to user" button
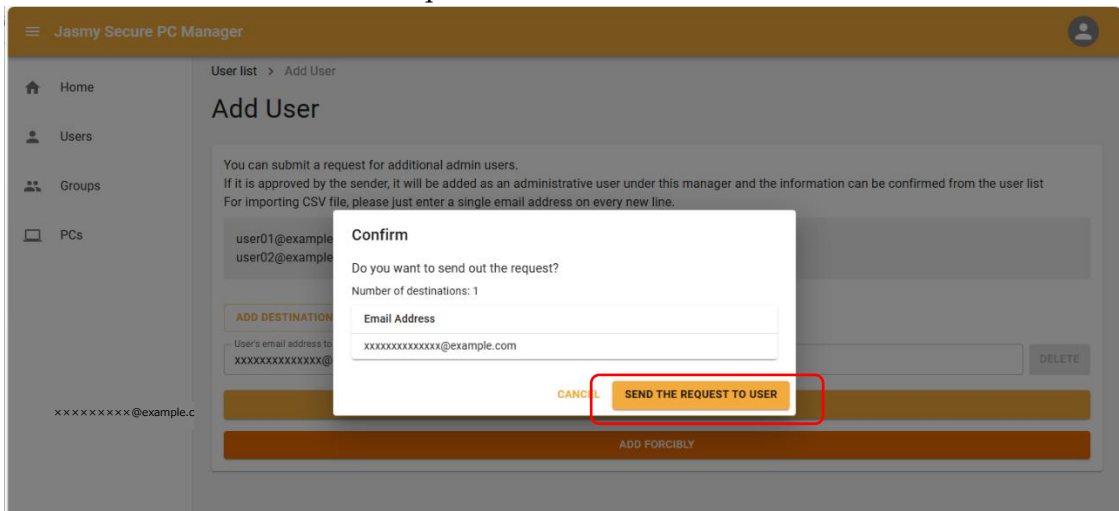
At this time, a request email is sent to the user with the email address entered.

For more information, please refer to the "Jasmy Secure PC Agent" operating instructions.

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5.   If the user who sent the request approves, the user will be added to the user list.
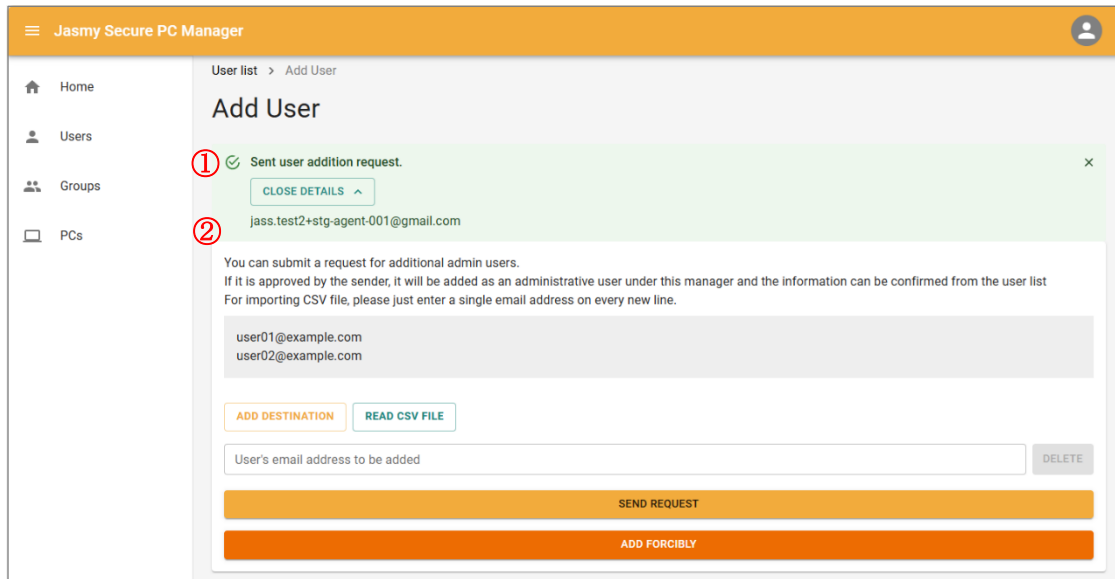
➢   Message (①)

  ✧   If the request was successfully sent: "Sent user additional request."

      Even if there are multiple successful email addresses, one message will be displayed at a time.

  ✧   If the request fails to be sent: Display a message corresponding to the content of the error.

      If it fails, a message corresponding to the error content is displayed.

➢   E-mail address at which the request was sent (②)

    The email address you sent your request will be displayed.

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If you wish to register multiple users at once, there are two methods.

- How to do this by adding a destination
- How to read email addresses from a CSV file

< How to do this by adding a destination.

① Select the "Add destination" button on the "Add user" screen.

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② Add the number of email address forms for the number of users you wish to add, enter the email addresses for each form, and then select the "Send Request" button.

If you want to delete an input form, select the "Delete" button on the right side of the form.

If the "Delete" button is grayed out and cannot be pressed, select the "Add destination" button again, and when the "Delete" button can be pressed Select the "Delete" button for the line you wish to delete.

③ Confirm that the user's email address displayed in the confirmation dialog is correct and select the "Send request to user" button.

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<How to read email addresses from a CSV file.

① On the Add User screen, select the " Read CSV file" button.

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② When the Open File dialog appears, select the CSV file containing the email addresses of the users you wish to register additionally, and then select the " Open" button.
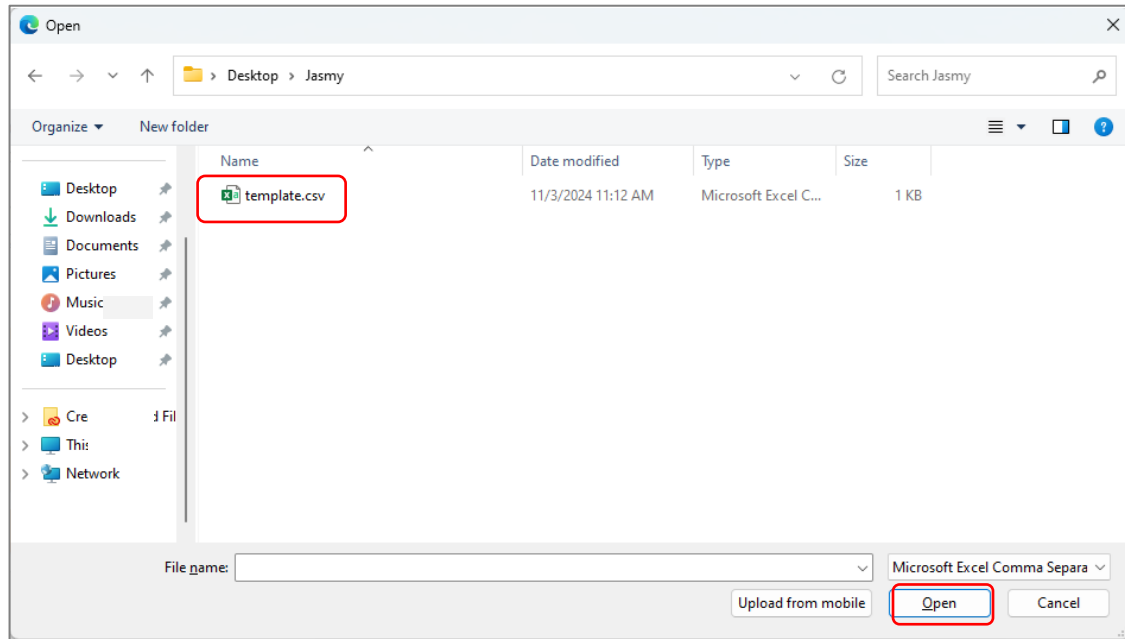
③ Email addresses are read from the CSV file.

Once the email address is entered, select the "Send Request" button.

④ Confirm that the user's email address displayed in the confirmation dialog is correct and select the "Send request to user" button.

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5.3. forcibly adding a managed user

This function is only available for managers who have the authority to force the addition of agents.

The "Force Add" button will be displayed for authorized managers. The "Force add" button will appear for authorized managers.

If you would like to add an agent to the mandatory for authorization, please contact sales@jasmy.co.jp

one (esp. of two)

1. On the Add User screen, go to and enter the email address of the user you wish to force to be added in the input form and select the "Add forcibly" button.

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2. Confirm that the user's email address displayed in the confirmation dialog is correct and select the "Add forcibly" button

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3. The user is forcibly added to the user list.
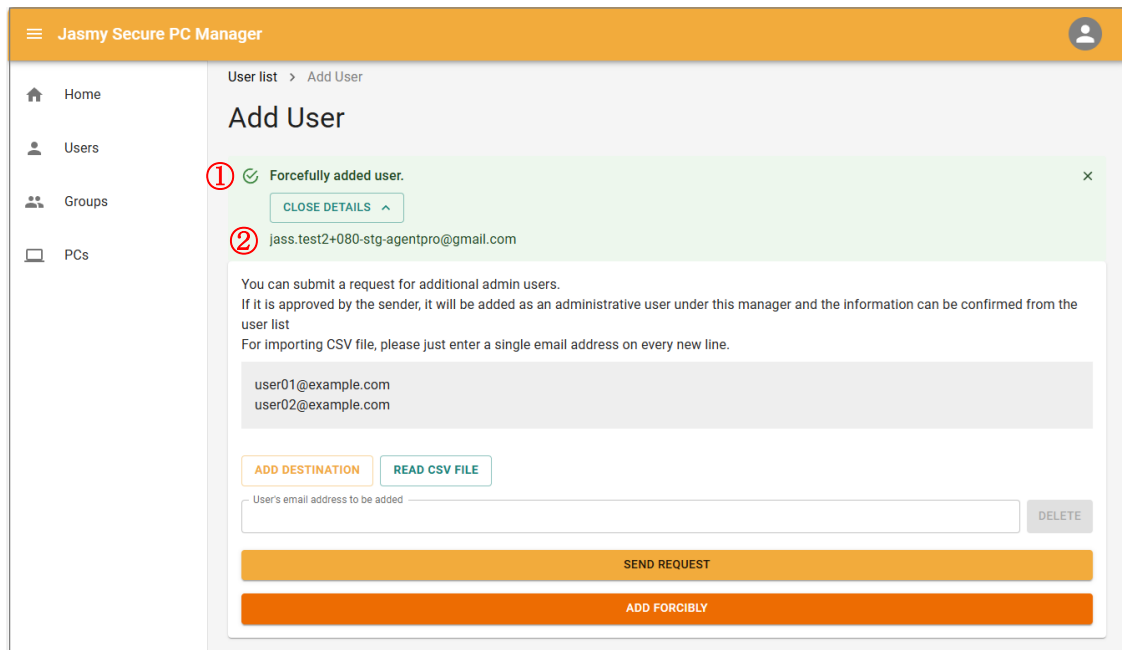
➢ Message (①)

    ✧ Successful submission: "Forcefully added user."

    Even if there are multiple email addresses added, a single message will be
    displayed at a time.

    ✧ If the transmission fails: Display a message according to the content of
    the error.

    If it fails, a message corresponding to the error content is displayed.

➢ E-mail address with which you sent the transmission (②)

    The email address you sent will be displayed.

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5.4 . Delete a managed user

1. Select "Users" in the menu on the left of the home screen, or "Number of users" in the home.

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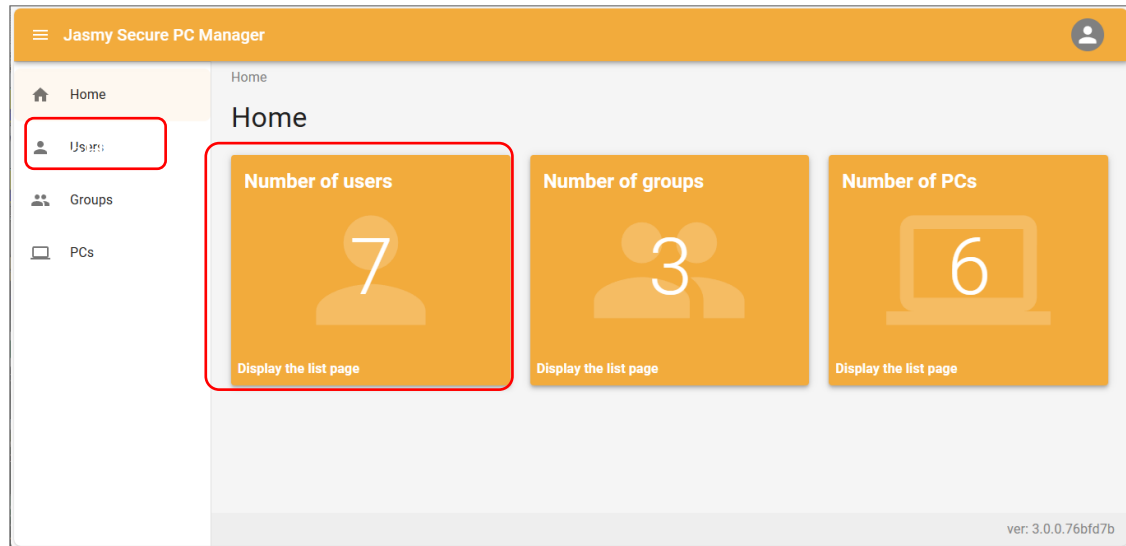
2. From the list view of the user list, check the checkboxes of the users you wish
    to delete.

    square bearing block (at the top of a pillar)

    <List View>
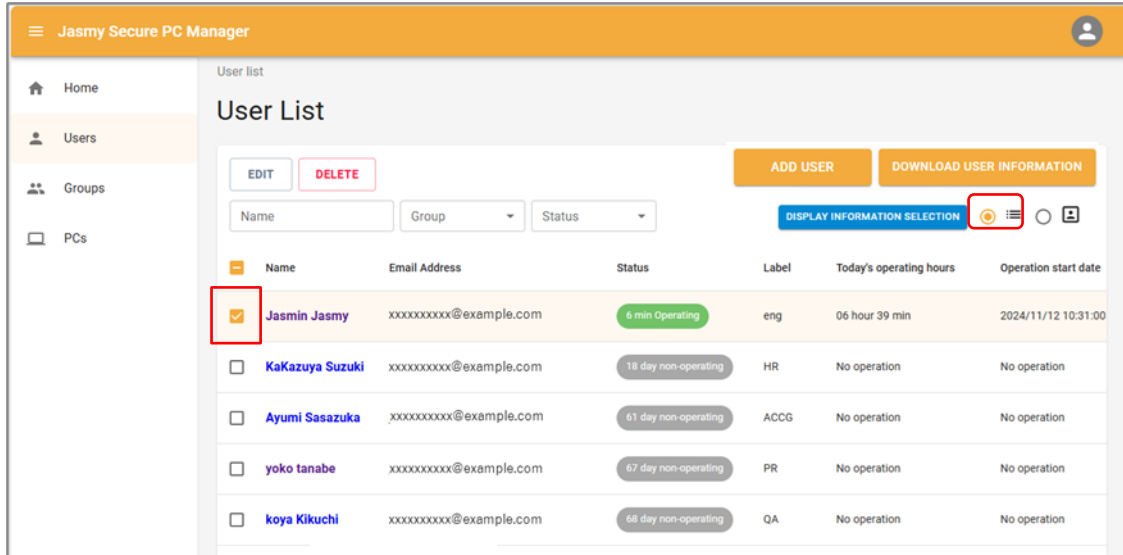
Deletion of managed users can only be performed on the "List View" screen of
the "User List" at

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3. Select the "Delete" button

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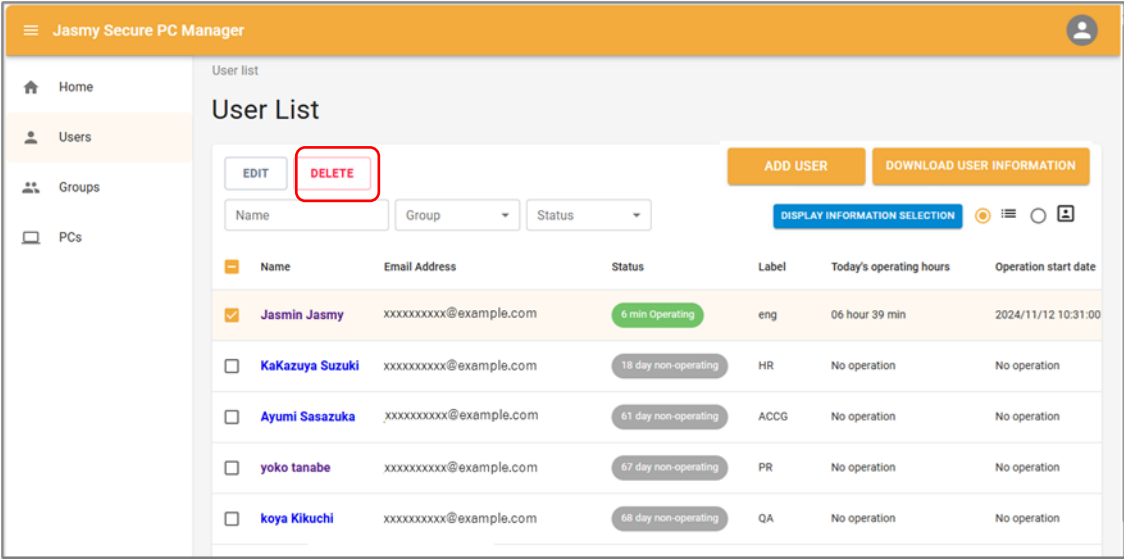
4. When the "Delete User" dialog box appears, confirm that the username and
   email address are correct and click "Delete", Select the "Delete" button in the
   dialog.
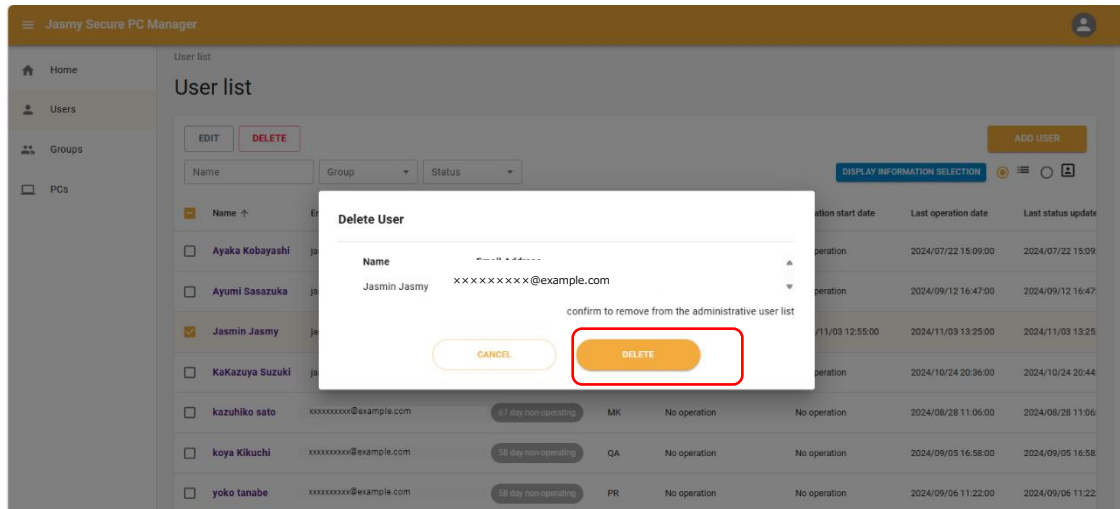
   ※ Deletion here only means that the user is removed from the list of
   managed users, not that the user is deleted.

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5. To delete all users at once, select the check box at the top of the "User List
    (List View)" screen

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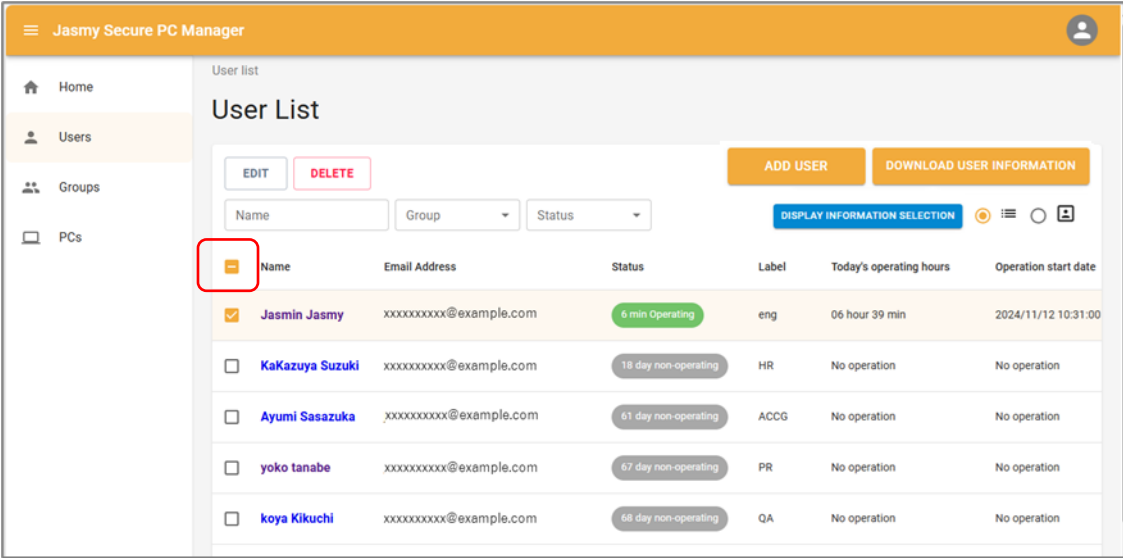
6. Select the "Delete" button

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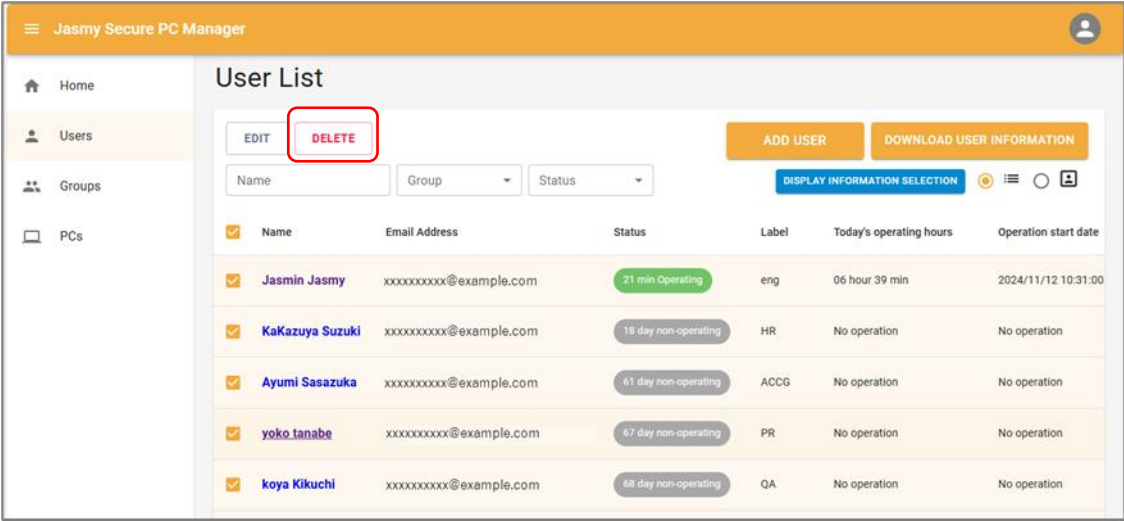
7.   The "Delete User" dialog box will appear.

Select the "Delete" button in the dialog.

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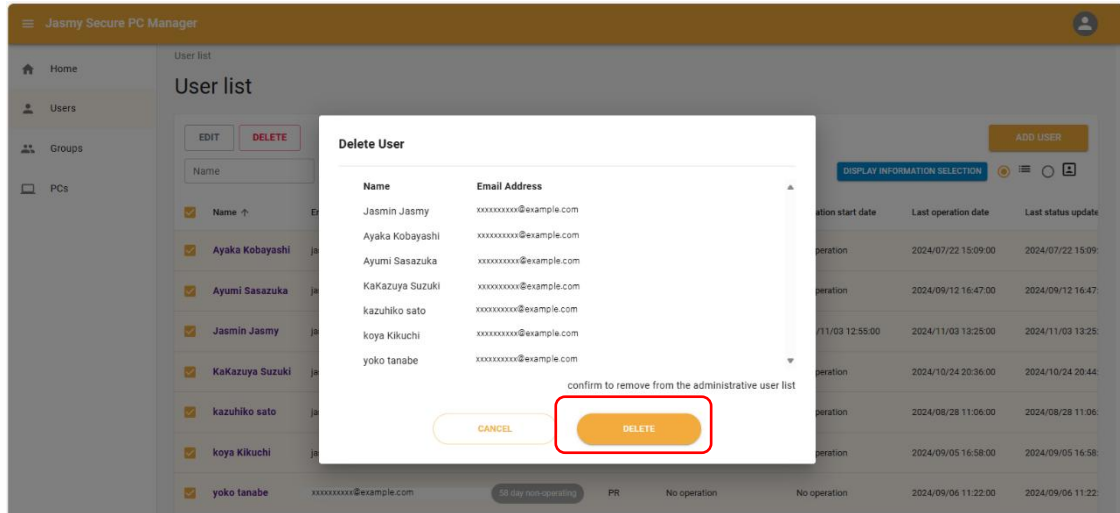
5.5 . Display of list of users under management

In "Jasmy Secure PC Manager" there are two user list display modes: "List view" and "Card view"

If the display mode is changed, it will remain in the "list display" mode from the next time onward.

<List view >

1. Select "Users" in the menu on the left of the home screen or "Number of users" in the home

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2. The list view displays a list of users who are managed by the currently logged in administrator, and the list of users who are managed by the currently logged in administrator is displayed in the list view.

square bearing block (at the top of a pillar)

➢ Name search box (①)

You can search for users by entering their user name (partial match)

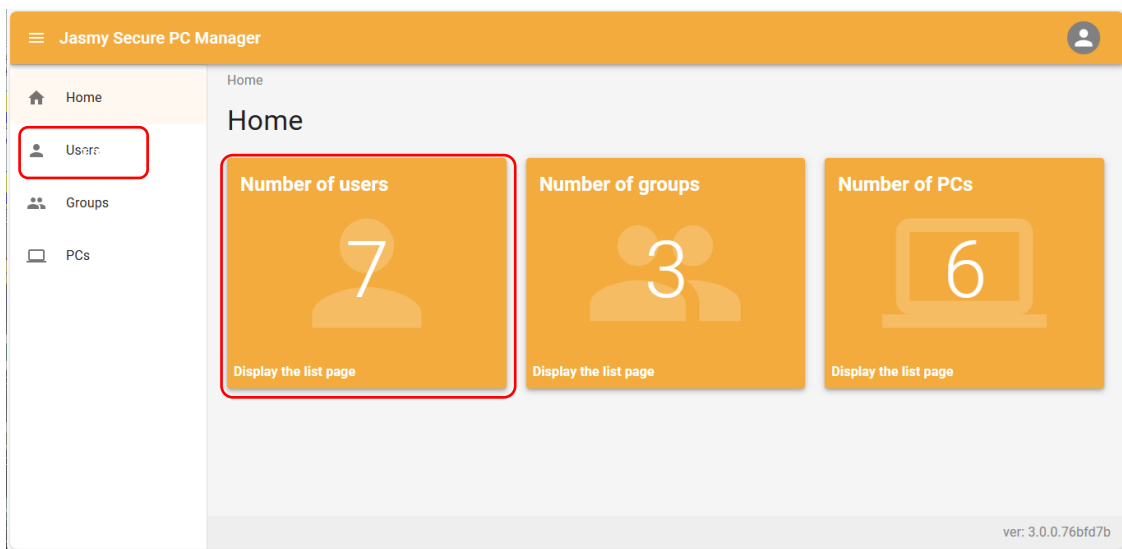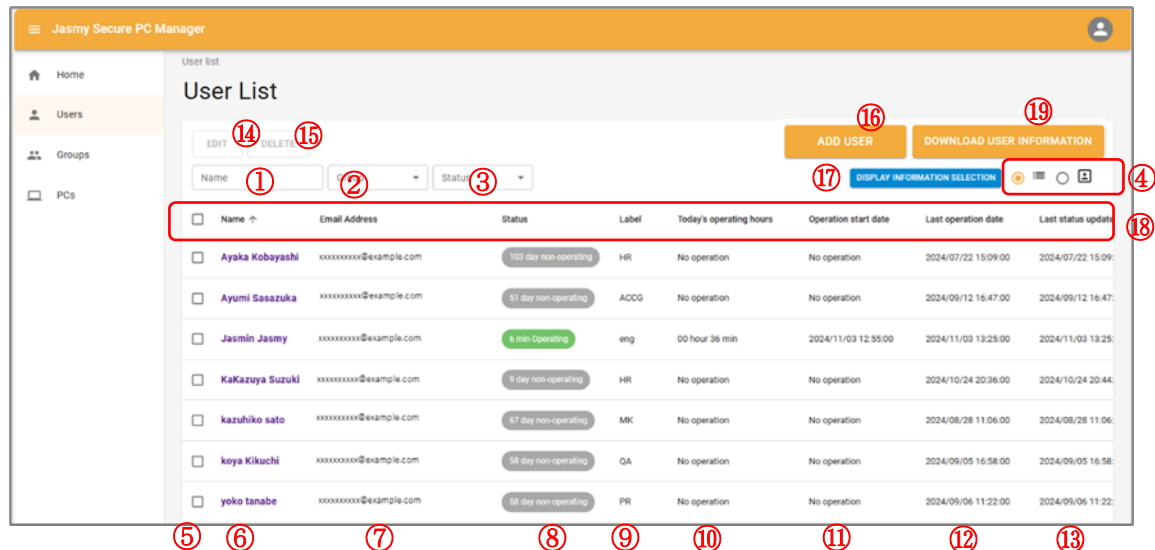➢ Group filter selection list (②)

By selecting a created group, users registered in the selected grou

Only the

For information on creating groups, see "5.17. Creating Groups".

➢ Status selection list box (③)

By selecting the status you want to display (unspecified, active, away, rest, or not active), you can select

Only users with the selected status can be displayed

➢ Display format radio button (④)

You can choose between two display methods (list view and card view)

*Edit and delete users from the "List View" screen at

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➢ User selection checkbox (⑤)

Edit button (⑭) by selecting the check box of the user you wish to edit, Delete button

(⑯) will be available for selection

Select the checkbox at the top to select all users for batch editing and deletion

➢ Name (⑥)

Displays the name of the user being managed

Selecting a user name will take you to the list of PCs used by the user and the operation information page.

➢ E-mail address (⑦)

Displays the email addresses of the users you are managing

➢ Status (⑧)

Displays the current status of the user

➢ Label (⑨)

Displays the text set for the user

➢ Operating hours today (⑩)

Displays the operating hours for the day

➢ Start of operation (⑪)

Displays the date and time of the user's start of operation

➢ Last operating date (⑫)

Displays the user's last active date and time

➢ Last status update date (⑬)

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Displays the user's last status update date

➤ Edit button (⑭)

Displays the user edit screen

Button cannot be selected when the User Selection checkbox (⑤) is not selected

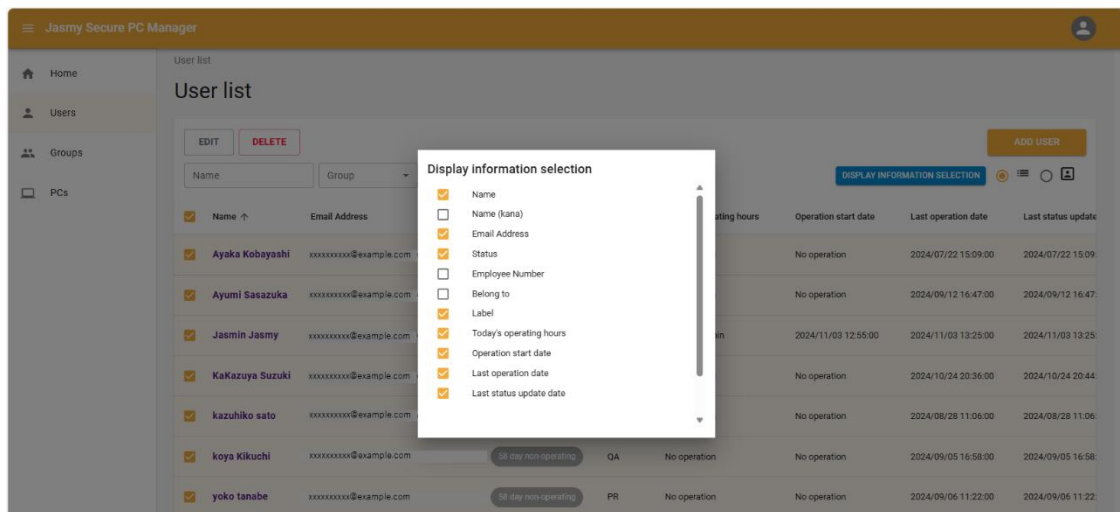➤ Delete button (⑮)

Displays the user deletion screen

Button cannot be selected when the User Selection checkbox (⑤) is not selected

➤ Add user button (⑯)

Displays the Add User screen

For information on how to add users, see "5.2 Adding Administrative Users".

➤ Select display information (⑰)

You can choose which items to display in the user list

- Name
- Name (Kana)
- Email Address
- status
- employee number
- belong to

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- Label

- Today's operating hours

- Operation start date

- Last operation date

- Last status update date

➢ Item Title (⑱)

By selecting the title name of each item, you can change the order of each item in ascending or descending order.

*Sorting order can be changed by hiragana, katakana, alphabet, and numbers.

➢ "Download User Information" button (⑲)

User list information can be downloaded as a CSV file

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<Card View >

When the "User List" screen is launched for the first time, it is displayed in "List View". If the display mode is changed, it will remain in the display mode from the next time onward.

1. Home on the left of the screen, in the menu " Users" or in the home section of the " Number of users" on the left side of the home page
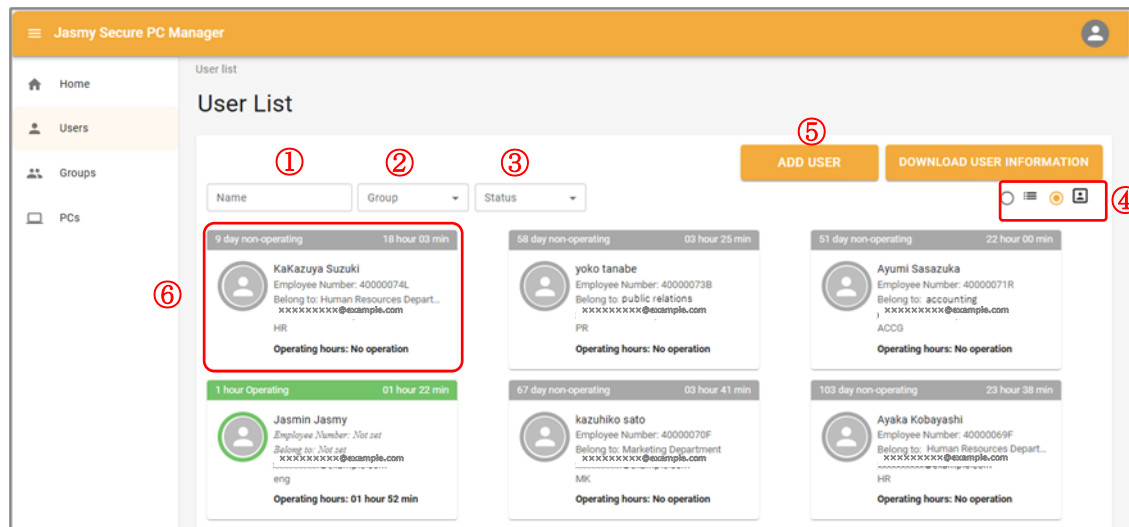
Jasmy Corporation
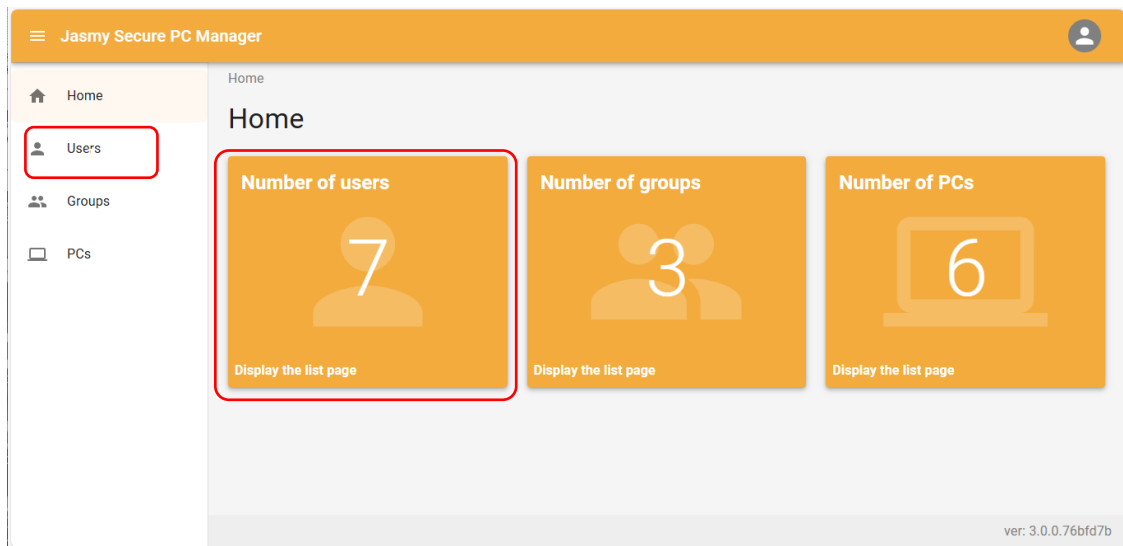
2. Displays a list of users currently managed by the currently logged in administrator.

Select the radio button on the upper right of the "User List" screen to "Show Cards" on the right side

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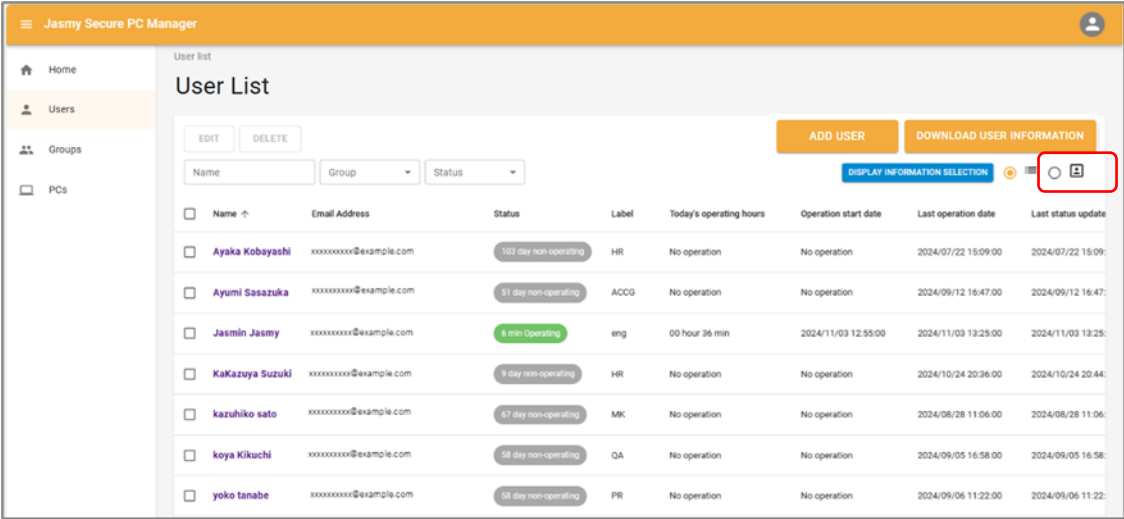
3. Card view displays a list of users

➢ Name search box (①)

You can search for users by entering their username (partial match)

➢ Group filter selection list (②)

By selecting a created group, users registered in the selected group

Only the

For more information on creating groups, see "5.17 Creating Groups" for more information on creating groups.

➢ Status selection list box (③)

By selecting the status, you want to display (unspecified, active, away, rest, or not active), you can select

Only users with the selected status can be displayed.

➢ Display format radio button (④)

You can choose between two display methods (list view and card view)

➢ Add user button (⑤)

Displays the Add User screen.

For information on how to add users, see "5.2 Adding Administrative Users ".

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➢   User Information (⑥)

(i) [1 hour Operating   01 hour 22 min] (ii)

Jasmin Jasmy (iii)
Employee Number: Not set (iv)
Belong to: Sales (v)
xxxxxxxxxx@example.com(vi)
eng
      (vii)
Operating hours: 01 hour 52 min (viii)

   i.   Operational Status

          Displays the user's most recent operational status.

   ii.   elapsed time

          Displays the time elapsed since the switch to the operation status state

   iii.   username

          Displays the name of the user being managed.

   iv.   Employee No.

          Displays the employee No. of the user being managed.

   v.   Affiliation Name

          Displays the affiliation name of the user being managed.

   vi.   Email Address

          Displays the email addresses of the users you manage.

   vii.   Labels.

           Show the user the text set

   viii.   number of hours worked.

          Operating hours of the day (since the Secure PC was activated) are
shown.

5.6 . Edit managed user information
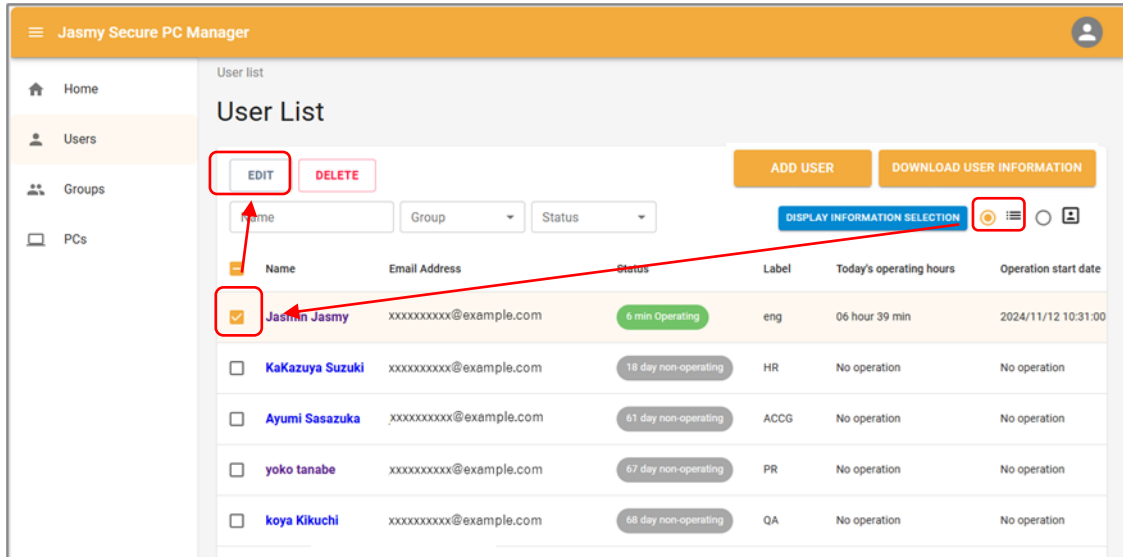
1. Select "Users" in the menu on the left of the home screen, or "Number of users" in the home

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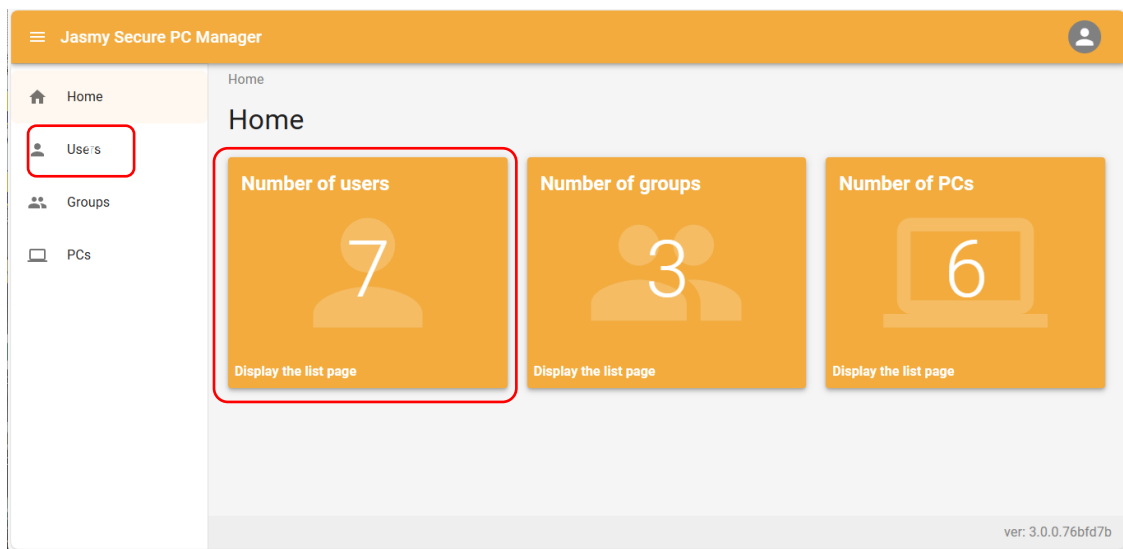
2. A list of users will be displayed.

   Select the "List view" radio button, check the checkbox of the user you want to change and click the "Edit" button.
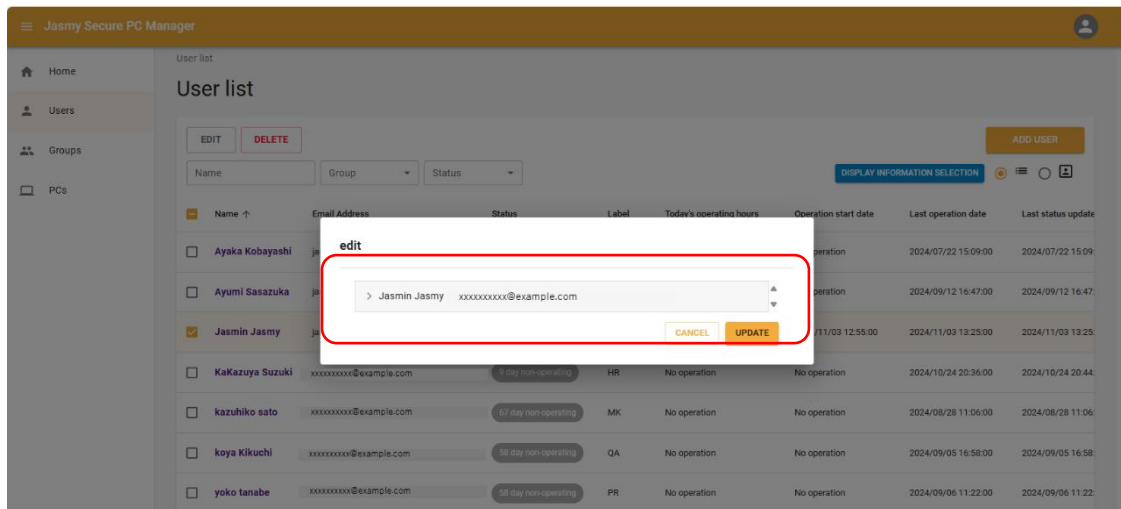
 <List View>

       Editing of managed users can only be done in the "List view" screen of the "User List" at
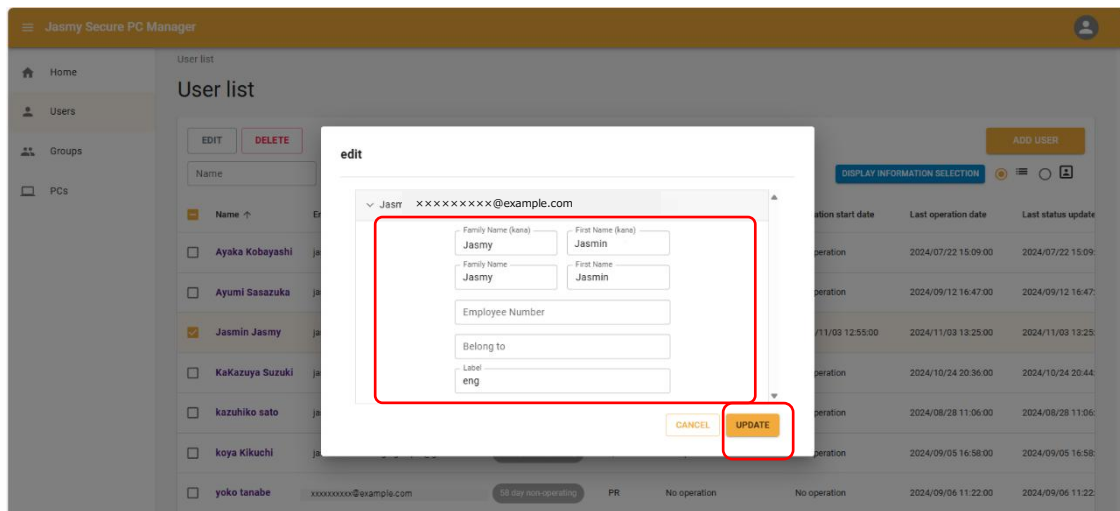
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3. The edit screen will appear.

    Select a user name.

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4. An edit box will appear.

Here you can change the following items.

✧   Family name (kana)

✧   Name(kana)

✧   Family name

✧   Name

✧   employee number

✧   belong to

✧   Label.

*You cannot change your e-mail address.

5. When editing is complete, select the "Update" button.

Caution:

The edits you make in this edit window will be shared on " Jasmy Secure PC Manager " .

Because of the changed administrator's " Jasmy Secure PC Manager" as well as on the " Jasmy Secure PC Manager" ,

The edited items will be changed on all administrators who have the modified user under their control.

Therefore, if changed by another administrator, you can use your own " Jasmy Secure PC Manager

The display on " " will be changed.

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5.7 . Search for users under management

1. Select "Users" in the menu on the left of the home screen, or "Number of users" in the home

Jasmy Corporation
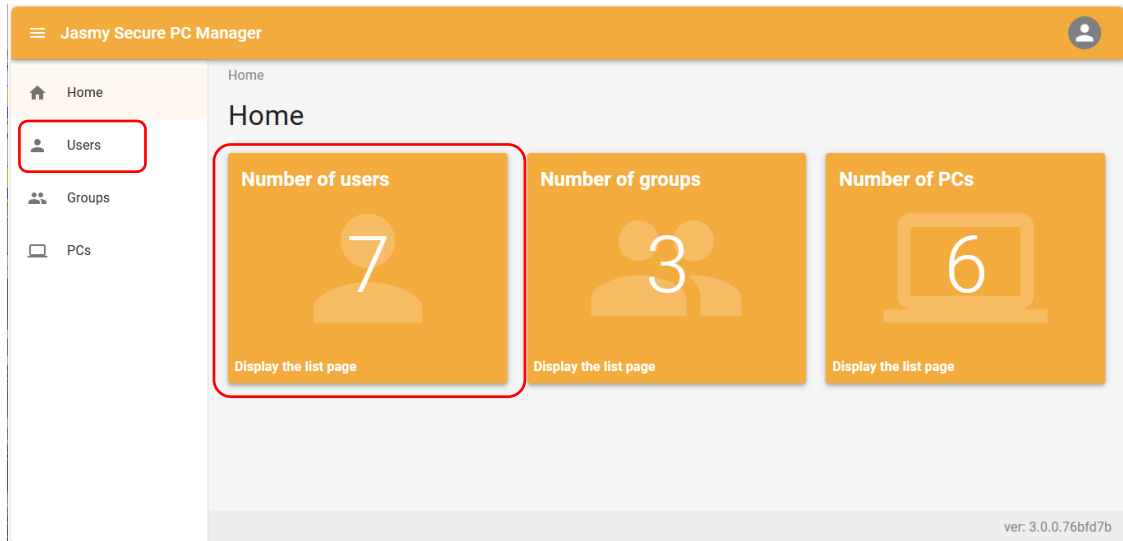
2. Enter search terms in the Name Search box.

Enter the username of the user you wish to search for in the search keywords field.

The search method is partial match.

<List View>

Jasmy Corporation

<Card View>

Jasmy Corporation

5.8 . Display of PCs used by users under management

1. In the menu on the left of the home screen, select " Users" or "Number of users" at home.

Jasmy Corporation
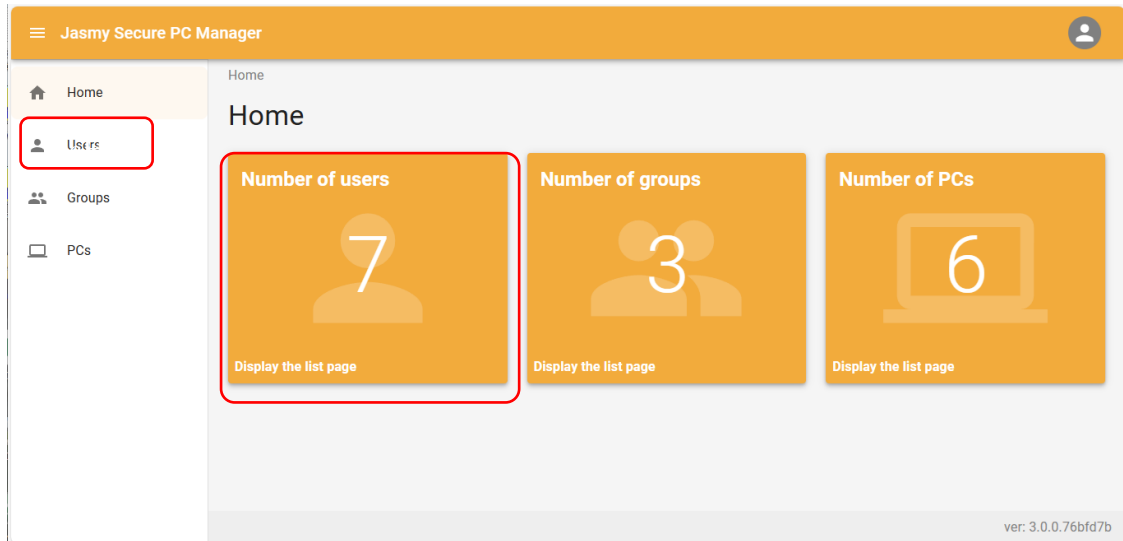
2. Select the username from the user list whose PC usage status you wish to view

   <List View>

Jasmy Corporation

<Card View>

Jasmy Corporation

3. Displays a list of PCs used by the selected user

➢   Transition history list (①)

The transition history of the screen is displayed, and by selecting the transition history (link), the user can return to the original screen.

can be done.

➢   Number of PCs used (②)

Displays the number of PCs used by the specified user

➢   Search box (③)

You can search for PCs in use

➢   Terminal name (④)

 Displays the name of the terminal used by the selected user

Select the name of the PC whose operation status you want to know, and you will be redirected to the operation status page (dashboard).

➢   User edit (⑤)

Displays the edit user profile

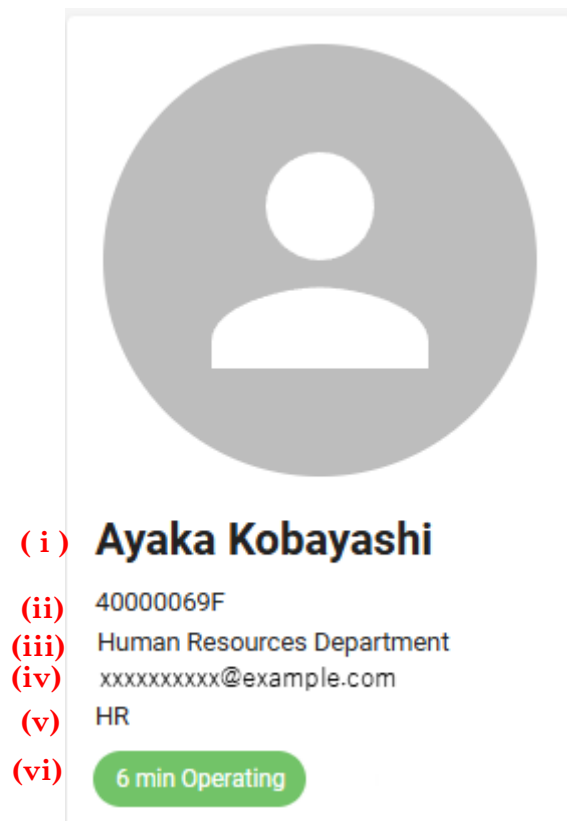 For more information, see "5.9. Editing the profile of a managed user for more information.

➢   Agent setting (⑥)

Displays the agent setting screen

For more information, see " 5.10. Agent Settings for Managed Users for more information.

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➢ User profile (⑦)

(i)Username

    Displays the user name that you are managing.

(ii)Employee No.

    Displays the employee No. of the user being managed.

(iii) Affiliation Name

    Displays the affiliation name of the user being managed.

(ⅳ)Email address

    Displays the email addresses of the users you are managing.

(v) Label

    Displays the text set for the user.

(ⅵ)Operating hours
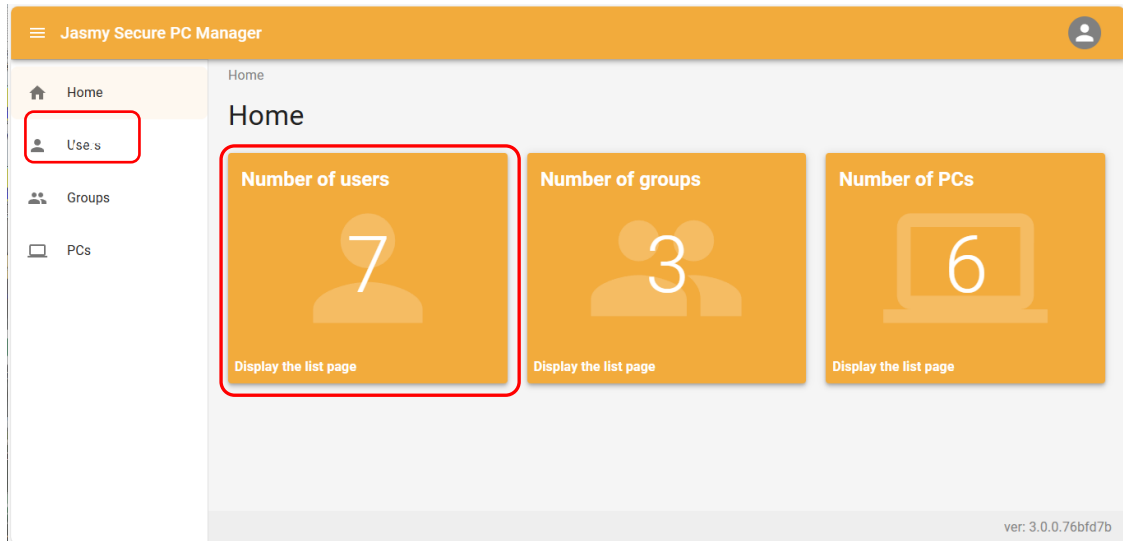
    Displays the uptime of managed users.

    User profiles can be edited

    For details, see "5.9. Editing the Profile of a User Under Management".

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5.9 . Edit profiles of managed users

1. Select "Users" in the menu on the left of the home screen or "Number of users" in the home

Jasmy Corporation

2. Select the username for which you wish to configure agent settings from the user list

    <List View>

Jasmy Corporation

<Card View>

Jasmy Corporation

3. Displays a list of PCs used by the selected user

    Select the "Edit User" button

Jasmy Corporation
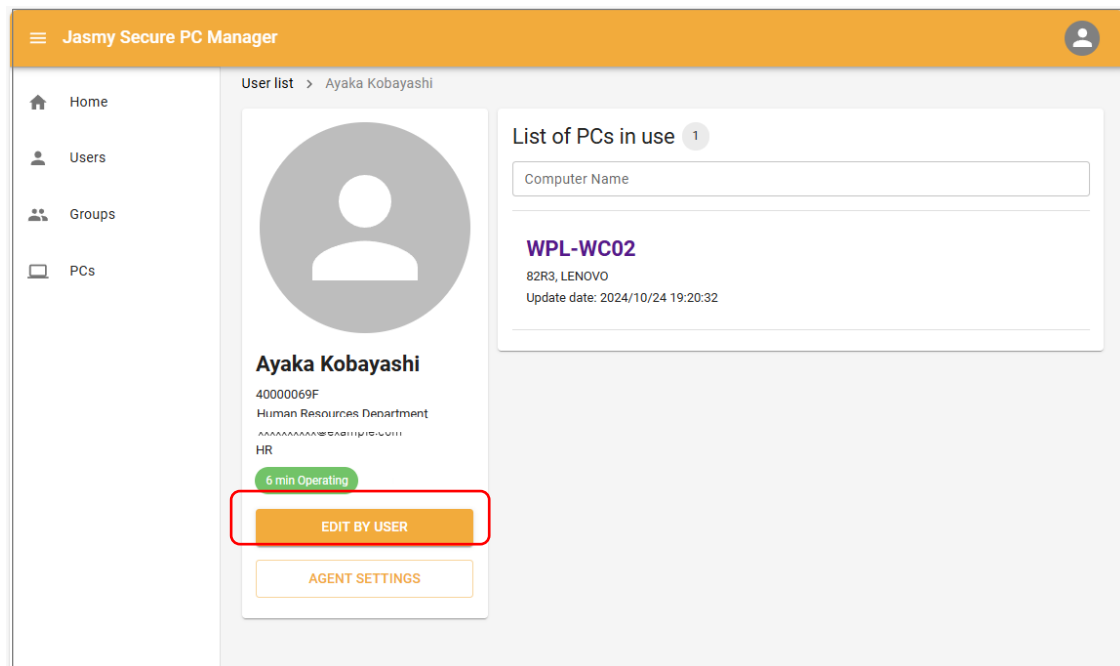
4. The "Edit User Profile" screen will appear.

You can edit the following items.

    ✦   identity

    ✦   Name (Kana)

    ✦   employee number

    ✦   belong to

    ✦   Label.

5. When you are done editing, select the "Applicable to " button

5.10 . agent settings for managed users

1. Select "Users" in the menu on the left of the home screen or "Number of users" in the home.

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2.   Select the username for which you wish to configure agent settings from the user list.

<List View>

Jasmy Corporation

<Card View>

3. Displays a list of PCs used by the selected user.

   Select the " Agent Settings" button

Jasmy Corporation
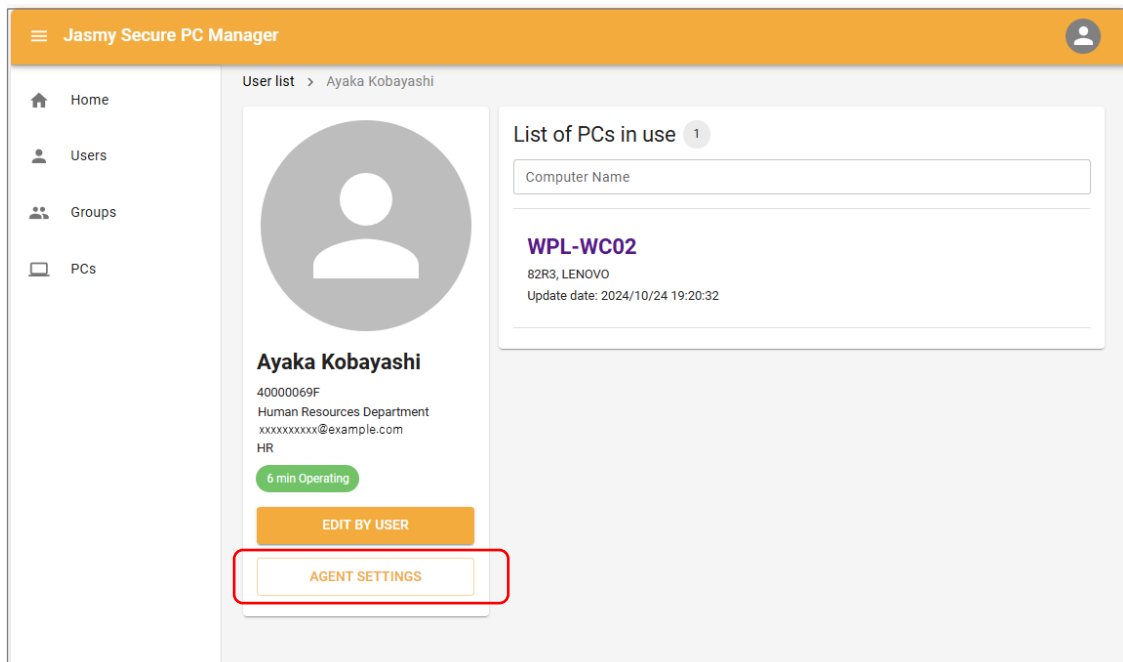
4. Displays the Agent Settings dialog.
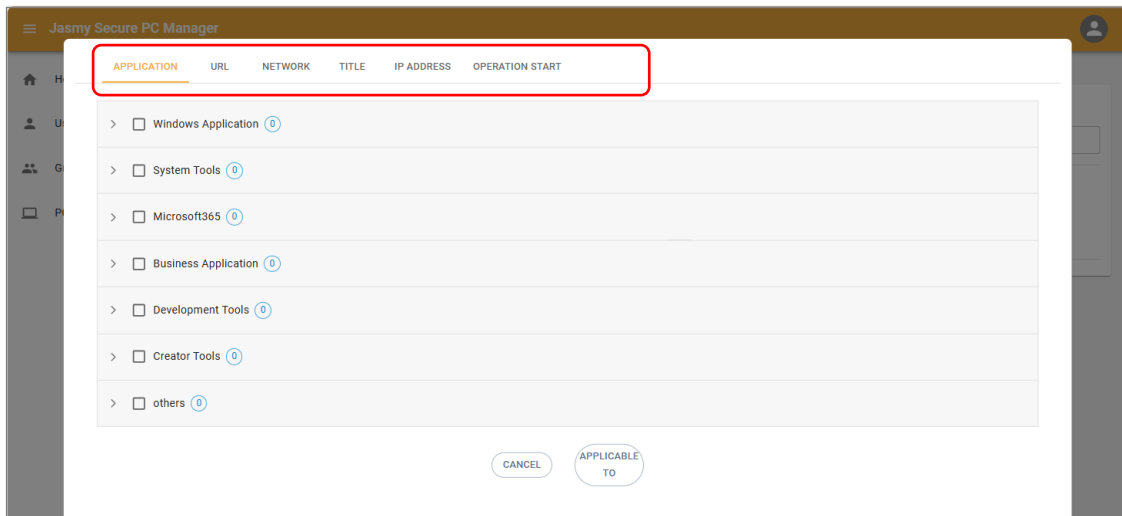
Here you can set the following items.

➢ Application

・ Windows Applications

・ System Tools

・ Microsoft 365

・ Business Applications

・ Development Tools

・ Creator Tools

・ Others

Select the applications you want to allow users to use

However, if all are unchecked, the application alert settings will be deactivated.

➢ URL

・ rejection list

➢ Network

・ Intra-office network (SSID)

・ Home network name (SSID)

・ Office VPN Name

- ➢ Title.
  - ・ denied title list.

- ➢ IP address
  - ・ permission list
  - ・ rejection list

- ➢ Start of operation

  Select the day of the week you would like to notify the manager by email when the system starts up

5. After setting, select the "Applicable to" button at the bottom of the screen

5.11 . Display of work status (dashboard) of users under management

1. In the menu on the left of the home screen, select " Users" or "Number of users" in the home

Jasmy Corporation
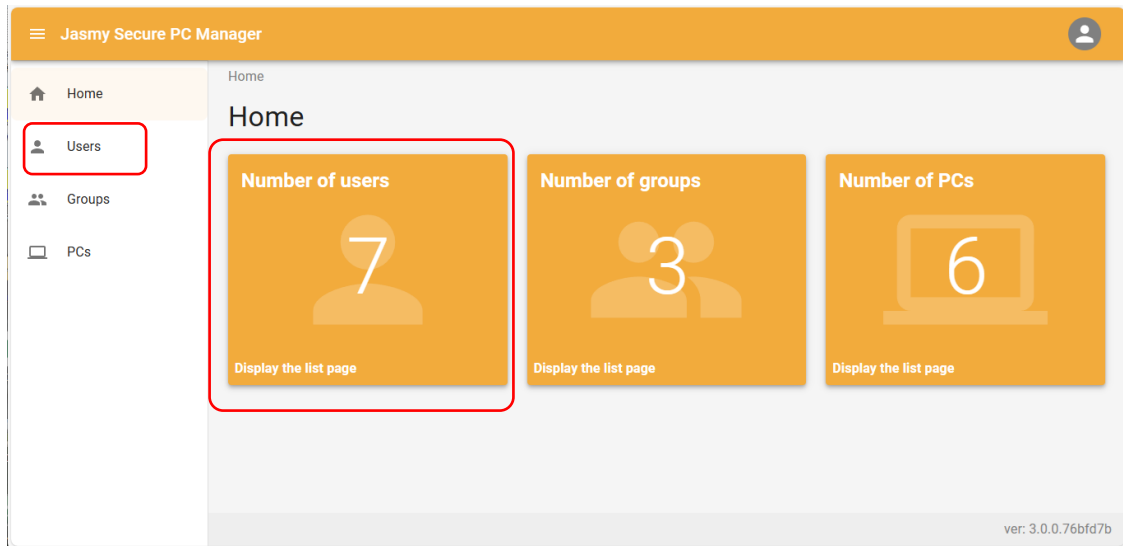
2. Select the user whose work status you want to display from the user list.

    <List View>

Jasmy Corporation

<Card View>

3. Displays a list of PCs used by the selected user.

Select the name of the PC you wish to check the operation status of from the list of PCs in use.

Jasmy Corporation
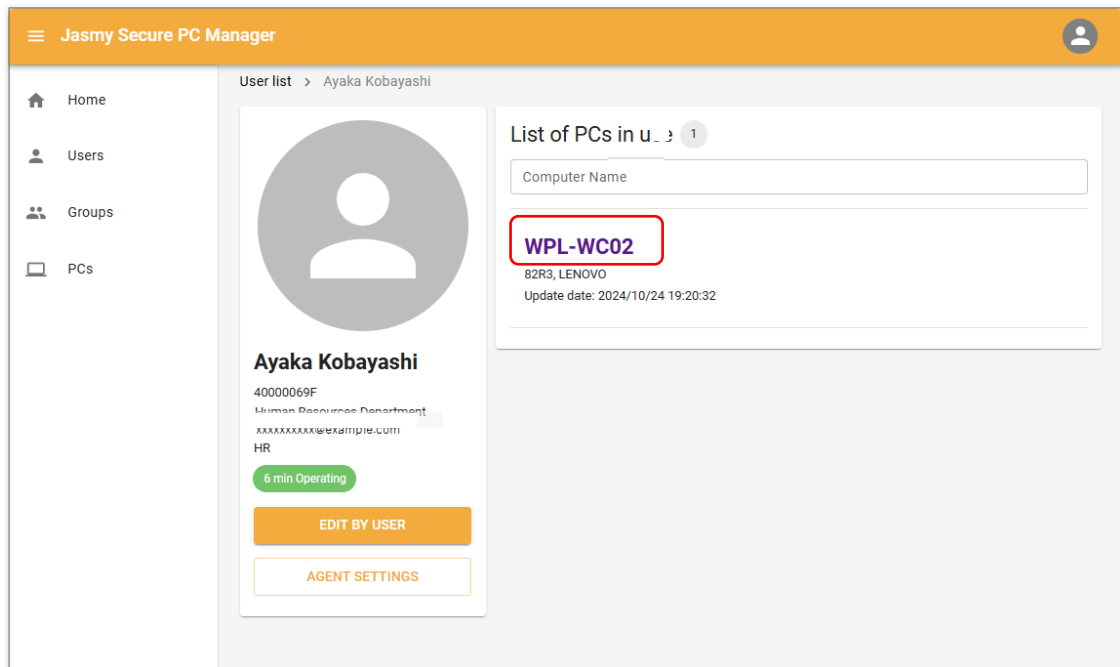
4. Displays the work status (dashboard) of the PC used by the selected user.

Jasmy Corporation
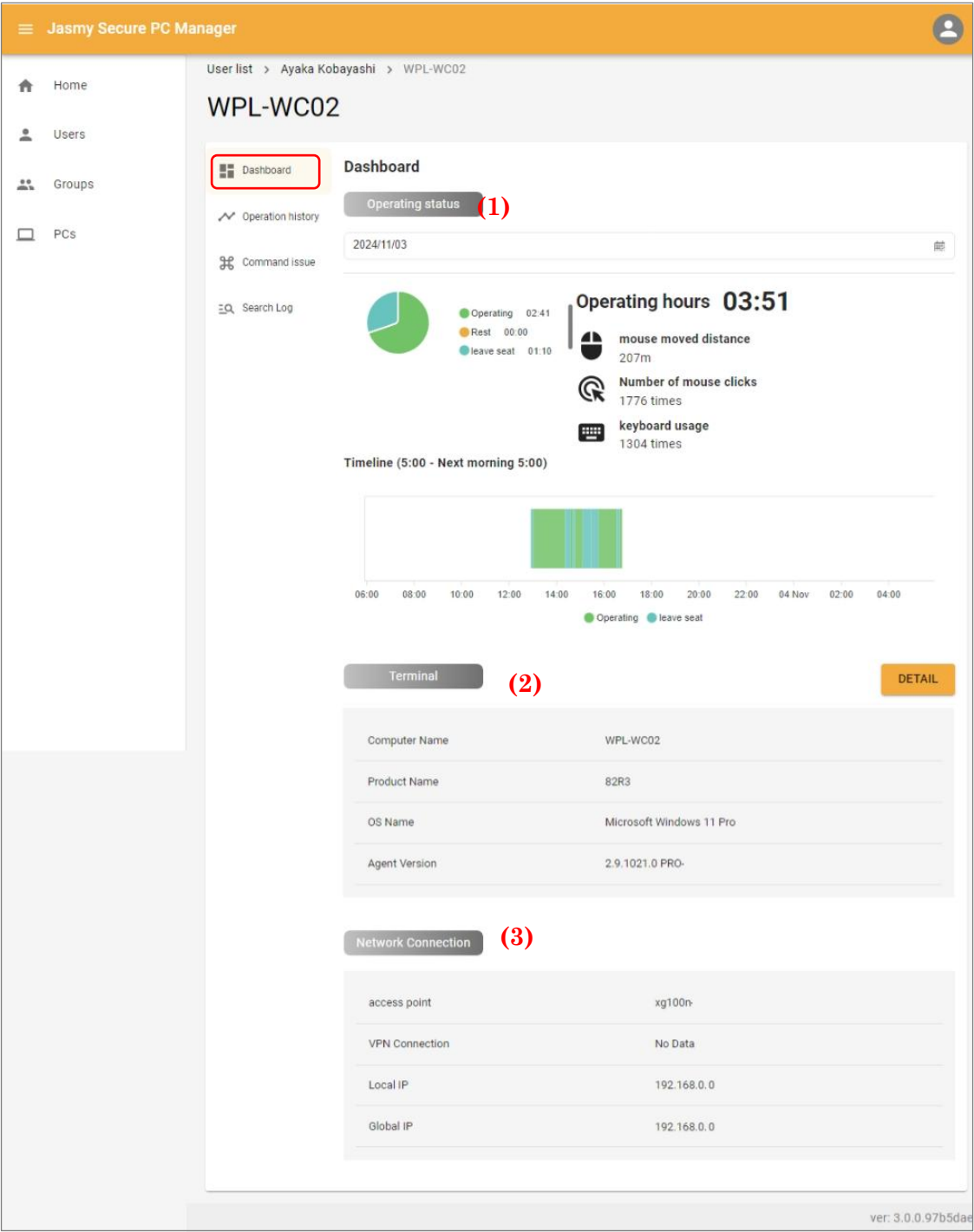
(1) Operating status

Specify the date for which you want to know the operation status, and the operation status will be displayed.
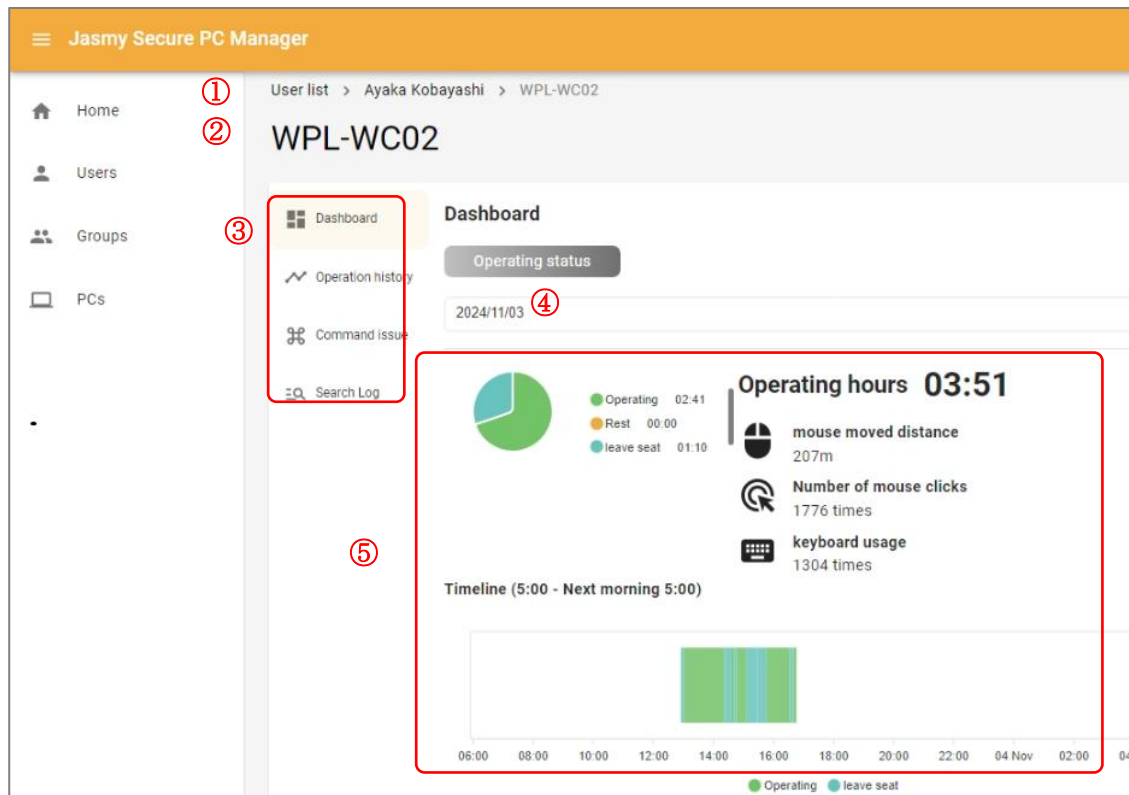
➢ Transition history list (①)

The transition history of the screen is displayed, and by selecting the transition history (link), the user returns to the original screen.

can be done.

➢ Name of PC used (②)

Displays the name of the PC used by the selected user.

➢ Various menu columns (③)

You will be redirected to the following menu.

◇ dashboard

◇ Operational Information History

◇ command issue

◇ log search

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- ➢ Date-specified frame (④)

  Set the date of operation you want to check.

- ➢ Confirmation of work status (⑤)

  Displays the following information about uptime and PC performance.

  - ✧ number of hours worked
  - ✧ Cumulative time pie chart for each operation status
  - ✧ Cumulative distance traveled by mouse on the day
  - ✧ Total number of mouse clicks on the day
  - ✧ Cumulative number of times the keyboard was used on the day
  - ✧ timeline

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(2) Terminal

Displays the terminal information of the PC used by the specified user
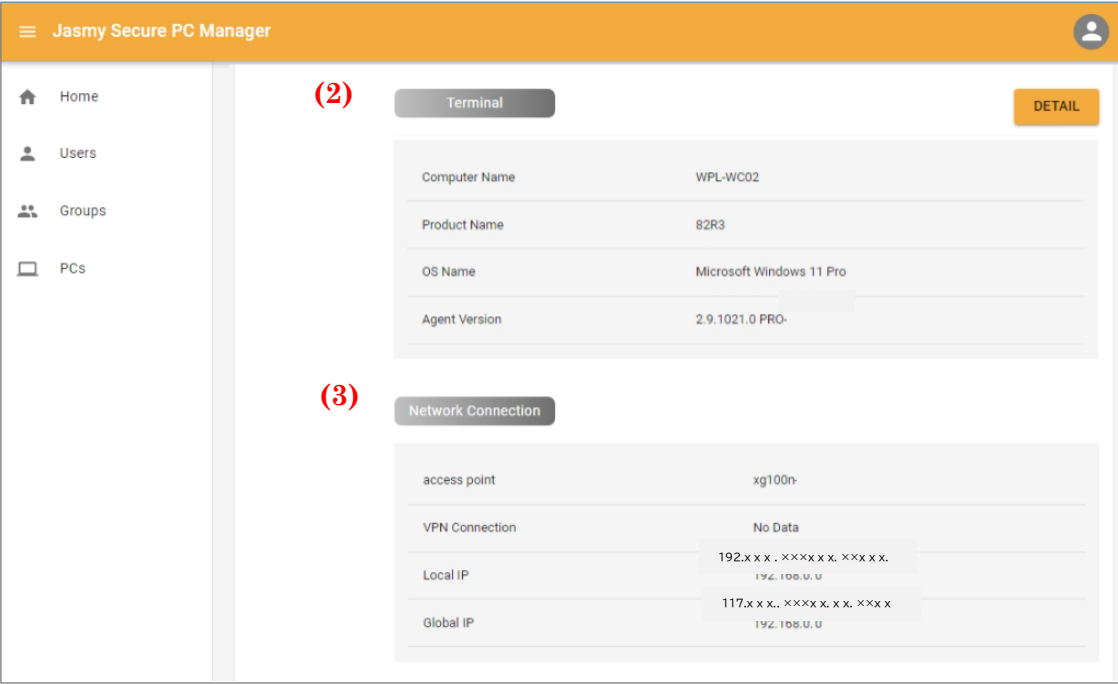
- ✧ Computer Name
- ✧ Product Name
- ✧ OS Name
- ✧ Agent Version
- ✧ "Details" button: Displays detailed information about the PC the user is using.

Computer Name

Product Name

Jasmy Corporation
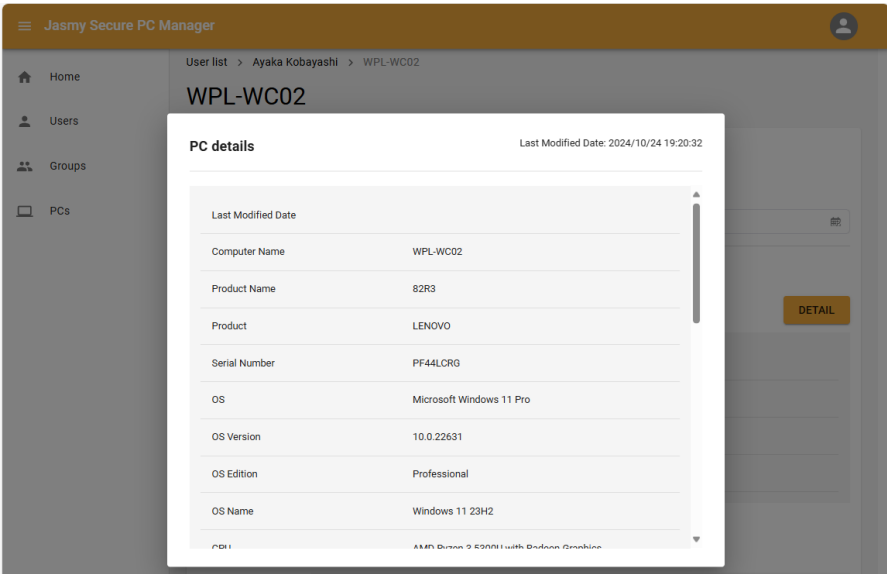
Manufacturing

Serial Number

OS

OS Version

OS Edition

OS Name

CPU

Number of cores

Maximum frequency

GPU

GPU memory

GPU type

GPU Driver Version

Motherboard

Motherboard manufacturer

Memory

Memory manufacturer

Memory operating frequency

Amount of memory

Storage Capacity

Storage Product Name

Storage type

Agent Version

(3) Network connection

Displays the following network information

✦ Access point

✦ VPN Connection

✦ local IP address

✦ global IP address

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5.12 . Display of user activity history under management

1. In the menu on the left of the home screen, select " Users" or "Number of users" in the home

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2. Select the username from the user list for which you want to display the operation information history.

<List View>

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<Card View>

3. Select the name of the PC for which you want to view the operation information history.

4. Select "Operating Information History

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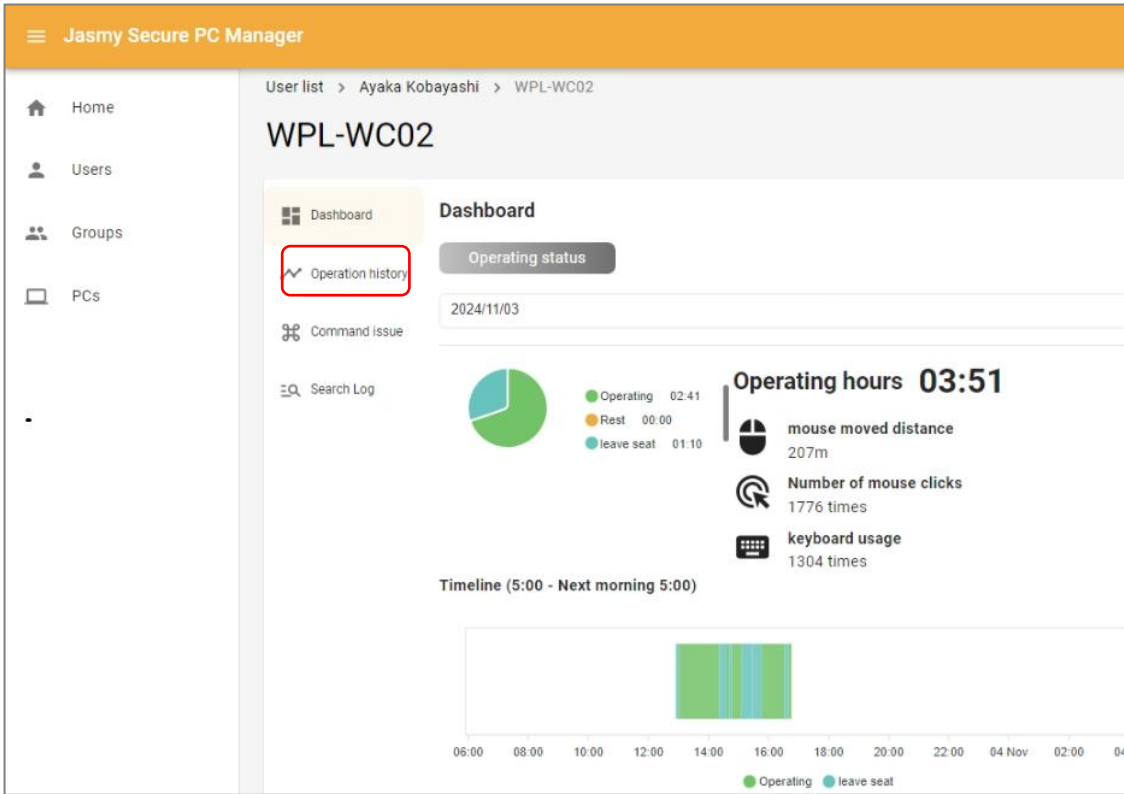
5. Displays the Operating Information History screen
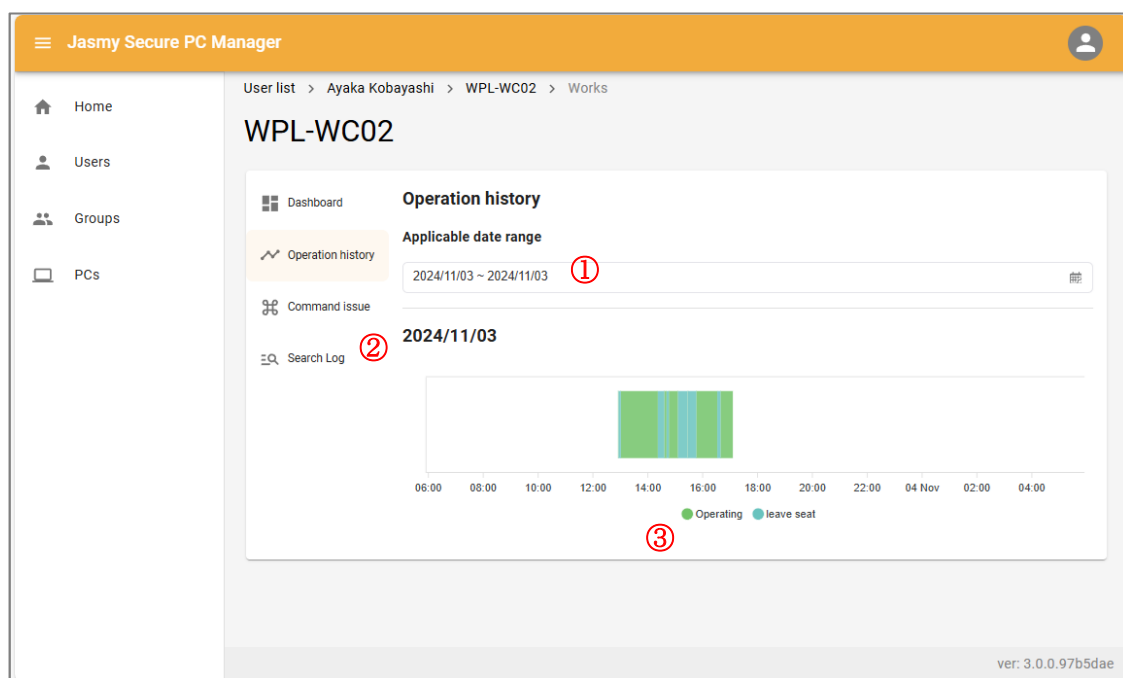
> ➢ Applicable date and time range (①)

Enter here the range of dates and times you want the history to appear:

To enter the date and time, select the "Applicable date range" input box, and a calendar will be displayed,

Select the start and end dates of the period, then select the "OK" button

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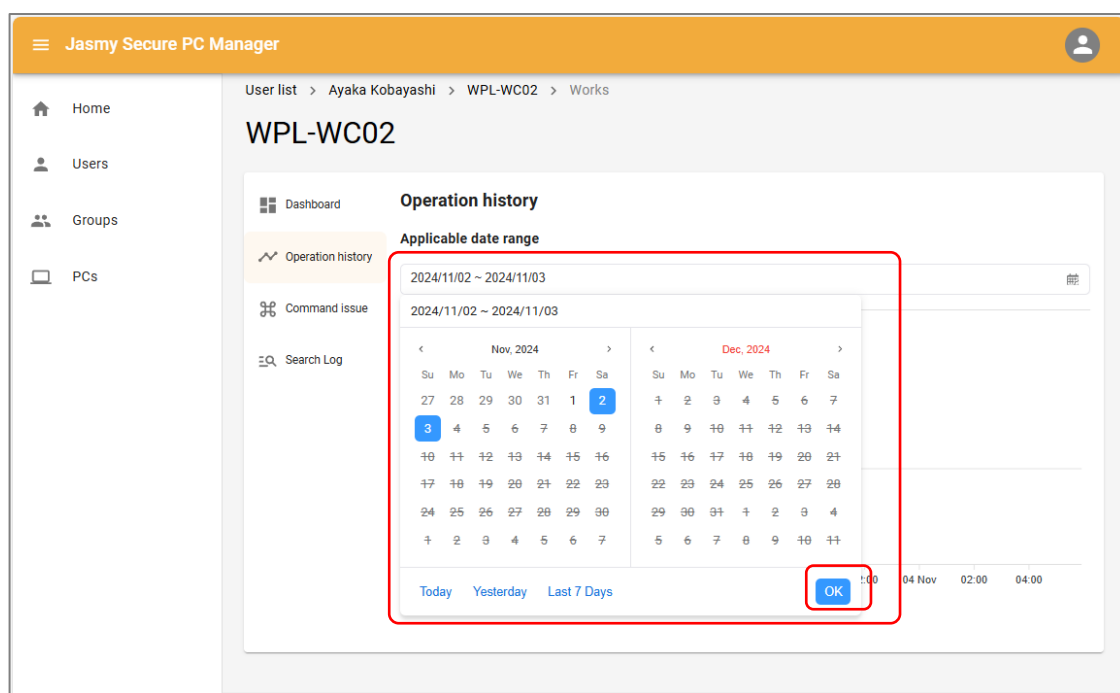
In case there is no operation data, "No operation data" will be displayed.
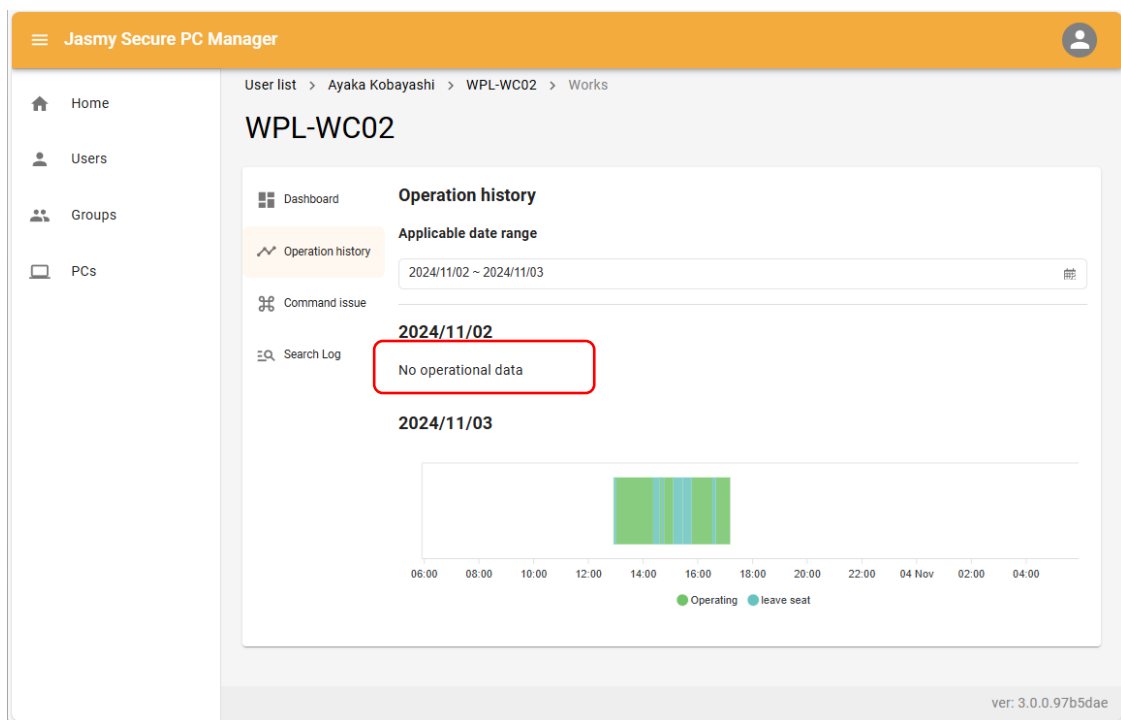
➢ Date (②)

Displays the date for the period selected in ①.

➢ Timeline (③)

Displays a timeline for the date of (②)

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5.13 .Issue online commands

1.   Select the user to whom you want to issue the online command

Select "Users" in the menu on the left of the home screen, or "Number of users" in the home.

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2. Select the user name you wish to issue the online command from the list of users

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<Card View>

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3. Select the name of the PC to which you want to issue the online command.

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4.   Select "issue command.

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5.   Displays the command issue screen

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6. Select the command to issue

<Commands that can be selected.

➢   USB Storage

   USB storage can be set to ON or OFF

➢   Ghost drive

   Ghost drive use can be set to ON or OFF

➢   Screen lock

   Screen lock can be turned on/off for the specified device

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7.   Select the operation (ON/OFF) for the target command selected in step 6.

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8.   Set the scope of application.
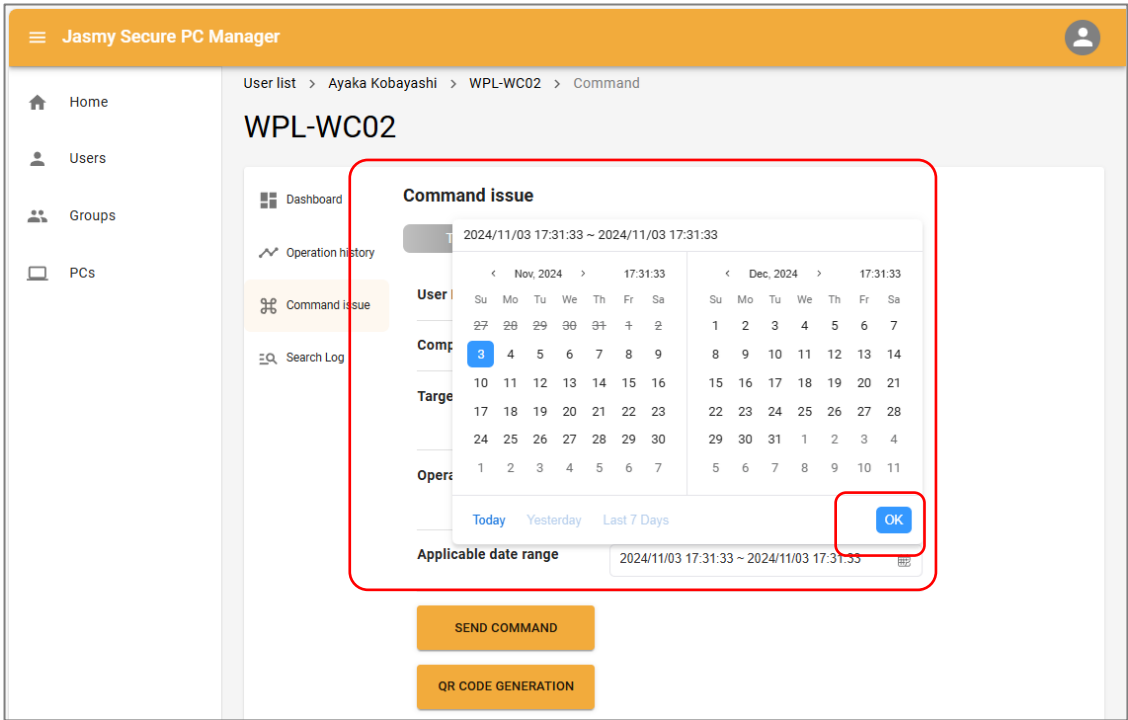
Please remember to select the "OK" button after making changes.

9. Set the start/end time of application

Select the time portion of the "Applicable date and time range" and enter the time you wish to specify.

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10. Select the "Send command" button

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11. Online command will be issued

At this time, the online command is sent to the specified terminal and executed.

In steps 8 and 9, you set the start date and time for the application, but in reality, the start date and time is when the command is sent.

If you delete a user under your control, you cannot cancel commands that have already been issued.

Screen Lock: The OFF command can be issued but will not be executed.

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5.14 . QR Code Issuance

1. Go online to and select the user you want to issue the command to with a QR code

    Select "Users" in the menu on the left of the home screen, or "Number of users" in the home.

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2. Select the user name for which you want to issue the QR Code from the list of users

    <List View>

Jasmy Corporation

<Card View>

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3.   Select the PC name for which you want to issue a QR code

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4.   Select "issue command

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5. Select the command to issue

<Commands that can be selected

➢   USB Storage

   USB storage can be set to ON or OFF

➢   Ghost drive

   Ghost drive use can be set to ON or OFF

➢   Screen lock

   Screen lock can be turned on/off for the specified device

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6. Select the operation (ON/OFF) for the target command selected in step 5.

7.   Set the scope of application

Please select the "Confirm" button after making changes.

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8. Set the start/end time of application

Select the time portion of the "Applicable date and time range" and enter the time you wish to specify.

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9. Select the "QR Code Generate " button

10. A QR code will be generated, and download will begin
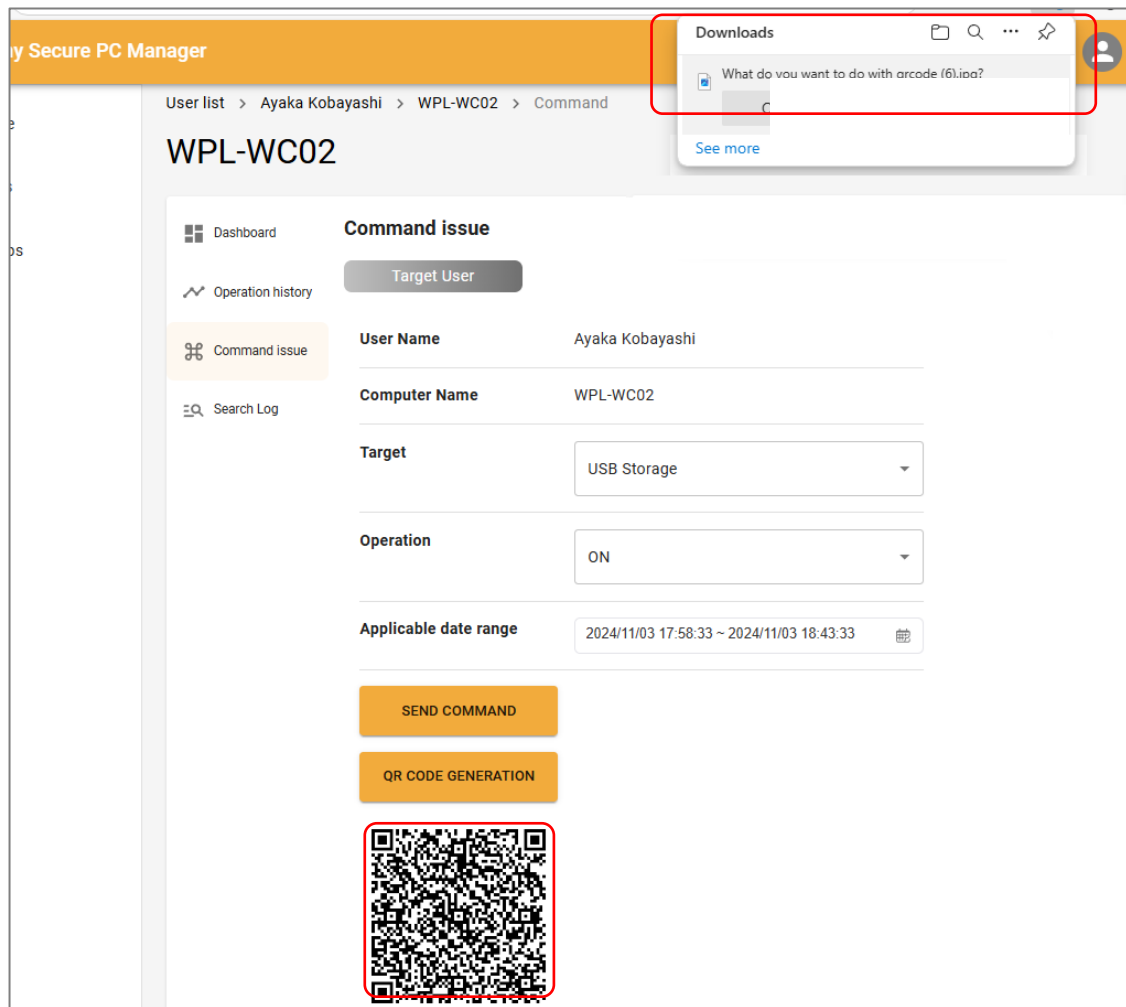
The folder to be saved is "C:\Users\{username}\Downloads"

11. Send the saved QR code to the target user via e-mail, etc.

5.15 .Log search

1. select "Users" from the menu on the left of the home screen, or "Number of users" in the home

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Select the user name you wish to search logs from the user list.

<List View>

Jasmy Corporation

<Card View>

Jasmy Corporation

3. Select the name of the PC for which you want to search the logs

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Select "Log Search

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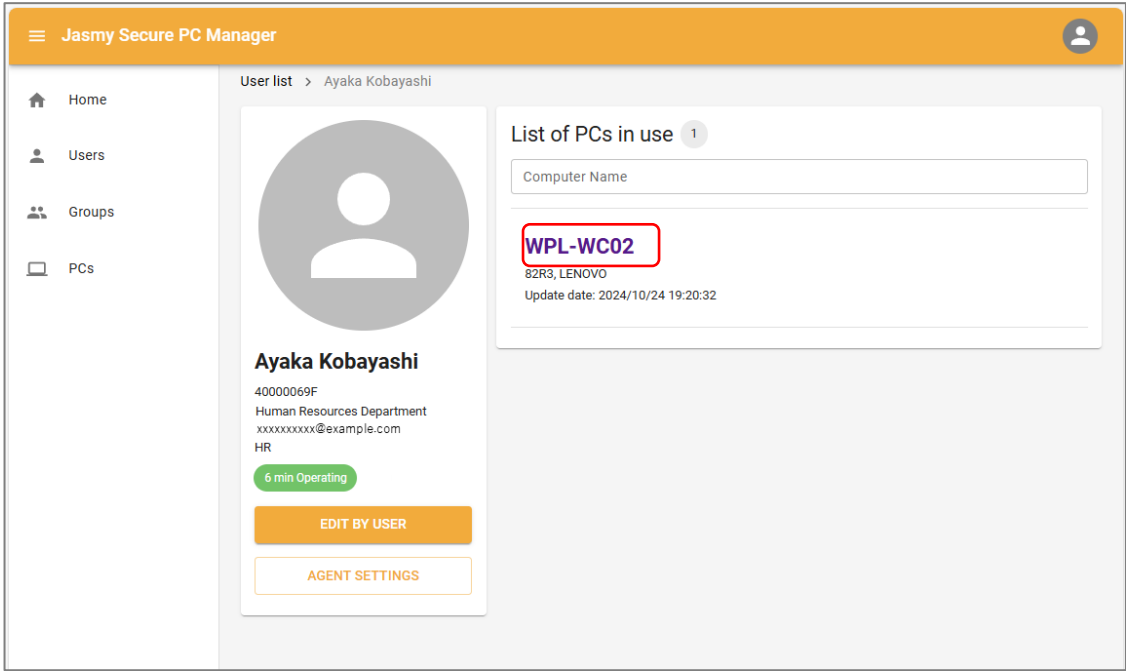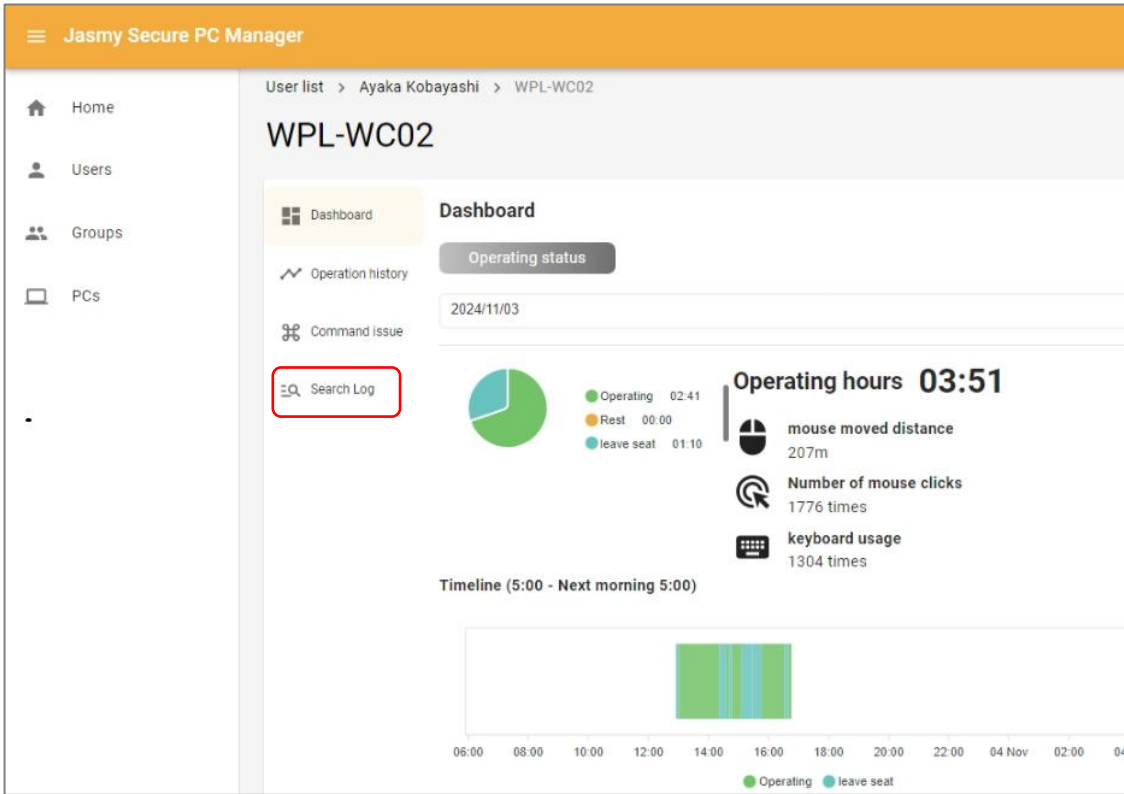
The log search screen will appear.

*Items can be sorted by selecting each item name
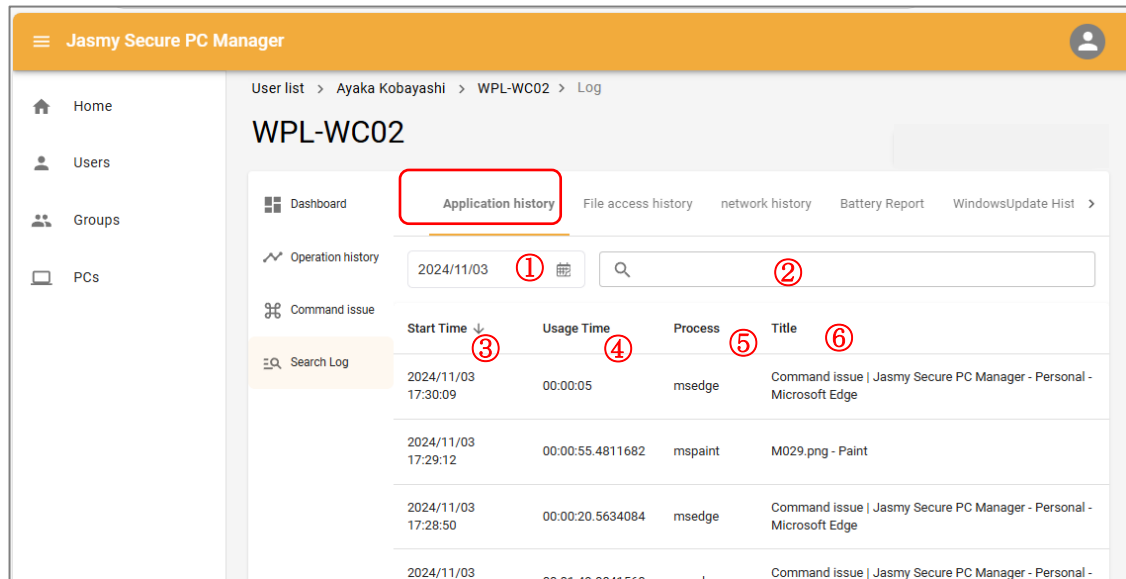
<Application History

➢ Date covered by history (①)

Select the date in the history you wish to view

➢ Search box (②)

Enter the keyword you want to search for:

➢ Start time (③)

Displays the start date and time of the application used by the selected user.

➢ Duration of use (④)

Displays the application usage time used by the selected user.

➢ Process (⑤)

Displays the process name of the application used by the selected user.

➢ Title (⑥)

Displays the title of the application used by the selected user.

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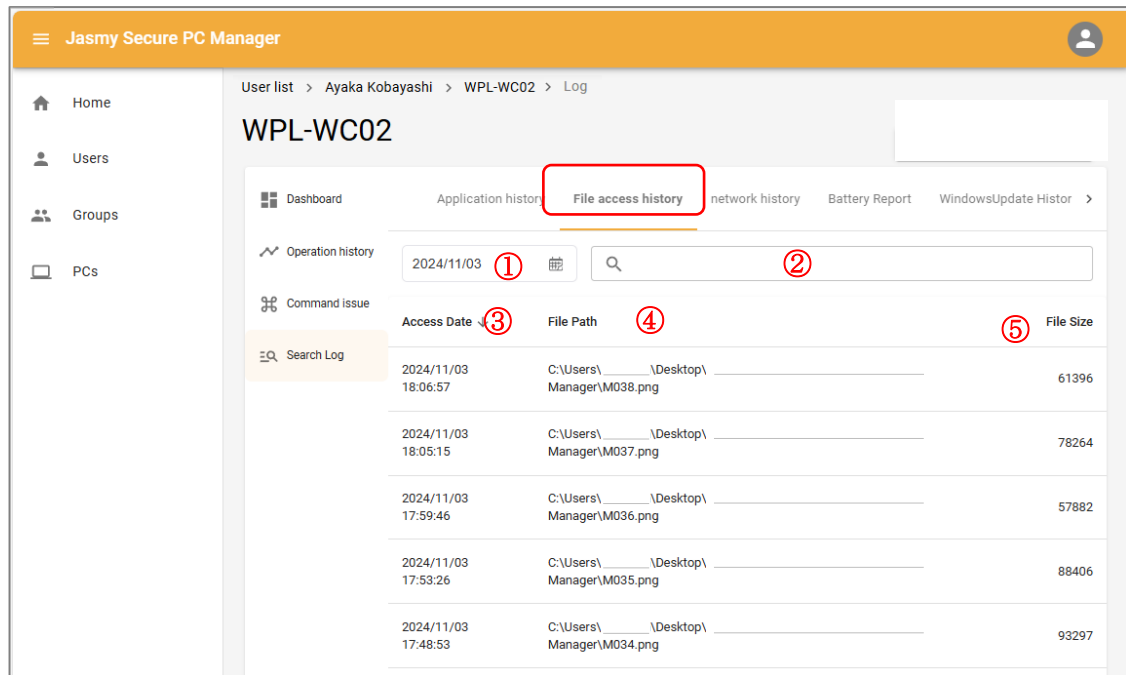
<File access history

➢ Date covered by history (①)

Select the date in the history you wish to view

➢ Search box (②)

Enter the keyword you want to search for:

➢ Access date (③)

Displays the date and time the selected user accessed the file.

➢ File path (④)

Displays the path to the file accessed by the selected user

However, to protect personal information and prevent information leakage, some of the strings are hidden.

➢ File size (⑤)

Displays the size of files accessed by the selected user

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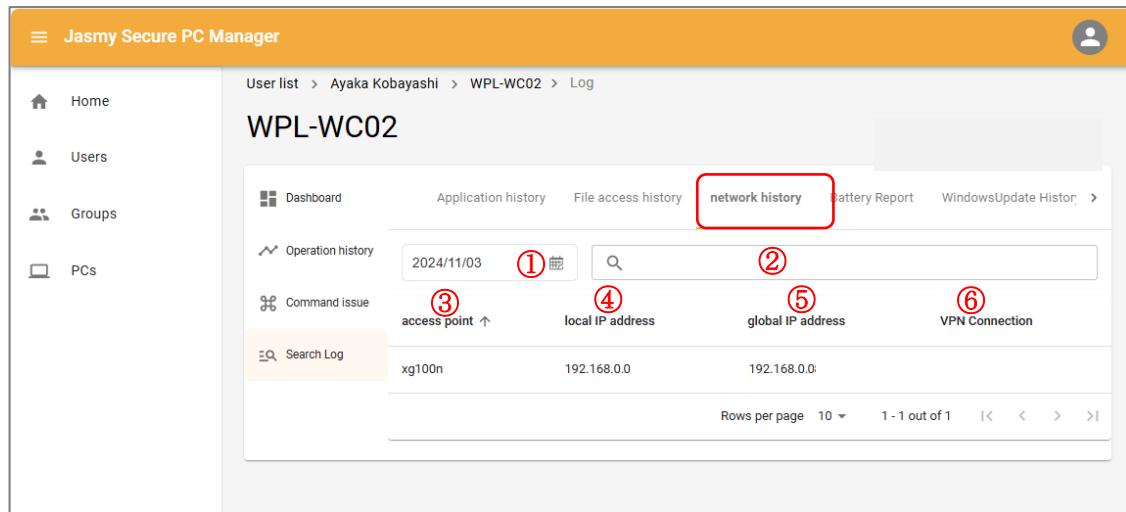
<Network History

➢ History Date (①)

Select the history date you want to display.

➢ Search box (②)

Enter keywords you want to search.

➢ Connection point (③)

Displays the connections to which the selected user or PC terminal has connected.

➢ Local IP address (④)

Displays the local IP address of the selected user or PC terminal.

➢ Global IP address (⑤)

Displays the global IP address of the selected user or PC terminal.

➢ VPN connection (⑥)

Displays whether the VPN connection is enabled or disabled for the selected user or PC terminal.

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<Battery Report>.
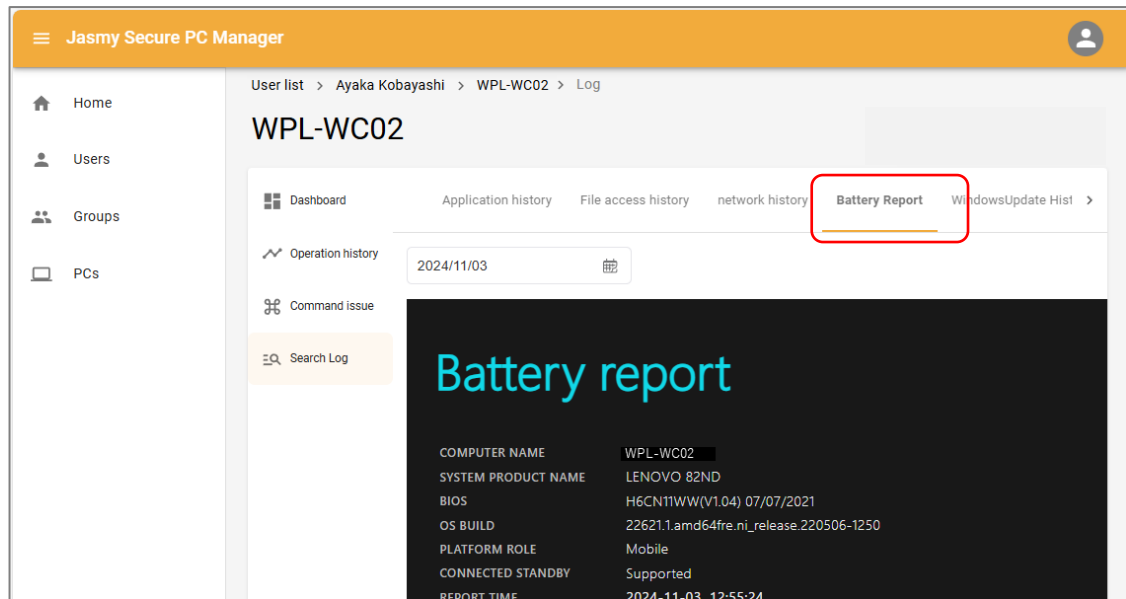
The following items are displayed here

➢ Battery report

  ✧ COMPUTER NAME

  ✧ SYSTEM PRODUCT NAME

  ✧ BIOS

  ✧ OS BUILD

  ✧ PLATFORM ROLE

  ✧ CONNECTED STANDBY

  ✧ REPORT TIME

➢ Installed batteries

➢ Recent usage

➢ Battery usage

➢ Usage history

➢ Battery capacity history

➢ Battery life estimates

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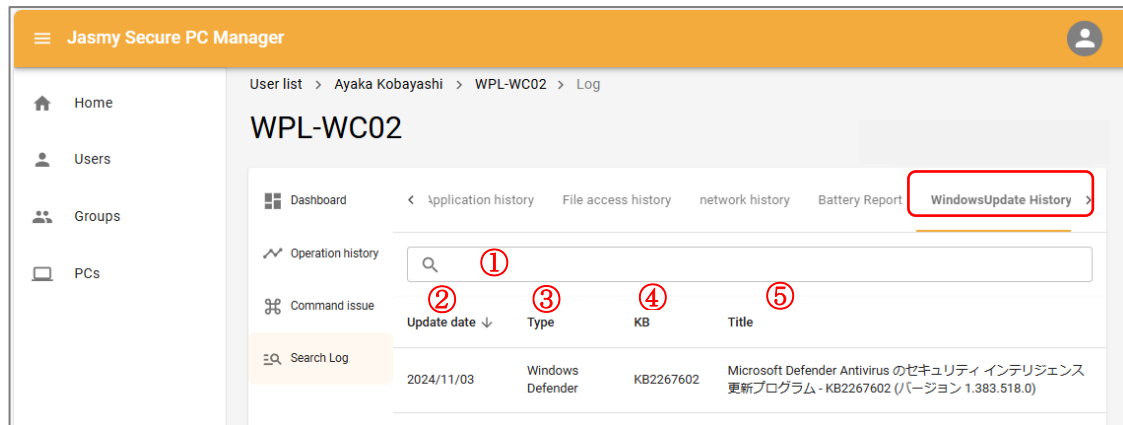
<Windows Update History

➢ Search box (①)

➢ Update date(②)

➢ Type (③)

➢ KB(④)

➢ Title (⑤)

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5.16 . Downloading of the operation log

This function is only available to managers who are authorized to log Agents.

The ″Download Operating Logs″ button will appear for authorized managers. The ″Download Active Log″ button will appear for authorized managers.

If you would like to be authorized to retrieve logs, please contact us at sales@jasmy.co.jp

1. In the menu on the left of the home screen, select " users" or "Number of users" in the home

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2. Select the username from the user list for which you want to display the operation information history.

    <List View>

Jasmy Corporation

<Card View>

3. Select the name of the PC for which you want to search logs

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4.   Select "Log Search

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5. The log search screen will appear.

Jasmy Corporation
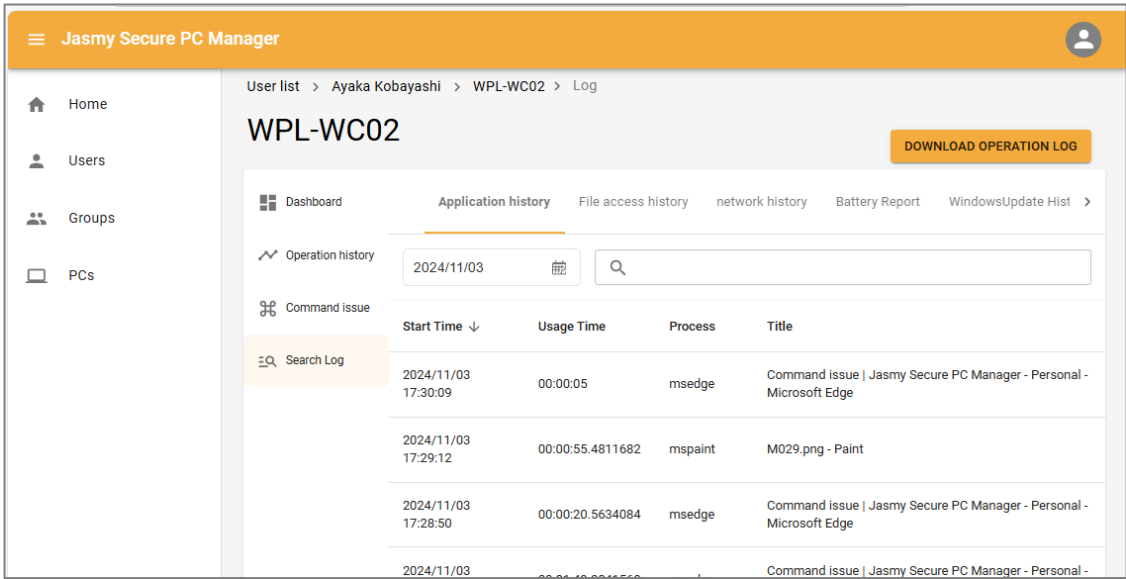
6. Select the " Download Operation Log " button
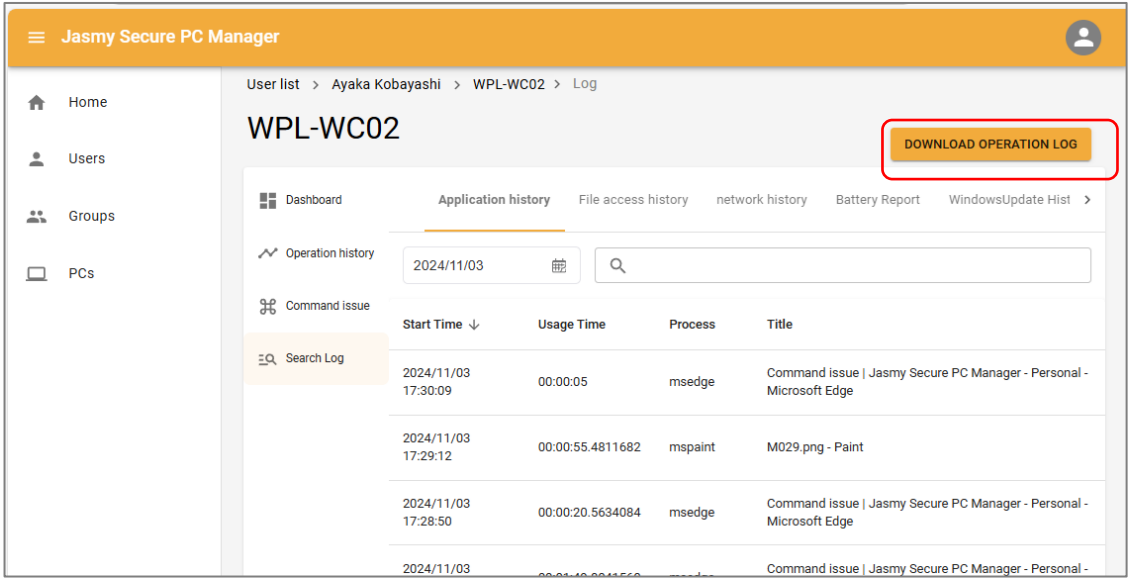
7.   Select in the "Download Activity Log" dialog box

Jasmy Corporation
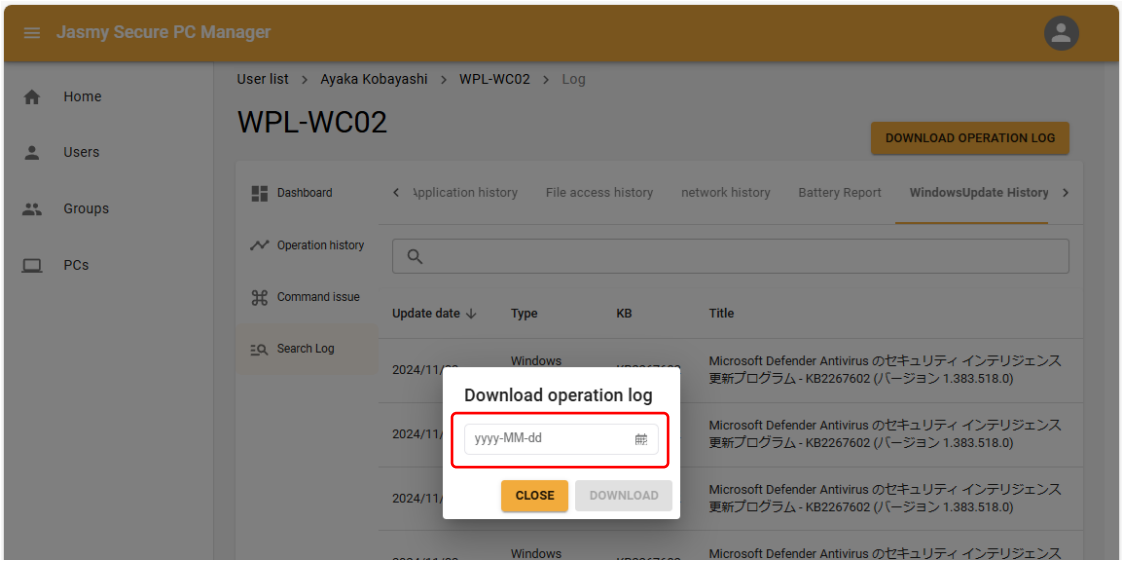
8.   Select the date you want to download the log from the calendar and select
      the "Confirm" button.

Jasmy Corporation
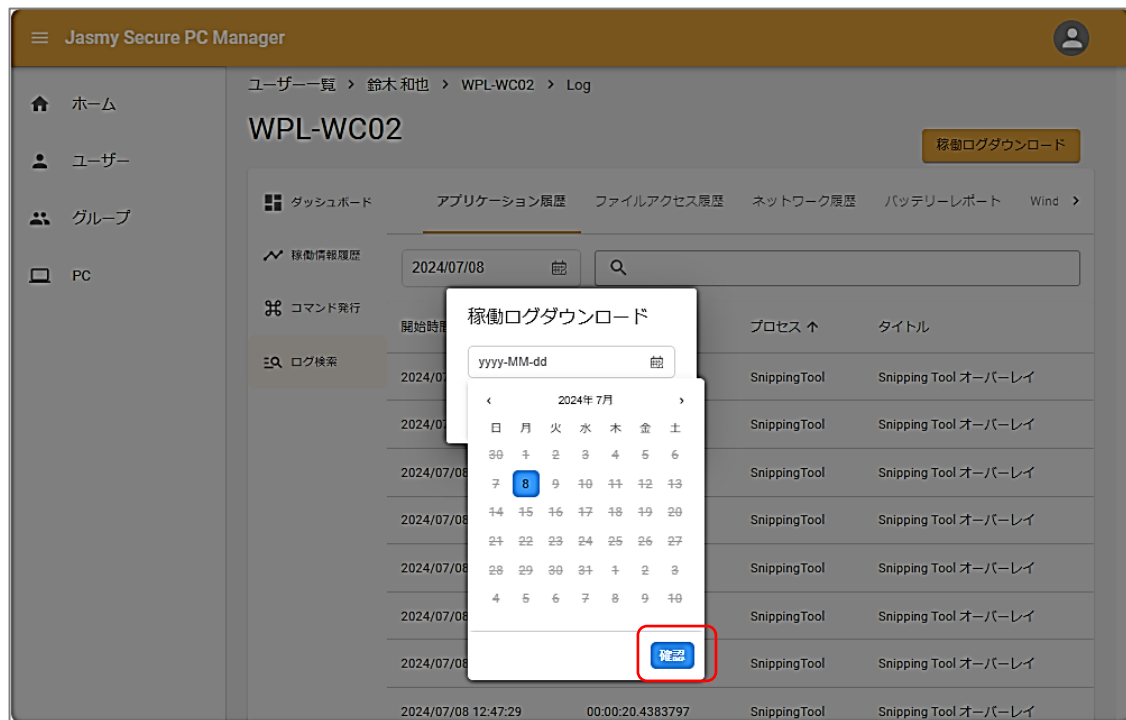
9. Select the "Download" button
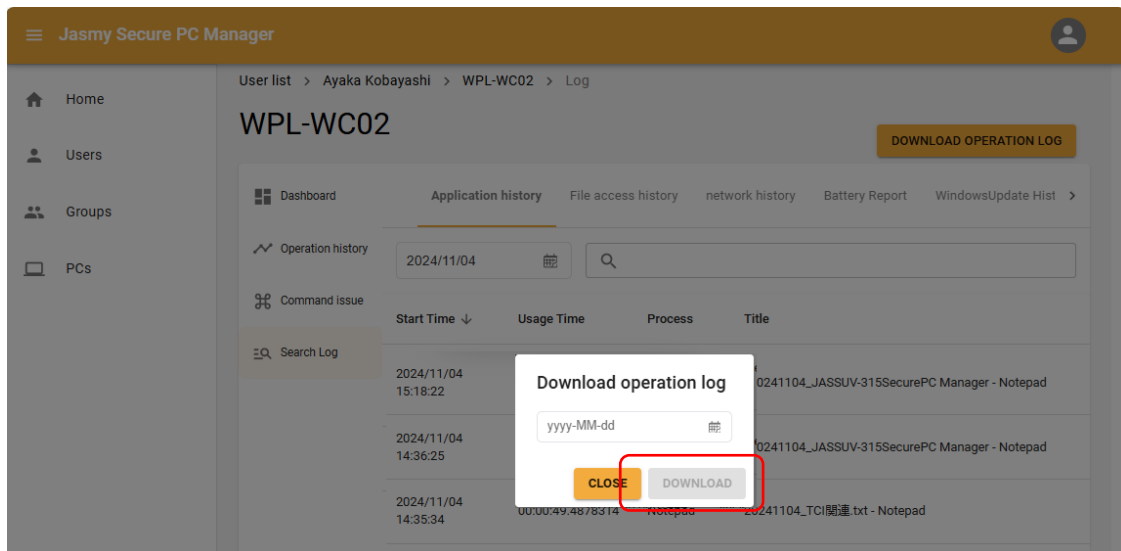
10. Download is complete

Jasmy Corporation
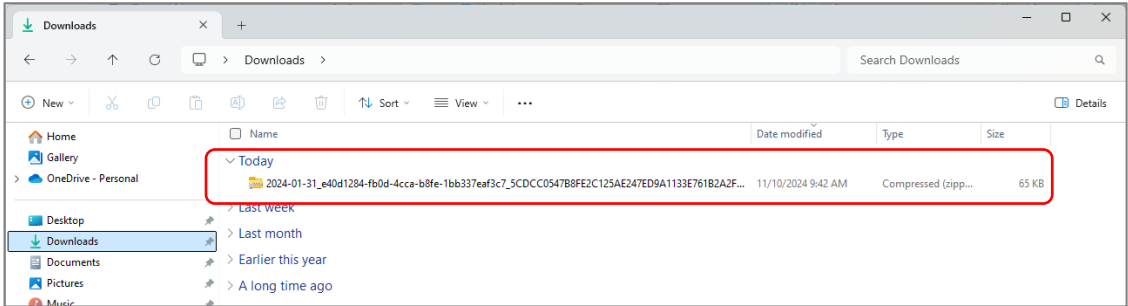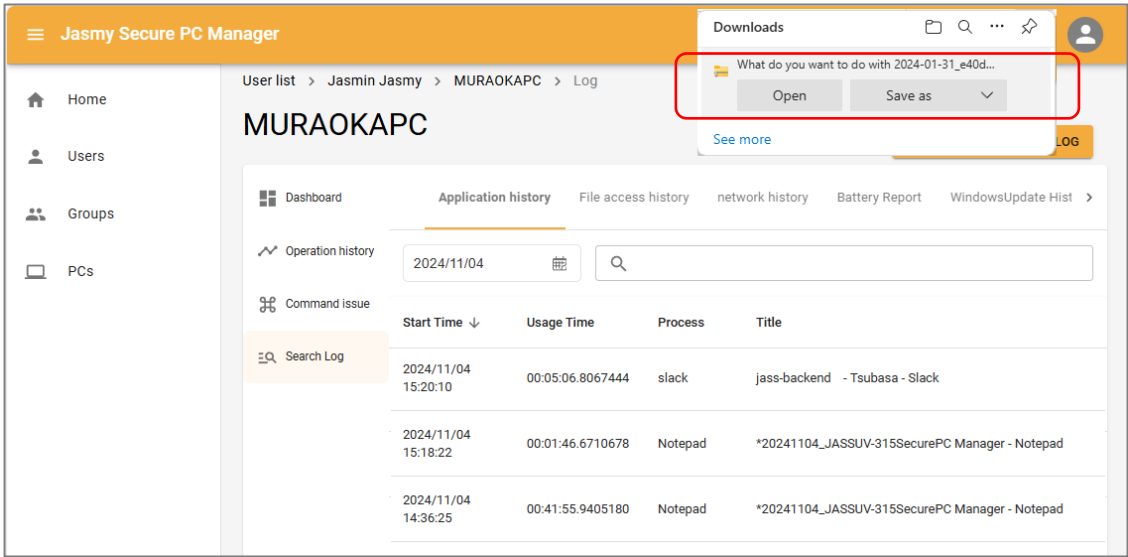
5.17 . Create a group

1. Select "Groups" from the menu on the left of the home screen, or " number of groups" in the home

Jasmy Corporation
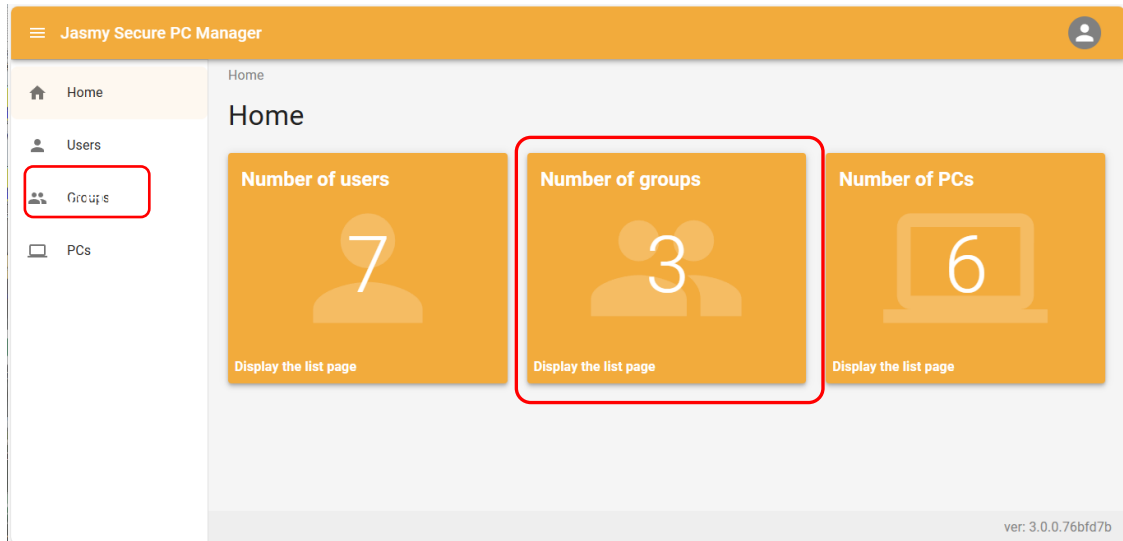
2. Select the " Create Group" button in the group list

Jasmy Corporation
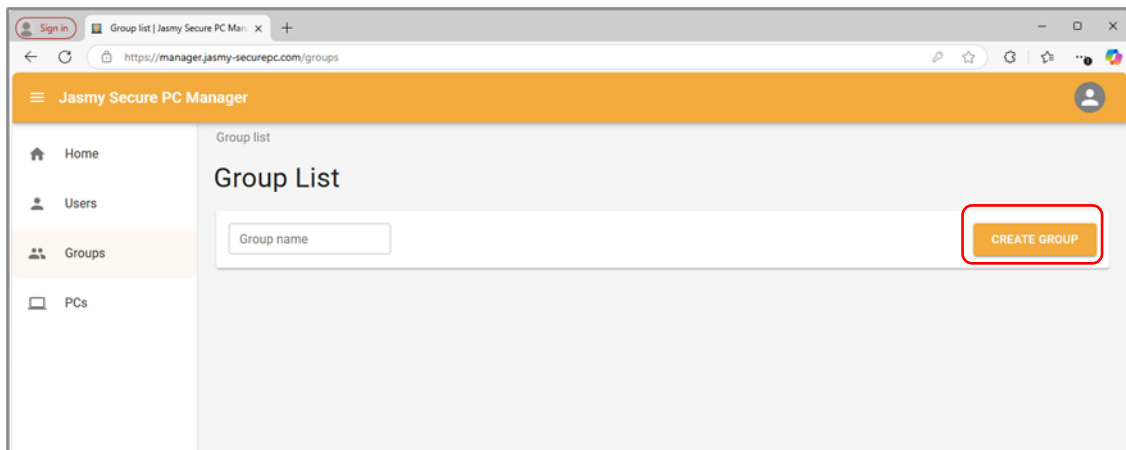
3. Enter the name of the group you wish to create (up to 50 characters) in the Group Name box on the Create Group screen.

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4. Select the "Add the user to the list" button

The "Add user to list" dialog box will appear and will display the name of the user you are managing , add them to the group and pressSelect the "Add" button for the user you want to add

When you have made your selection, select the "Close" button

Jasmy Corporation
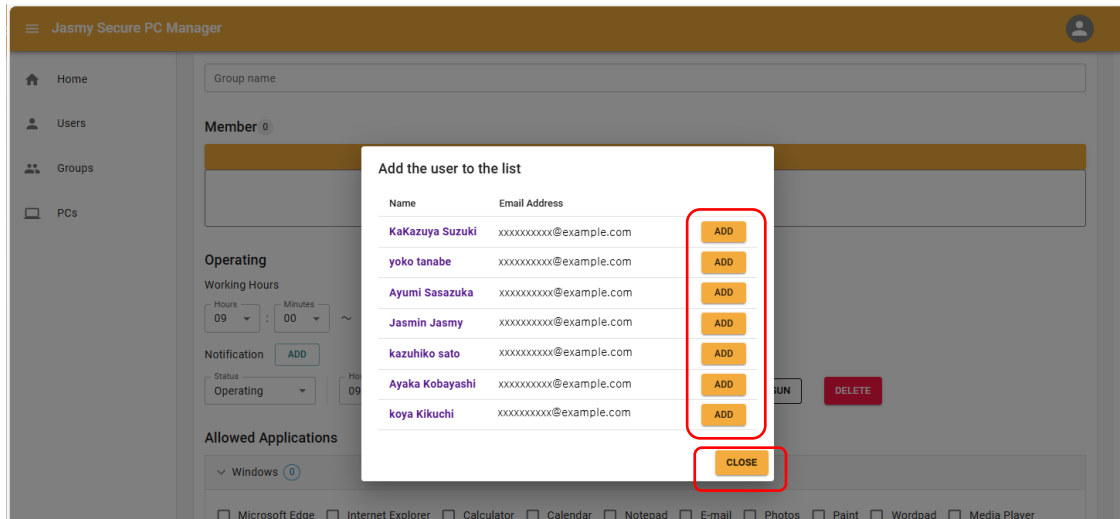
5. When the members you wish to add appear on the group creation screen, click the "Create" button at the bottom of the screen.

    Select a tan

6. A group will be created

5.18 . Display of group list

1. In the menu on the left of the home screen, select " Groups" or "Number of groups" in the home

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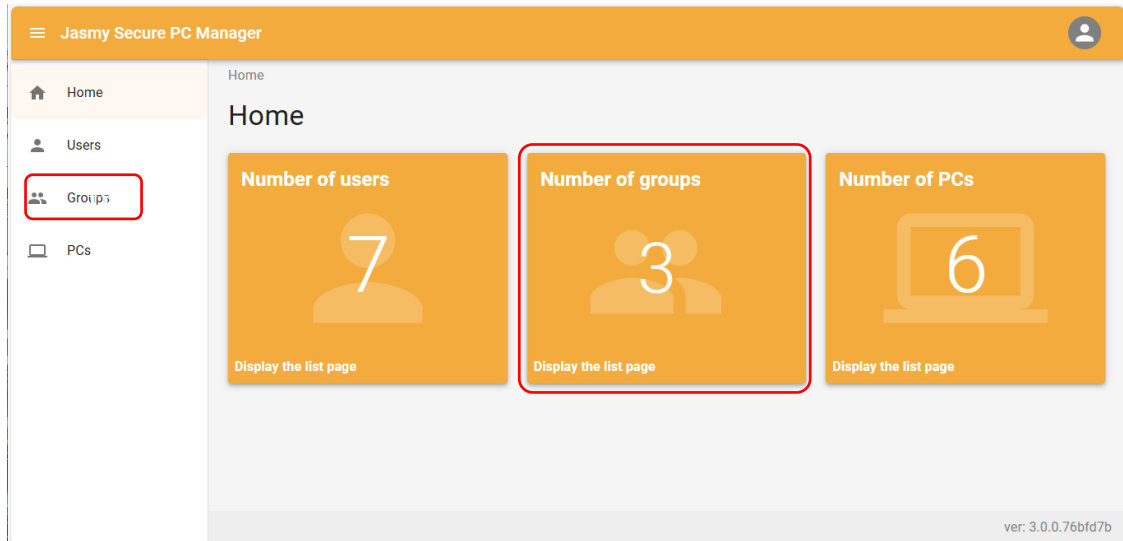
2. A list of groups will be displayed.
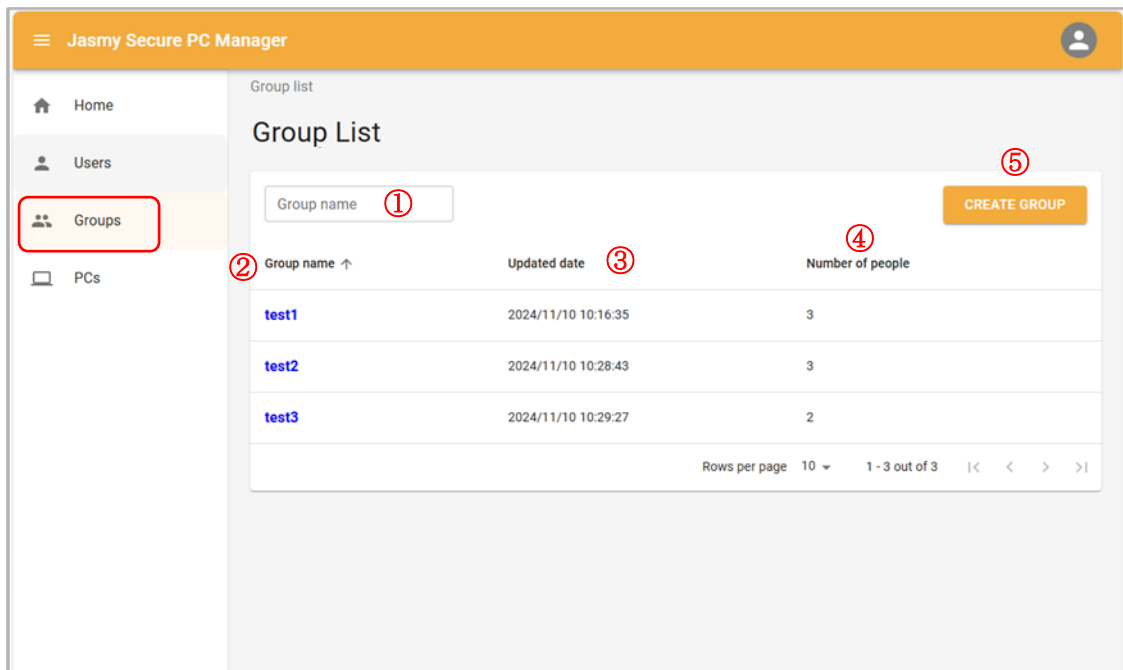
➢   Group name search box (①)

You can search for a group by entering the group name

➢   Group name (②)

Displays the name of the group being managed

Selecting a group name displays a list of group members

➢   Update date and time (③)

Displays the date and time the group information was updated

➢   Number of persons (④)

Displays the number of people registered in the group

➢   Create group button (⑤)

Displays the group creation screen

For more information, see " 5..17. Creating Groups Creation of groups" for more information.

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5.19 . Displaying a list of group members

1. From the menu on the left of the home screen, select " Groups " , or " Number of groups " in the home

    Japanese dock (plant) (Rumex japonicus)square bearing block (at the top of a pillar)

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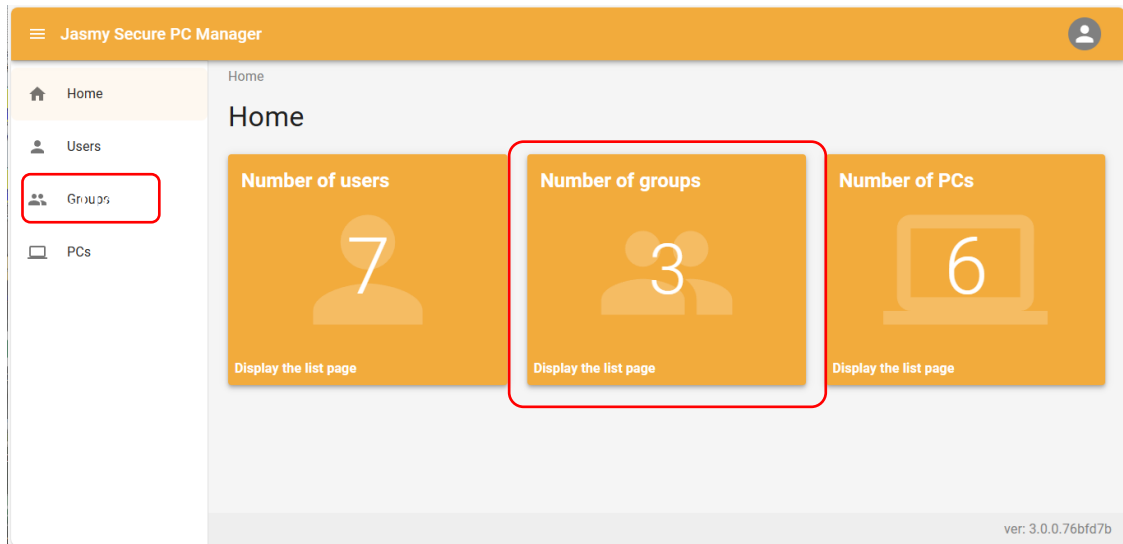
2. Displays a list of groups you manage

Select the name of the group for which you wish to view a list of group members

Jasmy Corporation
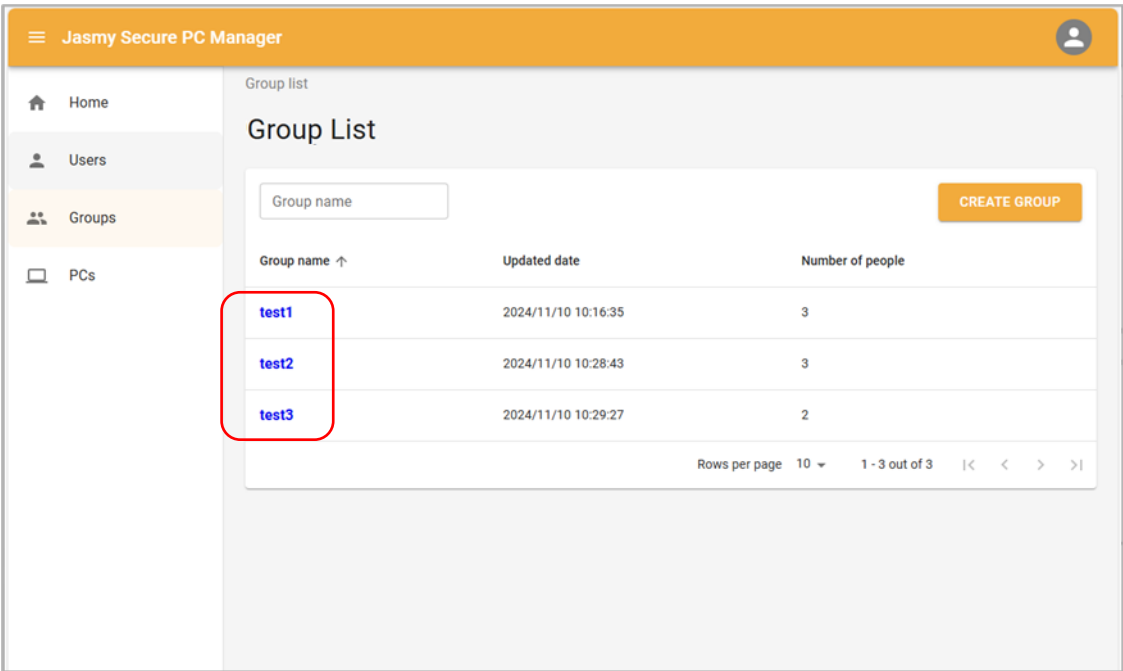
3. Lists the members of the selected group in the group list

    <List View>
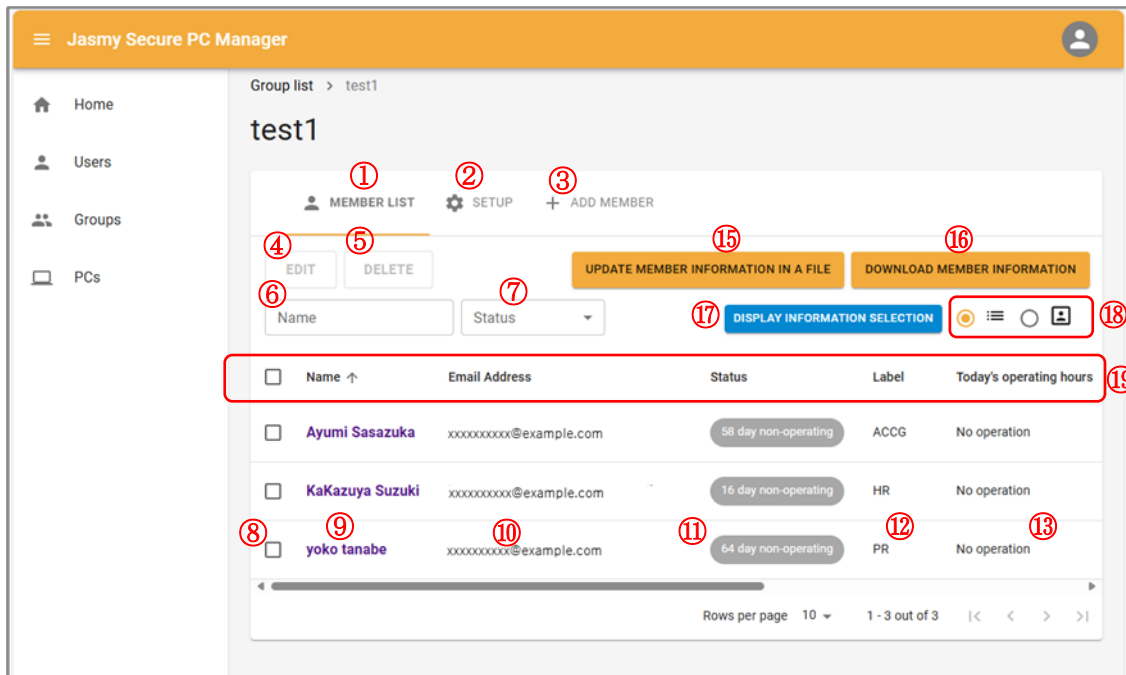
➢   Member List tab (①)

    Lists the members registered in the group

➢   Settings tab (②)

    The following settings are available

    ✦   basic setting

    ✦   Application

    ✦   uniform resouce locator

    ✦   network

    ✦   Title.

    ✦   IP address

    ✦   Availability

    ✦   Start of operation

➢   Add member tab (③)

    Add members to the group

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➢ Edit button (④)

Displays the group member information edit screen

(Buttons cannot be selected when the User Selection checkbox (⑧) is not selected.

➢ Delete button (⑤)

Displays the delete group member screen

(Buttons cannot be selected when the User Selection checkbox (⑧) is not selected.

➢ Name search box (⑥)

Search for members of a group by entering their user name (partial match)

➢ Status selection list box (⑦)

By selecting the status you want to display (unassigned, active, away, rest, or not active), you can select the gu

Only members of the selected status in the loop can be displayed

➢ Member selection checkbox (⑧)

Edit button by selecting the check box of the member whose information you want to edit or delete.

(④) and Delete button (⑤) can be selected

Select the checkbox at the top to select all members and edit or delete them all at once.

➢ Member name (⑨)

Displays the name of the member you are managing

Selecting a member name will take you to the list of PCs used by the user.

➢ E-mail address (⑩)

Displays the email addresses of the members you manage

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- ➢ Status (⑪)

    Displays the current operating status of the member

- ➢ Label (⑫)

    Displays labels set for members

- ➢ Operating hours today (⑬)

    Displays the operating hours for the day

- ➢ Update Member Information in a file button (⑮)

    Import CSV or TSV files and update member data

- ➢ Download Member Information (⑯)

    Download member data as CSV or TSV files

- ➢ Select display information (⑰)
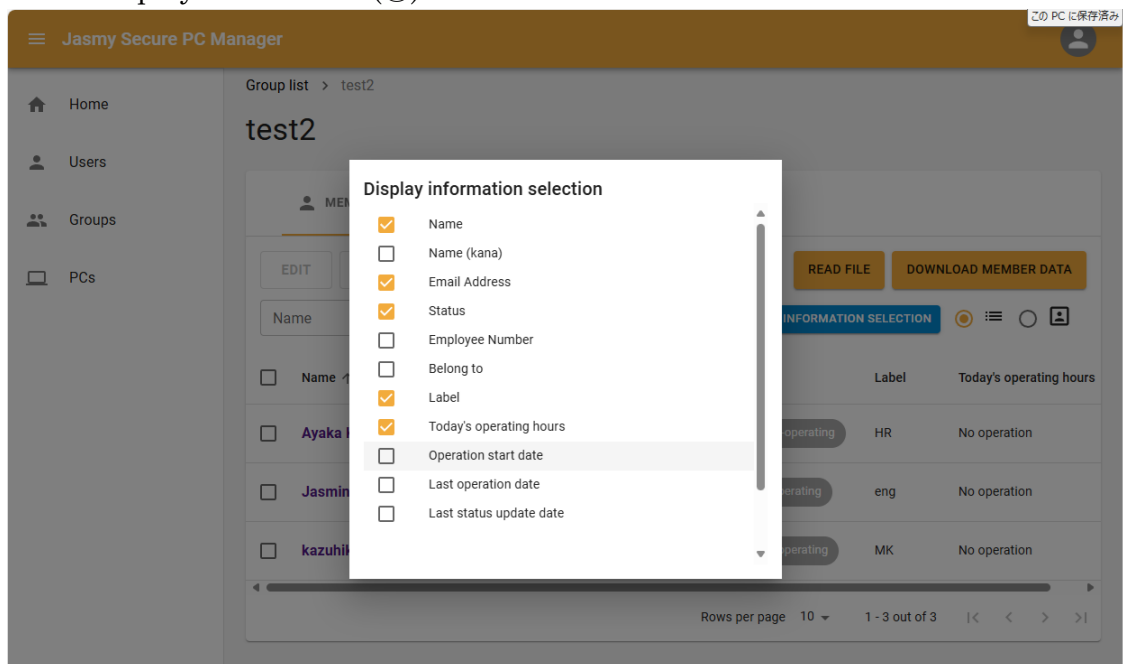
You can choose which items to display in the user list

- ✧ Name
- ✧ Name (Kana)
- ✧ Email Address
- ✧ status

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   ✧ employee number

   ✧ belong to

   ✧ Labels.

   ✧ Today's operating hours

   ✧ Operation start date

   ✧ Last date of operation

   ✧ Last status update

➢ Display format radio button (⑱)

You can choose between two display methods (list view and card view)

➢ Title of item (⑲)

By selecting the title name of each item, you can change the order of each item in ascending or descending order

You can select the items you want to display with the "Select Displayed Information (⑰)" button.

*Sorting order can be changed by hiragana, katakana, alphabet, and numbers.

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<Card View >
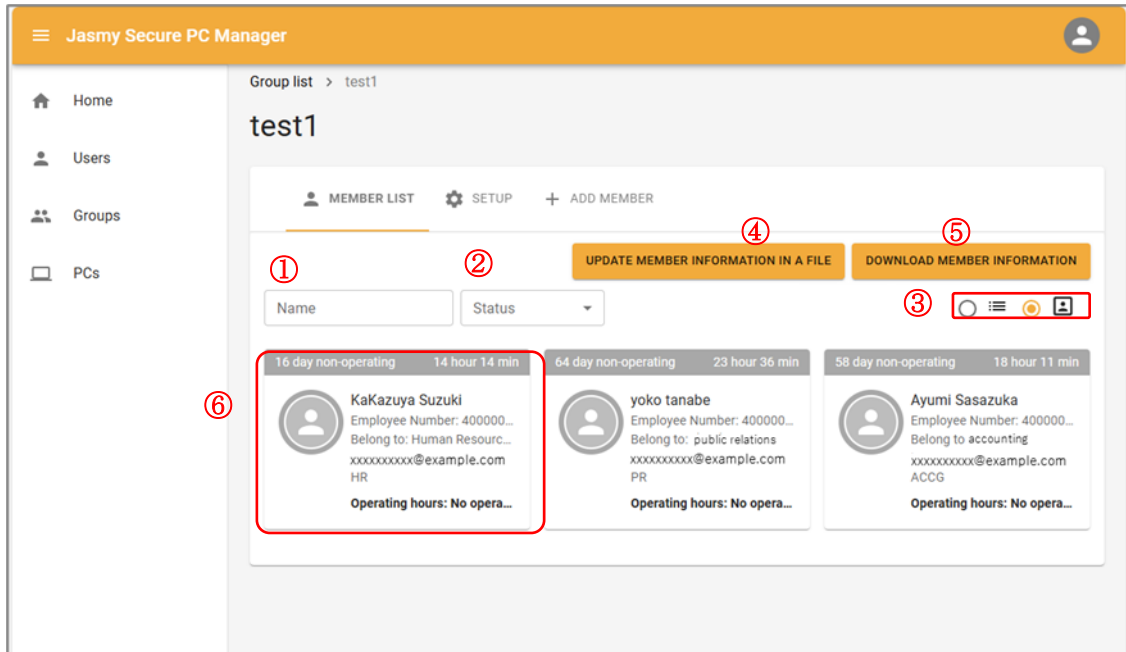
➢ Name search box ((1))

You can search for members by entering their user name (partial match)

➢ Status Selection List (②)

By selecting the status you want to display (unspecified, active, away, rest, or not active), you can select

Only members with the selected status can be displayed

➢ Display format radio button (③)

You can choose between two display methods (list view and card view)

➢ Update Member Information in a file button (④)

Import CSV or TSV files and update member data

➢ Download Member Information button (⑤)

Download member data as CSV or TSV files

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> User Information (⑥)

(i) Operating status

Displays the latest operational status of the member

(ii) Elapsed time

Displays the time elapsed since the switch to the i operation status state

(iii) Member name

Displays the names of the members you are managing

(iv) Employee No.

Displays the employee No. of the member being managed

(v) Name of affiliation

Displays the affiliation name of the member being managed

(vi) E-mail address

Displays the email addresses of the members you manage

(vii) Label

Displays the text set for the member

(iv) Operating hours

Operating hours of the day (since the Secure PC was activated) are shown.

5.20 . Adding members to a group

1. Select "Groups" from the menu on the left of the home screen, or "Number of groups" in the home

    suffix used after a particle to negate a verb in the non-past tensesquare bearing block (at the top of a pillar)

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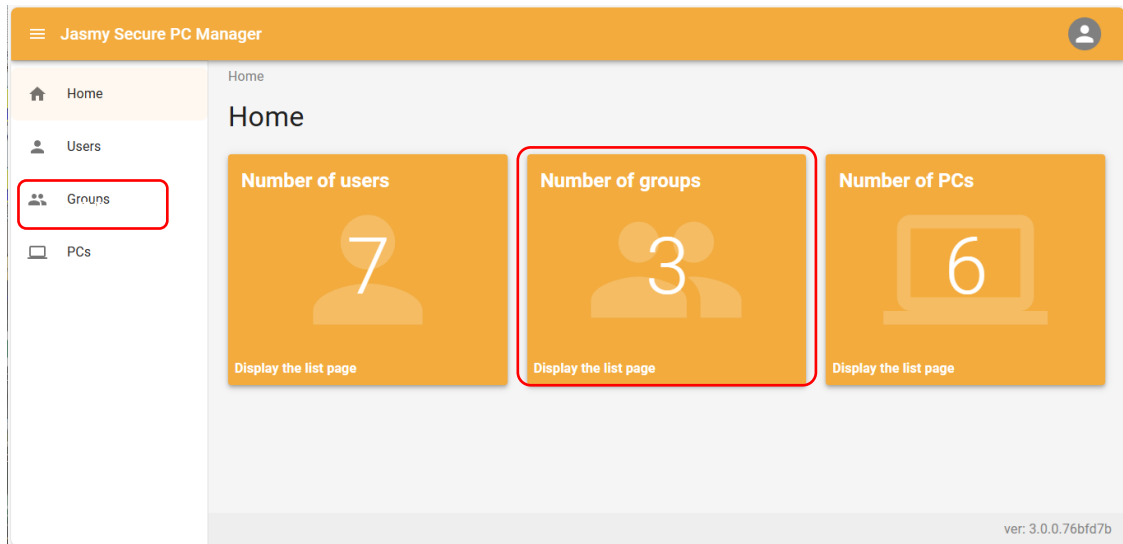
2. Select the name of the group to which you want to add a member, which is displayed in the Groups

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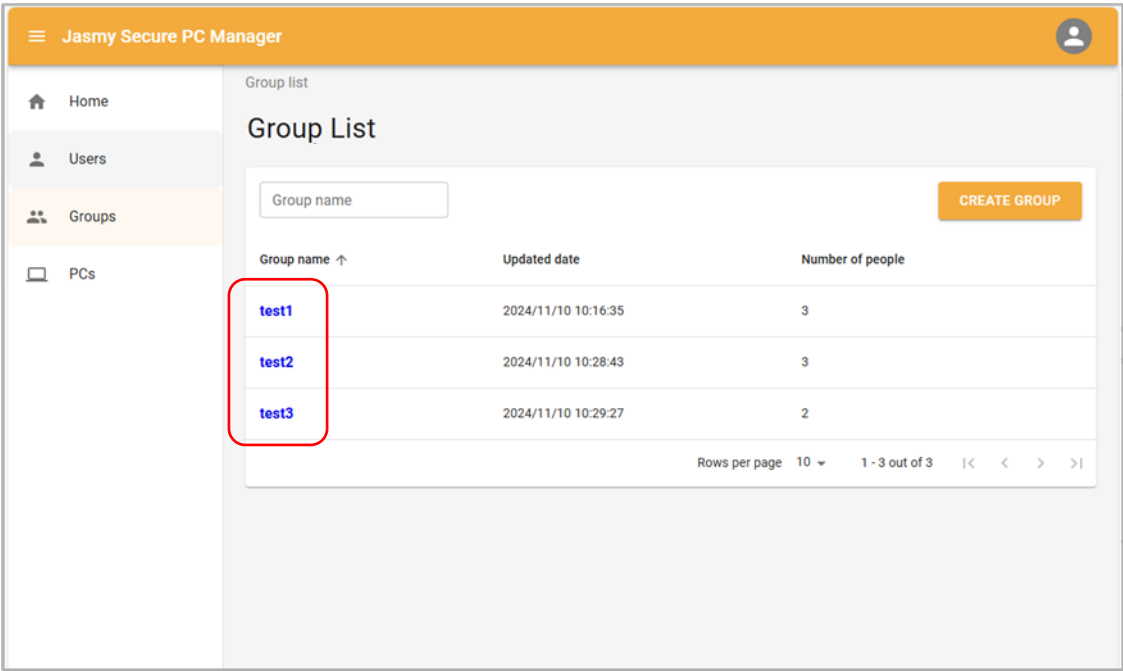
3. Select the "Add Member" tab from the group's member list

   <List View>

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<Card View>

Jasmy Corporation

4.   The Add Member screen will appear.

5.   Select the "Users" box and select the member you wish to add from the list of
      user emails displayed.

      Select your email address in the bar

Jasmy Corporation
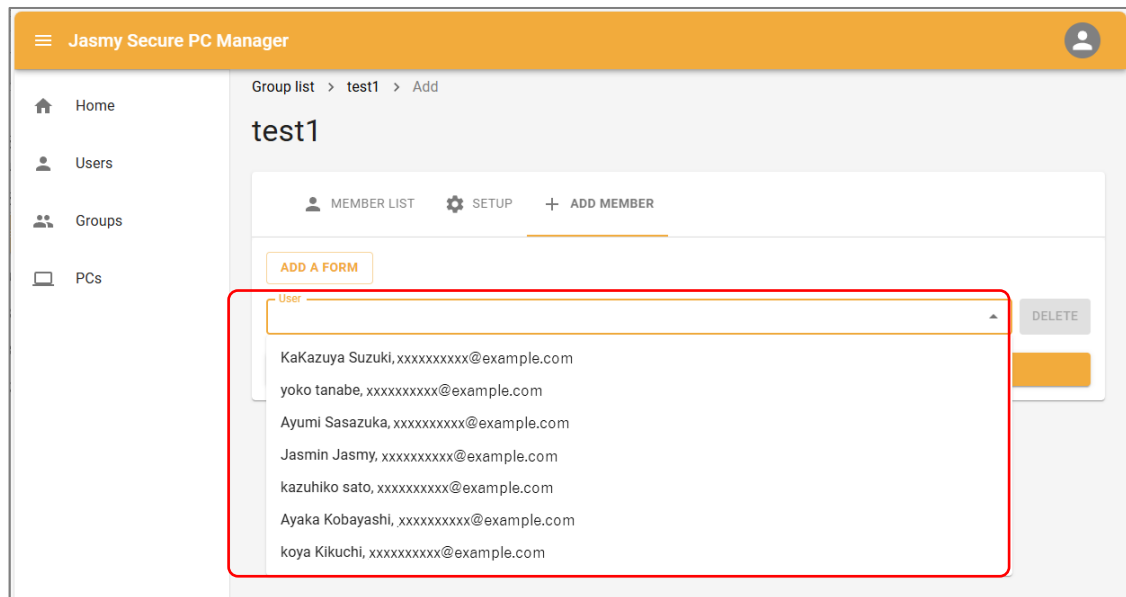
6. Select the email address of the member you wish to add from the list and
   select the "Confirm" button.

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7. When a confirmation screen appears, select the "Add user" button

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8. Members are added to the group
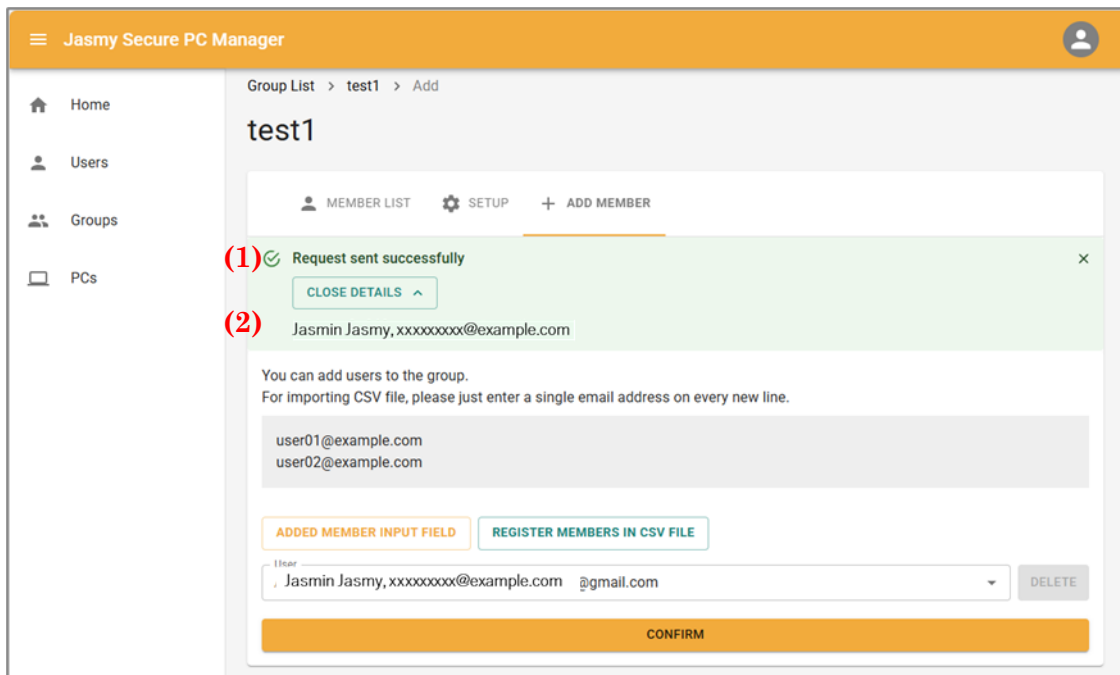
➢ Message ((1))

If the request was successfully sent: "You have requested to register a user under your control."

Even if there are multiple successful email addresses, one message will be displayed at a time

➢ E-mail address at which the request was sent ((2))

Showing the email address where the request was sent.

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<Add multiple members at once>.

1. Display the Group List screen and select the name of the group to which you wish to add members.

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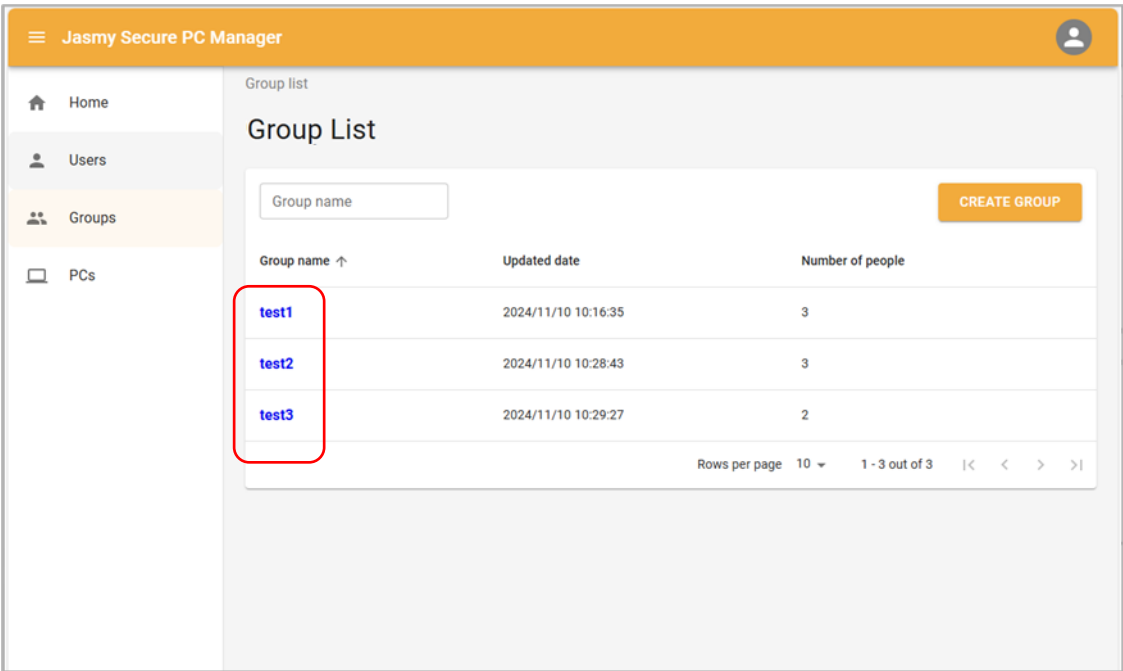
2. Select the "Add Member" tab of the group to which you want to add a member
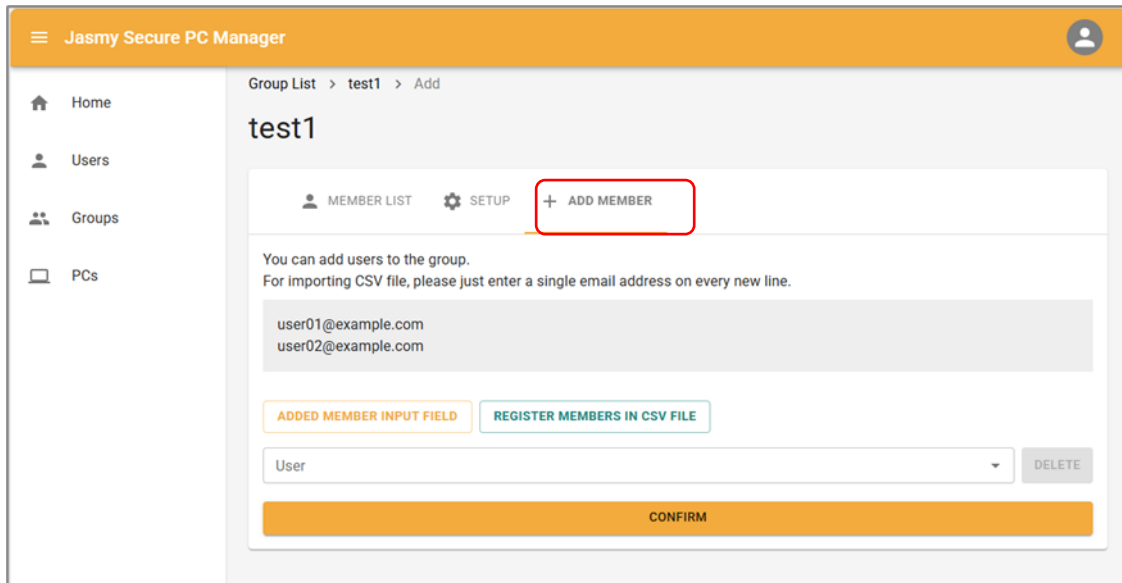
3. Add the members you want to add to the form.

    There are two ways to add members.

    A) Add a form (member input field) and proceed.

    B) Import email addresses from a CSV file.

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A) Add a form (member input field) and proceed

Click the "ADDED MEMBER INPUT FIELD" button for the number of members you want to add and add the form (member input field).

To delete a form, select the "Delete" button on the right side of the form.

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An email address input field will be added, select the input field, and choose an email address from the list.

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B)   Import email addresses from a CSV file

Select the "REGISTER MEMBERS IN CSV FILE" button.
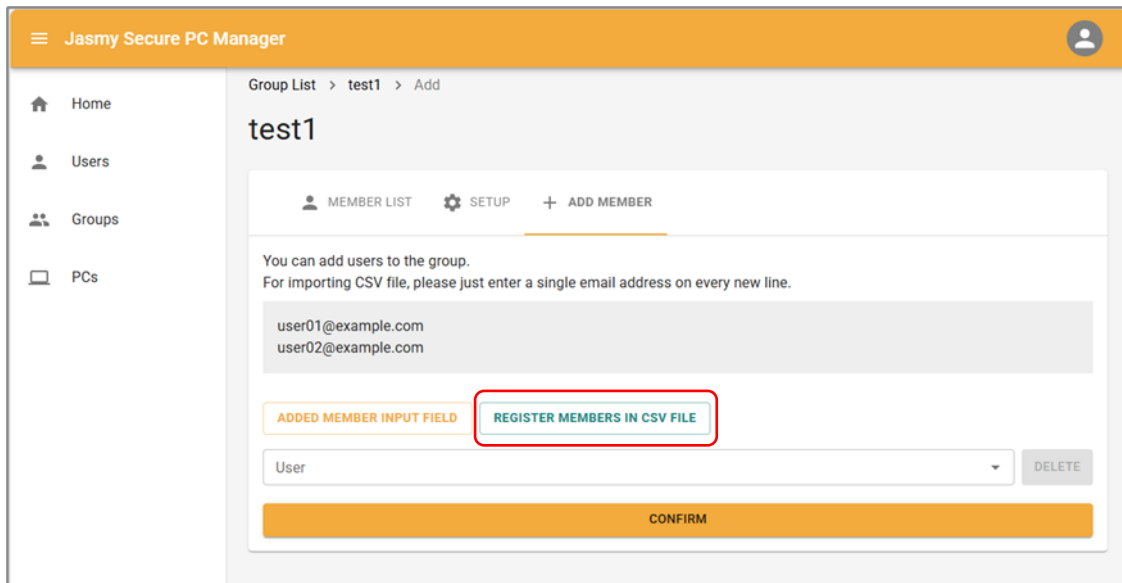
A file open dialog box will appear. Select the CSV file containing the email addresses of the users you want to add, and click the "Open" button.
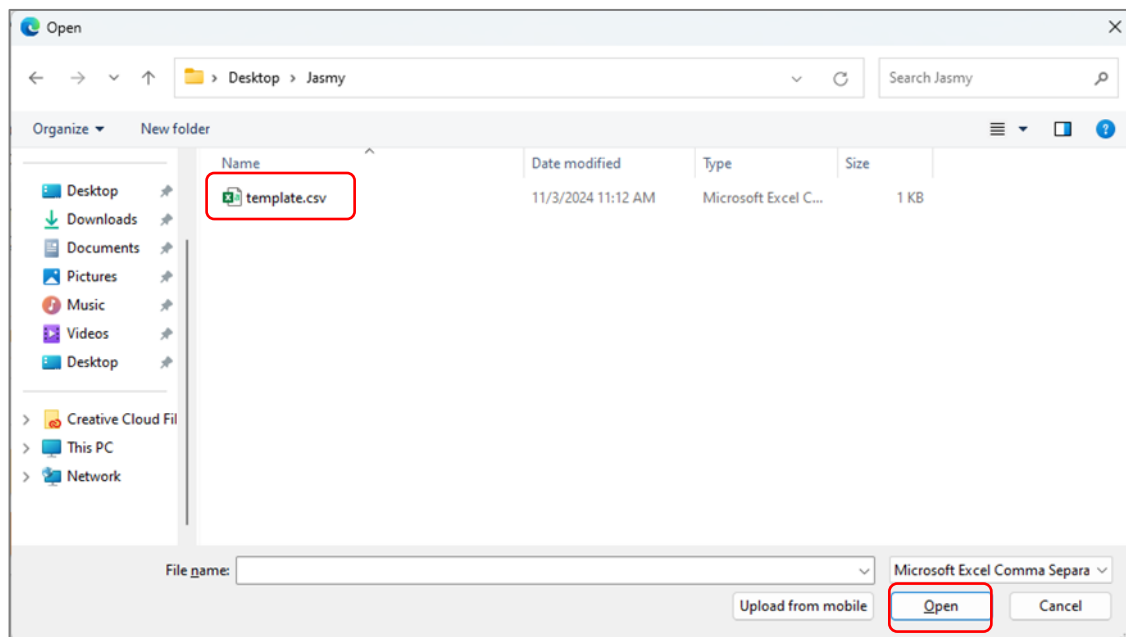
Email addresses are imported into the form from a CSV file.

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4. Confirm that multiple email addresses have been entered correctly in the input field, and select the "Confirm" button.

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When a confirmation screen appears, select the "Add user" button
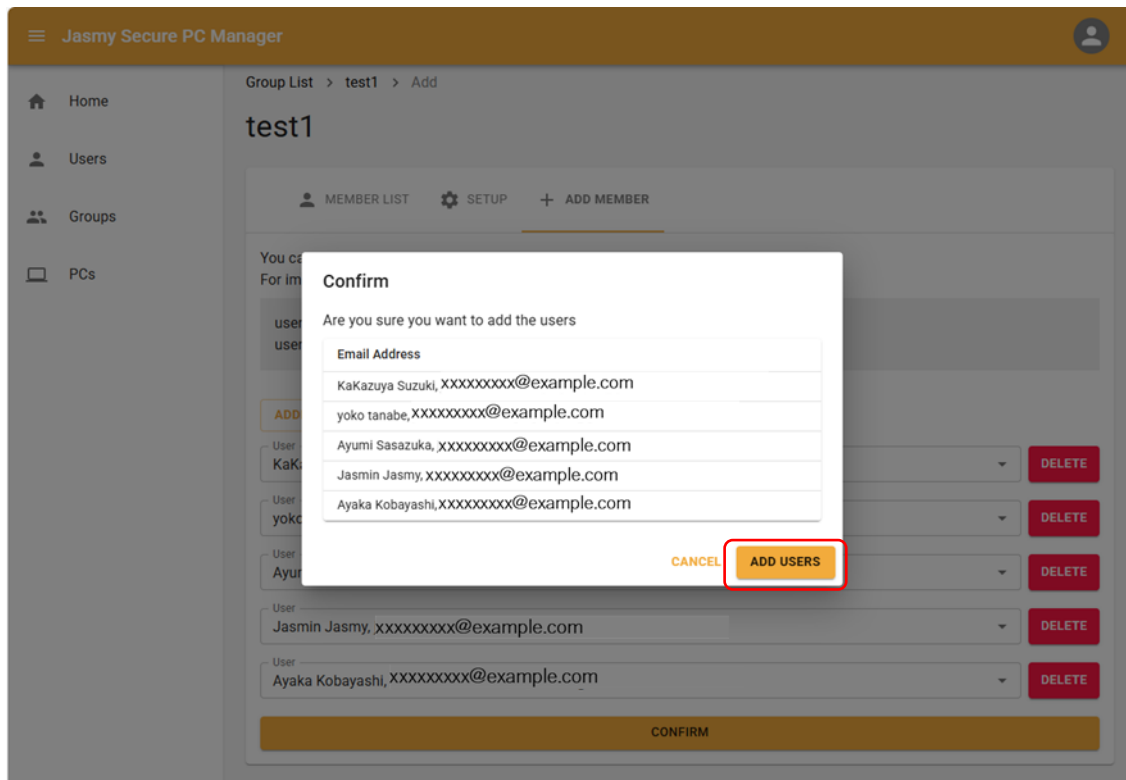
The member is added to the group list

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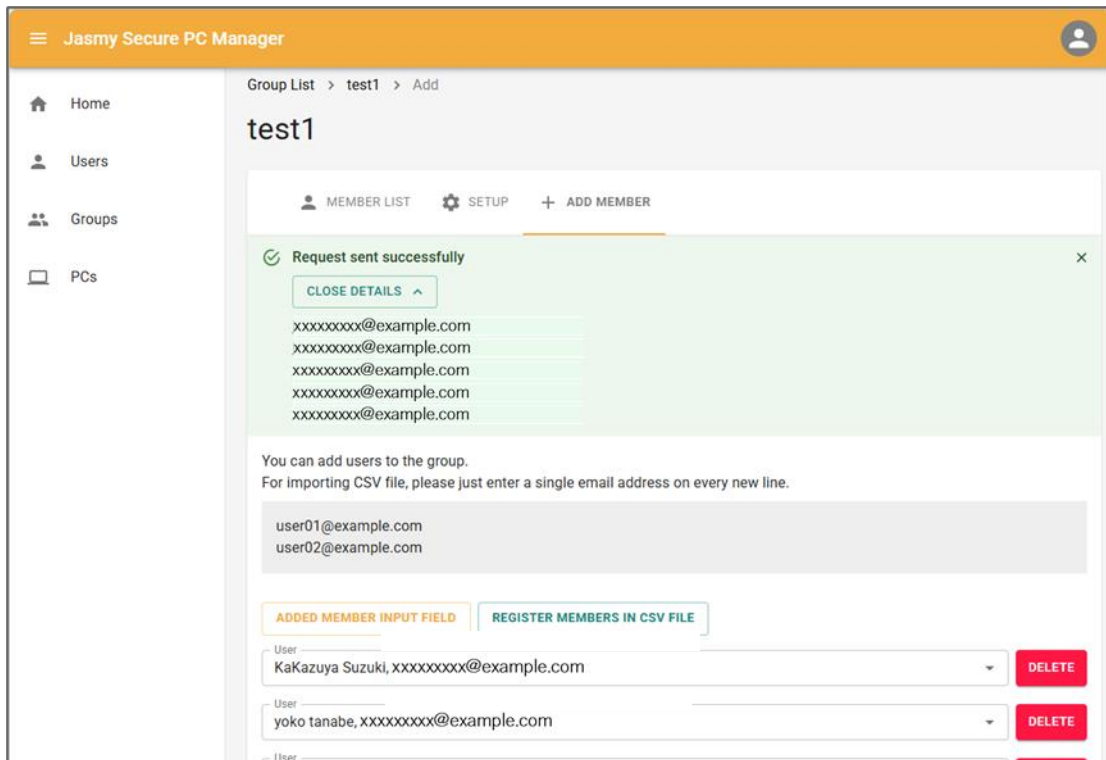
5.21 . Edit group membership

There are two ways to edit group members: one by one or by using CSV/TSV files.

<How to edit one by one

1. From the menu on the left of the home screen, select " Groups " , or " Number of groups " in the home
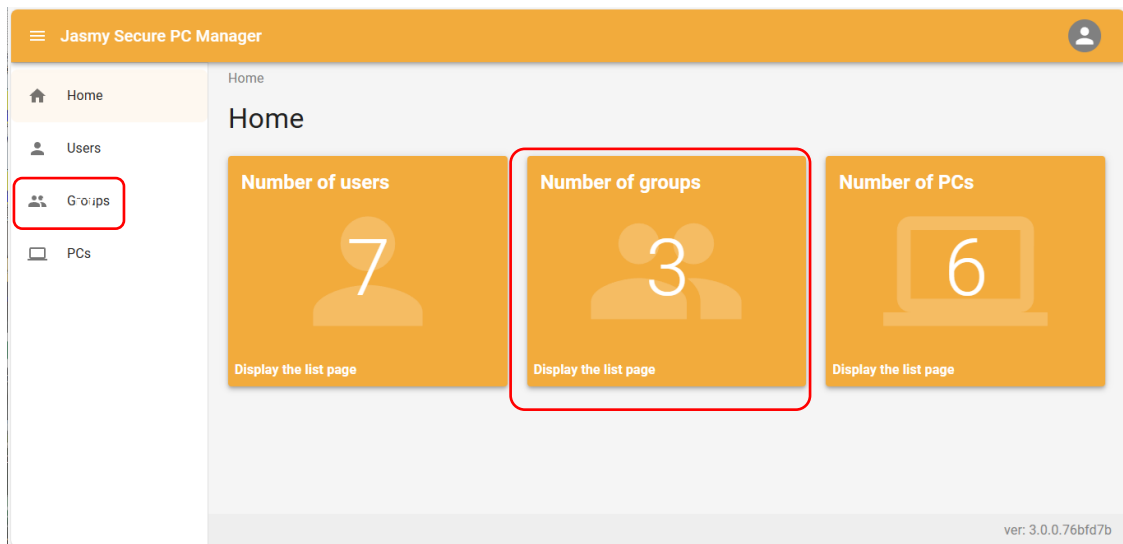
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2. Displays a list of groups you manage

Select the name of the group whose members you want to edit

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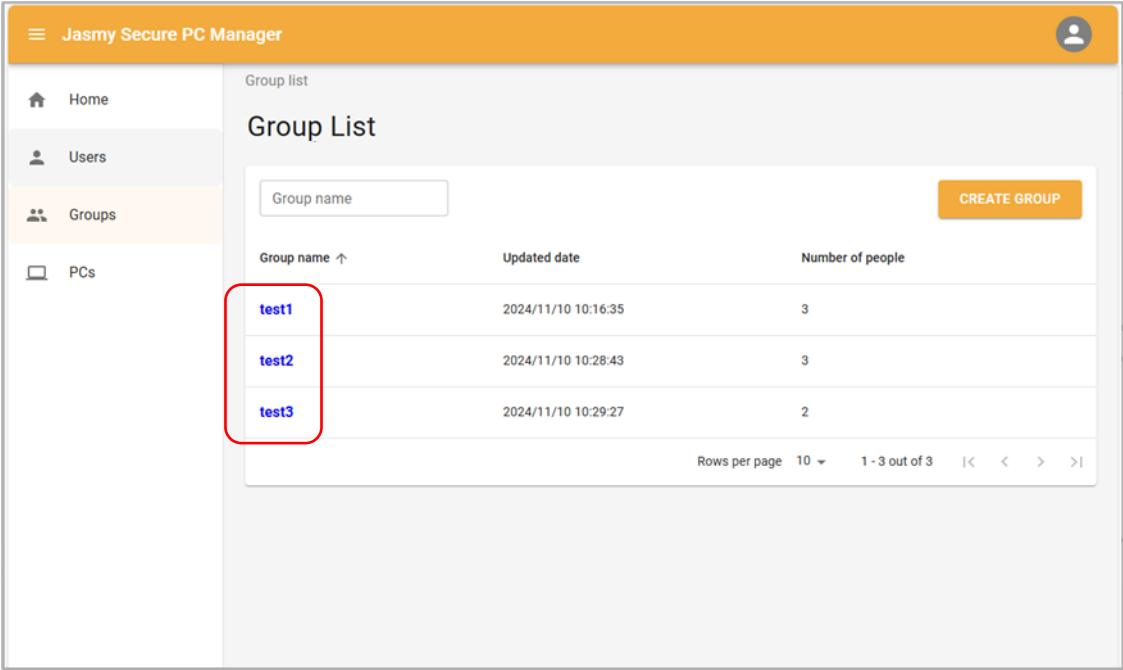
3. Displays a list view of the list of members of the group selected in the Group
    List

    Check the checkbox of the member you wish to edit

    <ListView>

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4. Select the "Edit" button
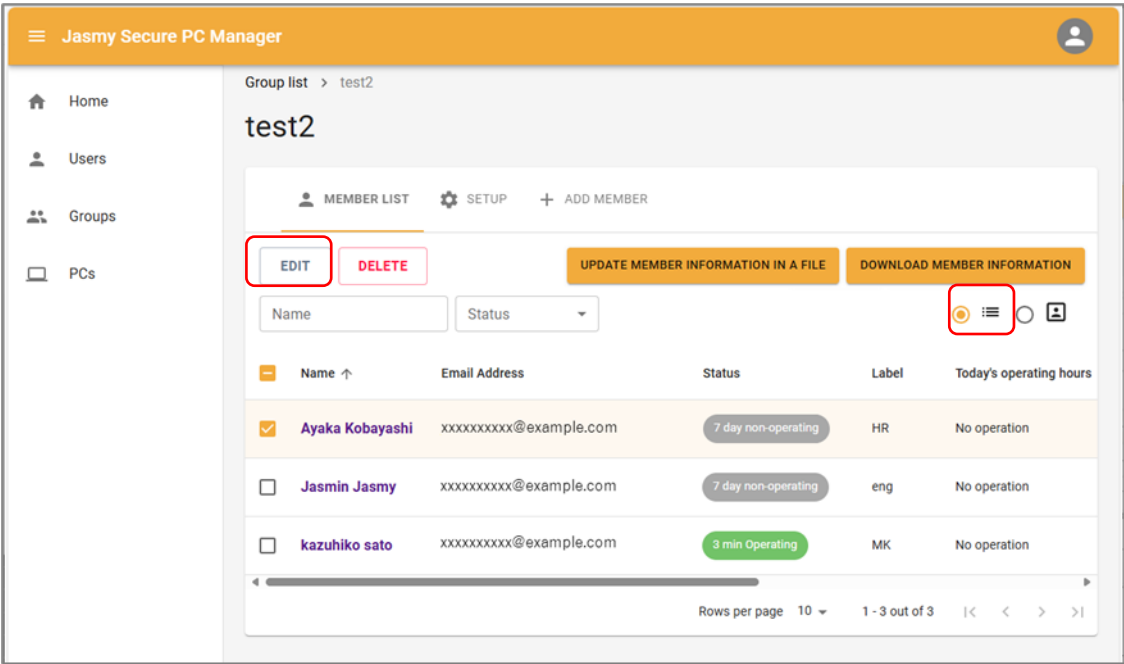
Group members can only be edited in the "List View" of the "Group Members List" screen at

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5. Displays the group member edit screen

Select a group member name

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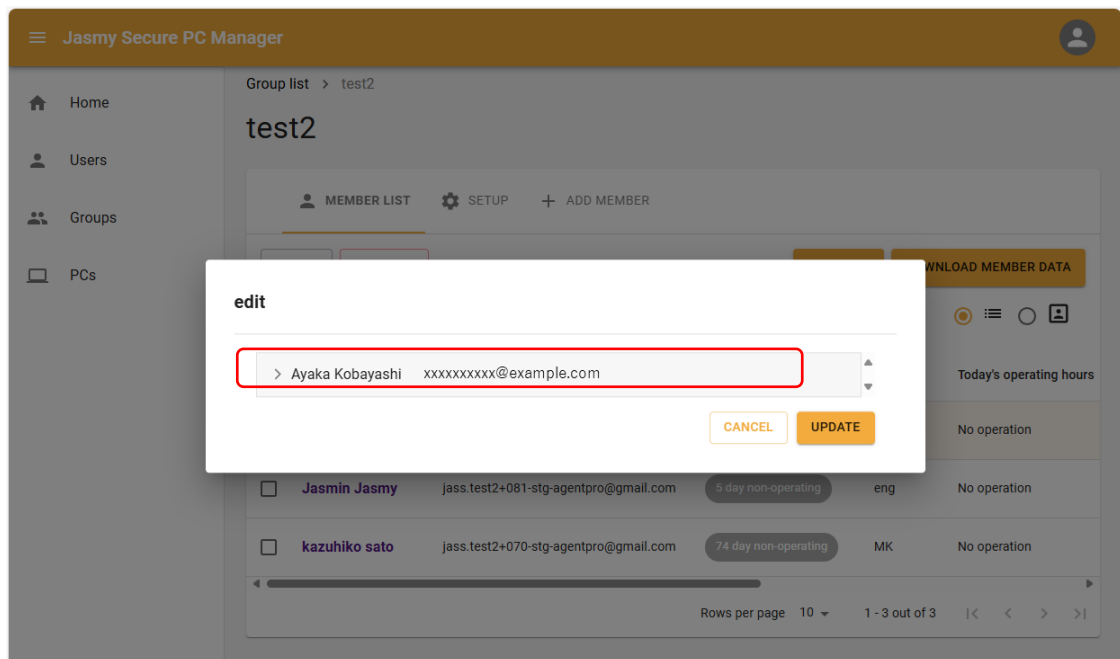
6. The edit input screen will appear.

On this screen, you can edit the following items

✧ Family name (kana)

✧ kana

✧ family name

✧ name

✧ employee ID number

✧ belong to

✧ Labels.

7. When you are done editing, select the "Update" button

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＜How to edit using CSV / TSV files.

1. Select the name of the group whose members you want to edit from the group list screen.

    When the group member list screen appears, select the "DOWNLOAD MEMBER DATA" button.

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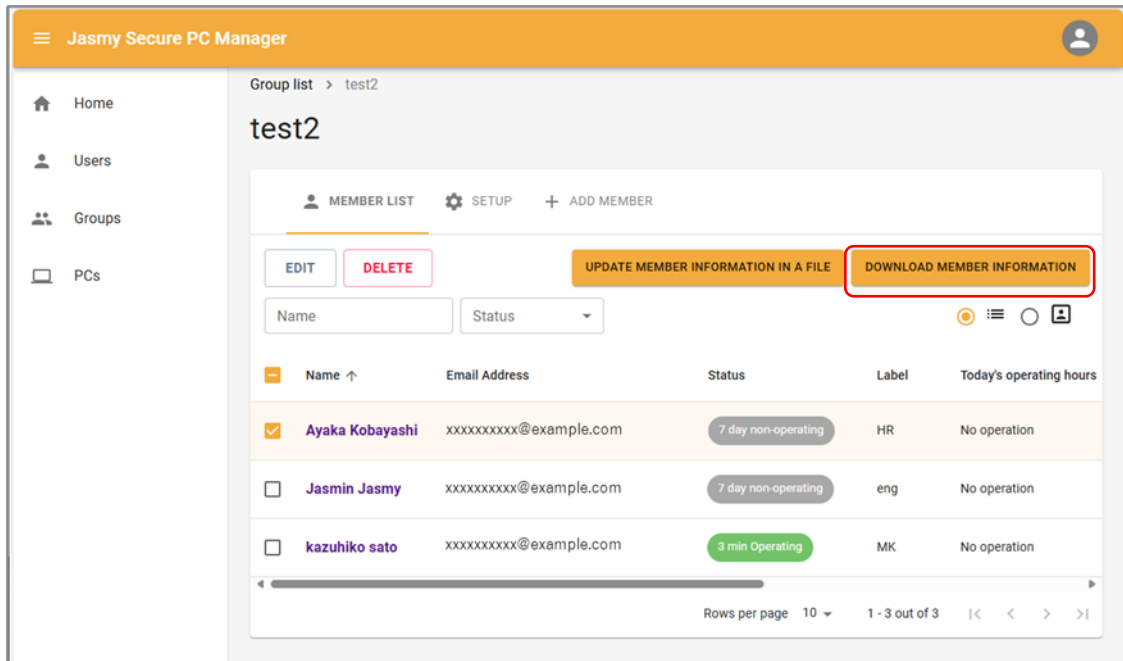
2. Select "CSV Download" or "TSV Download" button
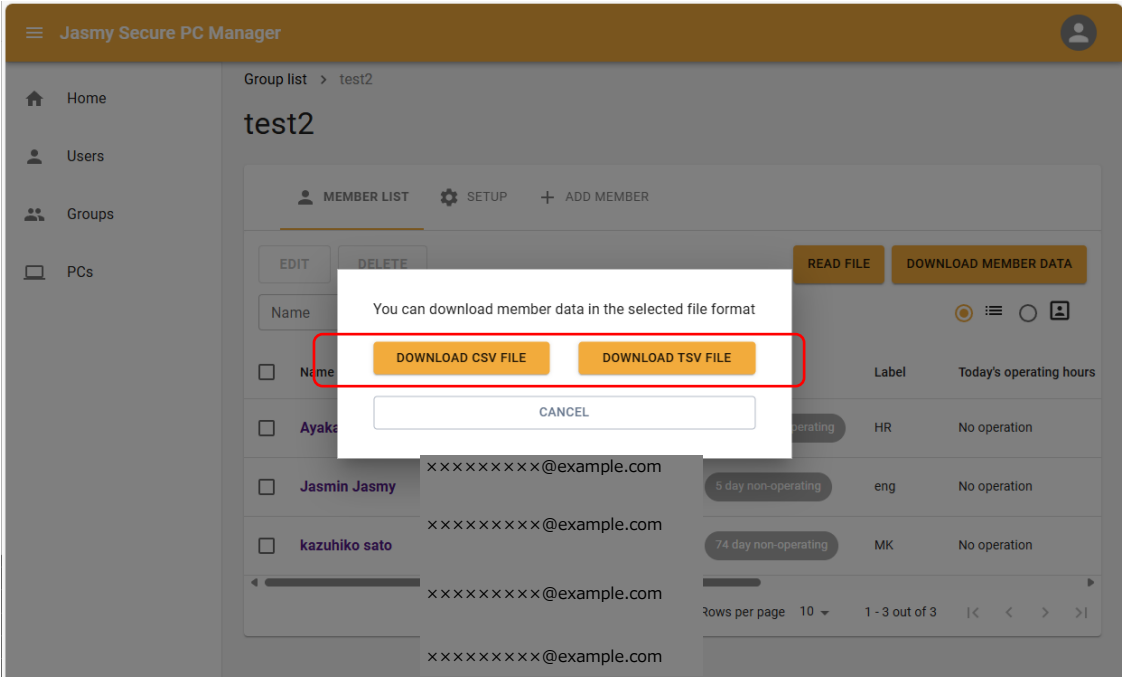
3.   Select the "users.csv" or "users.tsv" file
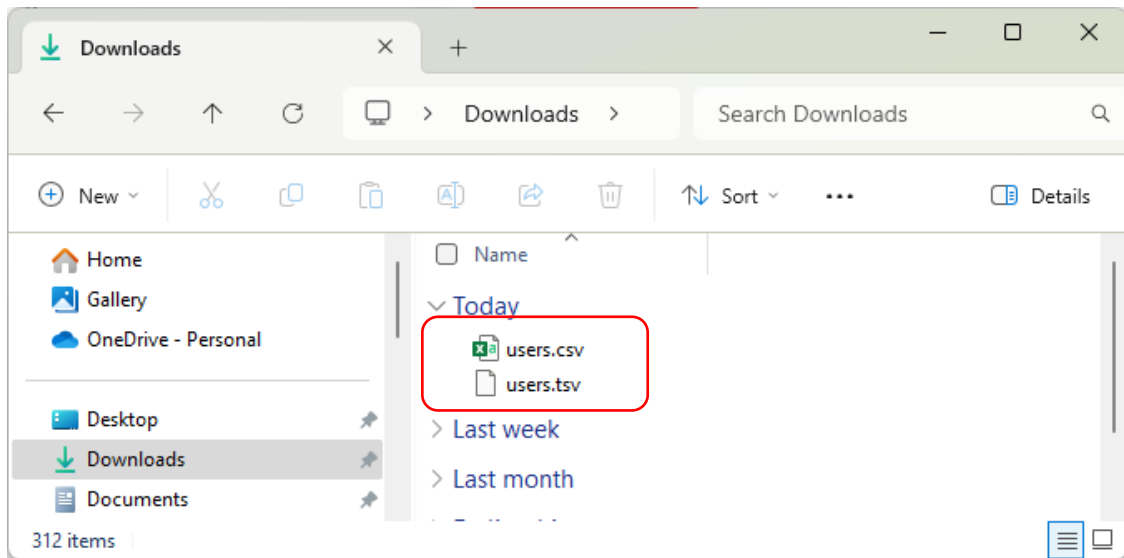
4. Edit user information in the opened file

note (supplementary information) symbolRows cannot be added or deleted (users cannot be added or deleted)

<CSV file>.

<TSV file>.

5. Select the " UPDATE MEMBER INFORMATION IN A FILE" button on the group member list screen.

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6. Select the "READ FIlE" button
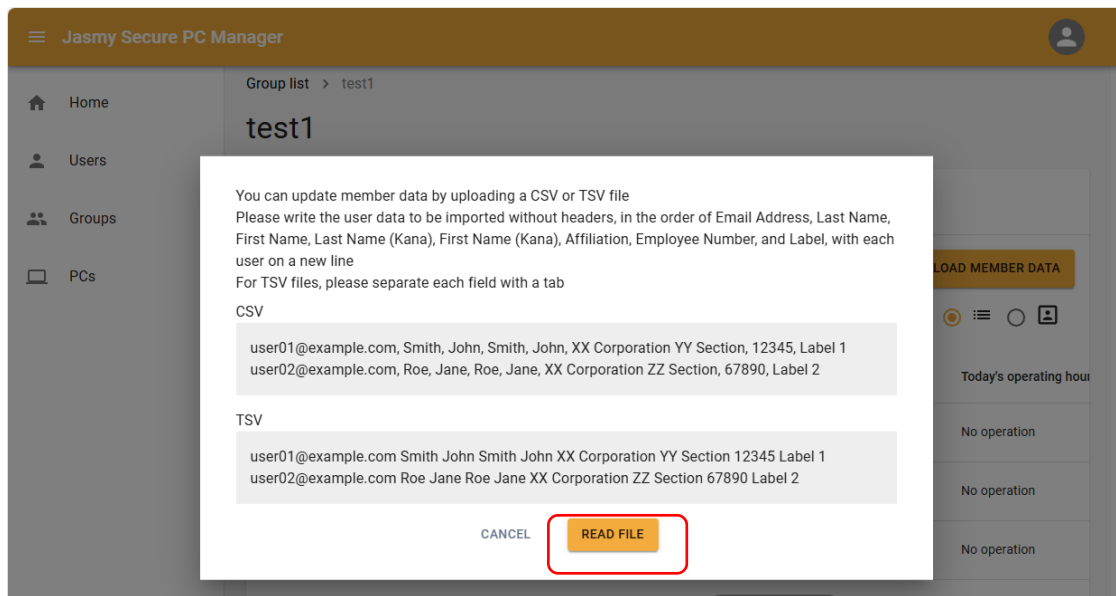
7. Select the " users.csv" or " users.tsv" file you just edited and select the "Open" button
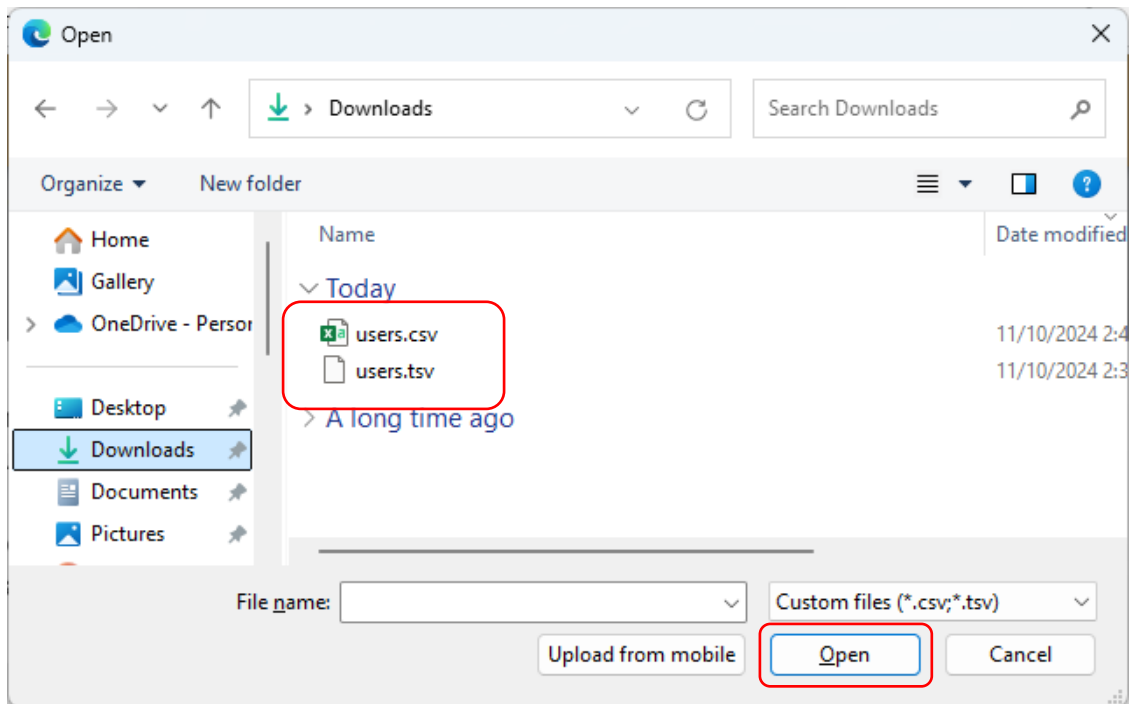
8. A CSV or TSV file is uploaded and user information is edited

5.22 . Setting up alerts

1. From the menu on the left of the screen select " Groups " , or in the home "
   Number of groups "

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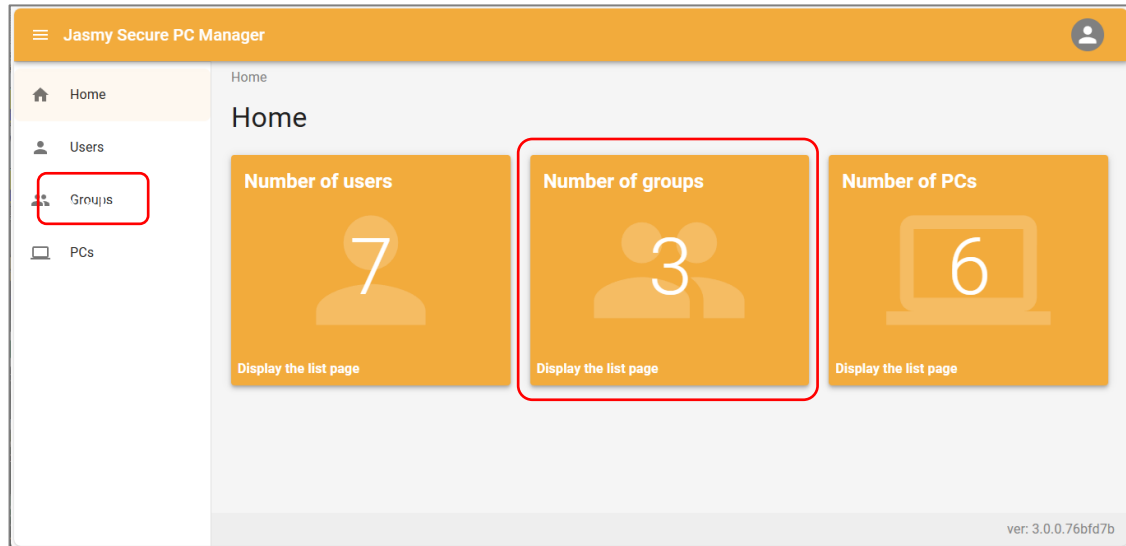
2. A list of groups will be displayed, select the name of the group for which you
    want to set an alert

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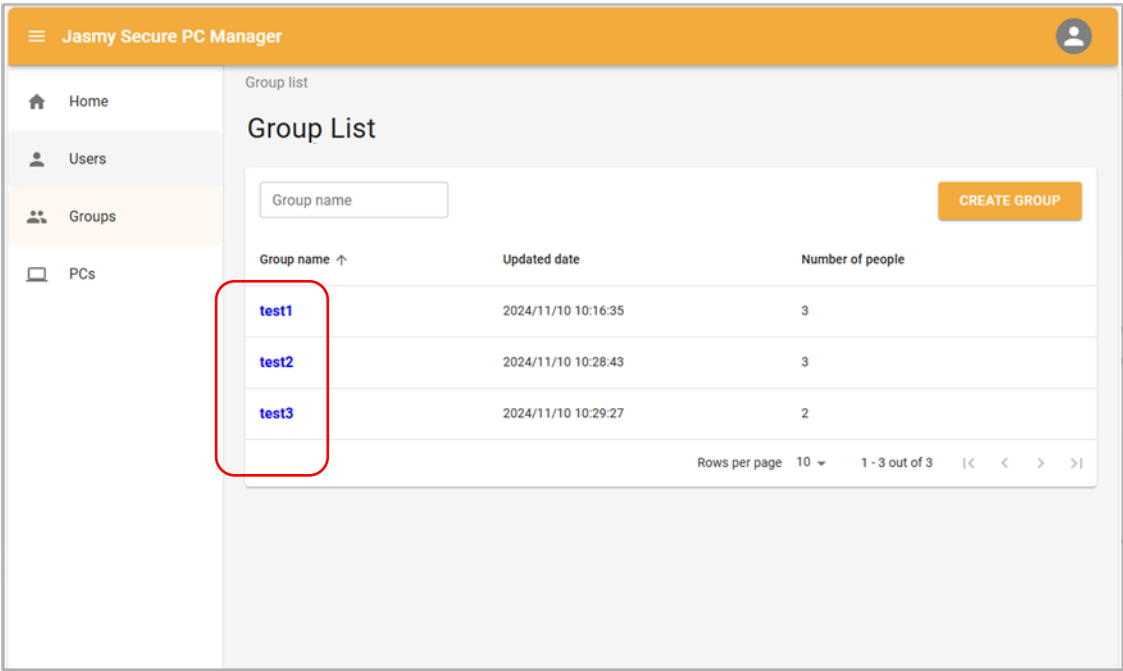
3. Select the " SETUP" button in the group member list

<List View>

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<Card View>

Jasmy Corporation

4. Displays the settings screen

   The following 8 items can be set here
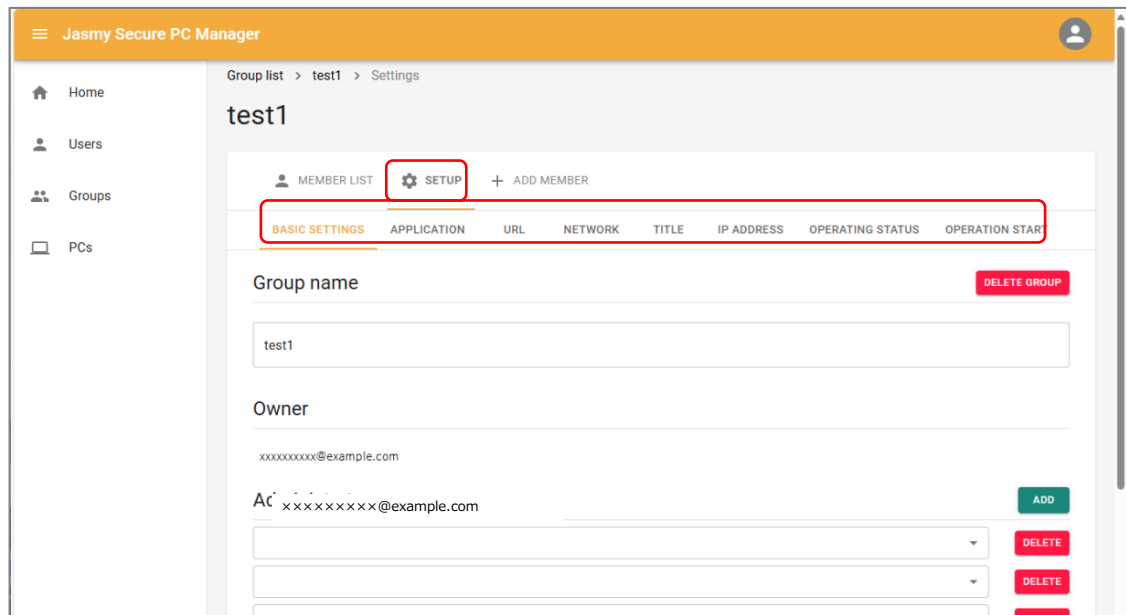
   ➢ basic setting

   ➢ Application

   ➢ URL

   ➢ network

   ➢ Title.

   ➢ IP address

   ➢ Availability

   ➢ Start of operation

   Select the tab for the item you want to set and set each item

   After setting, be sure to select the "Apply" button at the bottom of the screen.

   ➢ basic setting

      You can delete groups and add/remove administrators
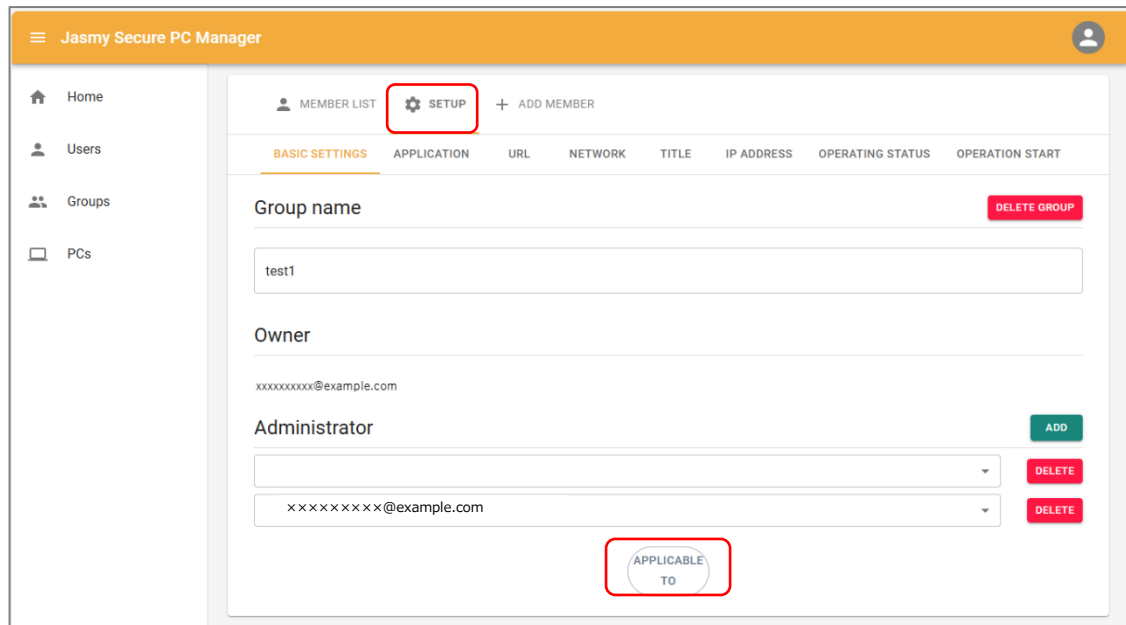
*Difference between owner and administrator

The owner refers to the Manager account user who created the group.

The administrator refers to the Manager account user who has been granted permission by the owner to view and edit information related to the group.

The functions that the owner and administrator can perform in the group are as follows.

Functions	Owner	administrator
Changing the group name	✓	✓
Deleting a group	✓	
Referencing group member information	✓	✓
Editing group member information	✓	✓
Adding/removing members from a group	✓	✓ *1
Adding/deleting administrators	✓	

*1: For adding, both the owner and administrator must be registered users.

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> ➢ Application

Configure which applications are allowed to be used by users in managed groups

Immediately after switching tabs, each application item is closed.

Select the application name, open the item, and check the applications you want to allow use of.

I'm in.

<ItemClose state>.

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        <Item Open State>.

        Check the applications you want to allow

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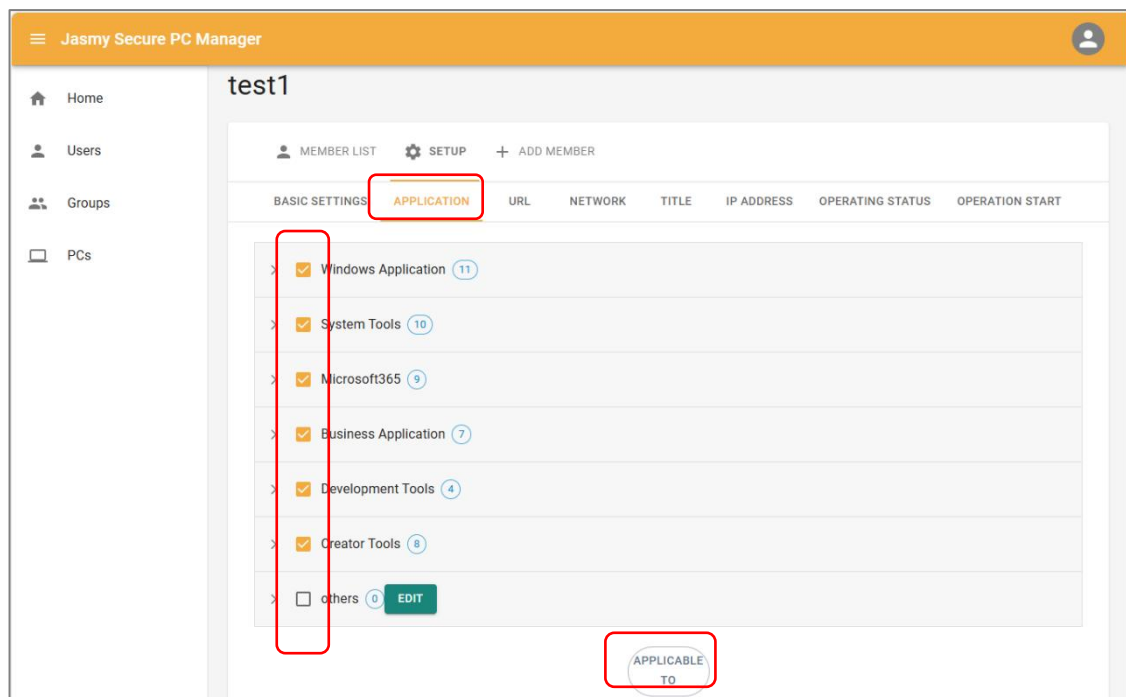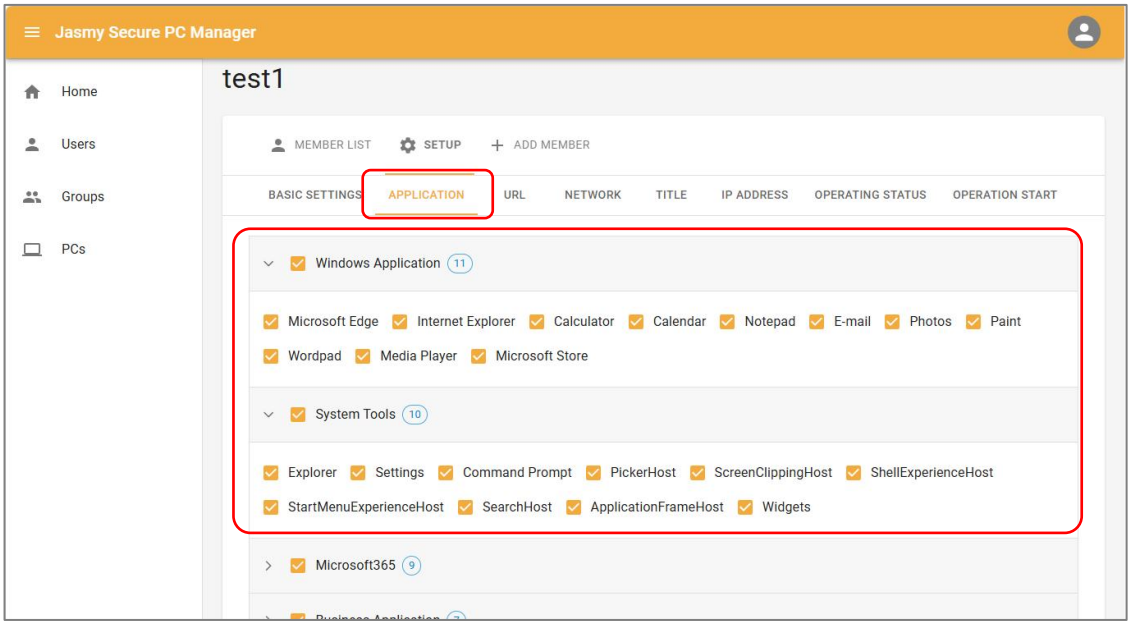
<If you want to add an item to the "Others" field

① Select the "Edit" button on the far right of the others

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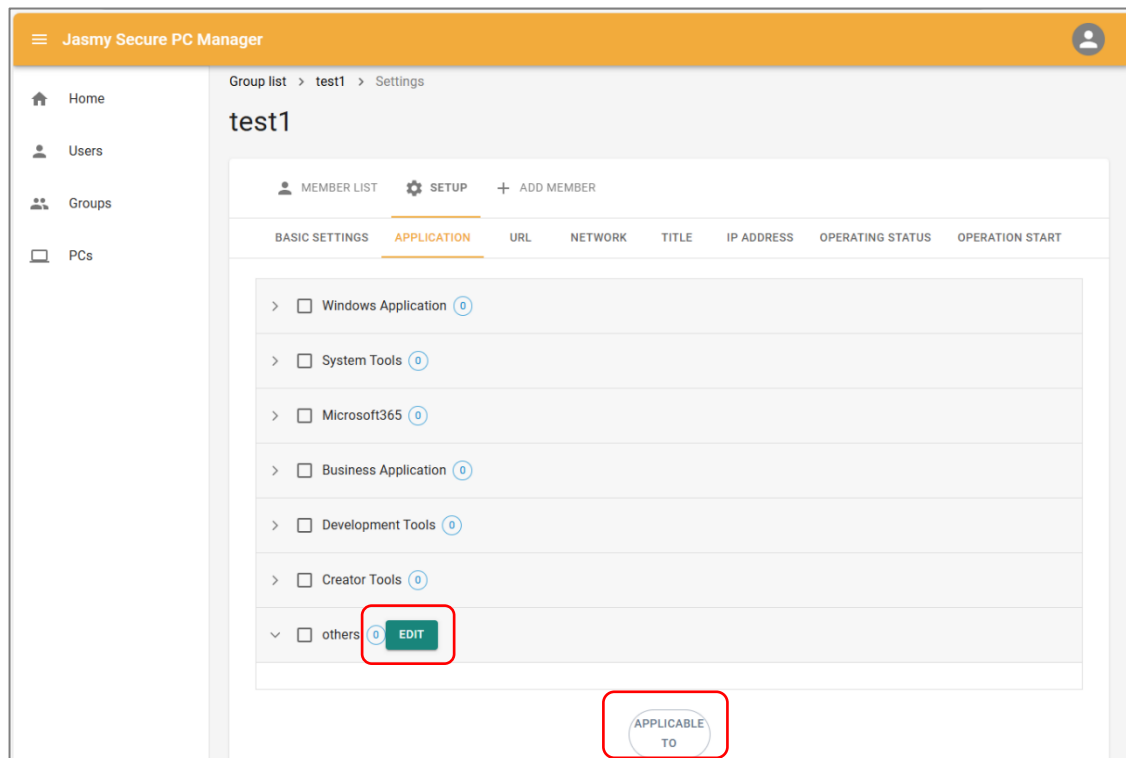
② Other Permitted Applications dialog will appear

Enter the application name and exe name and select the " APPLICABLE TO" button

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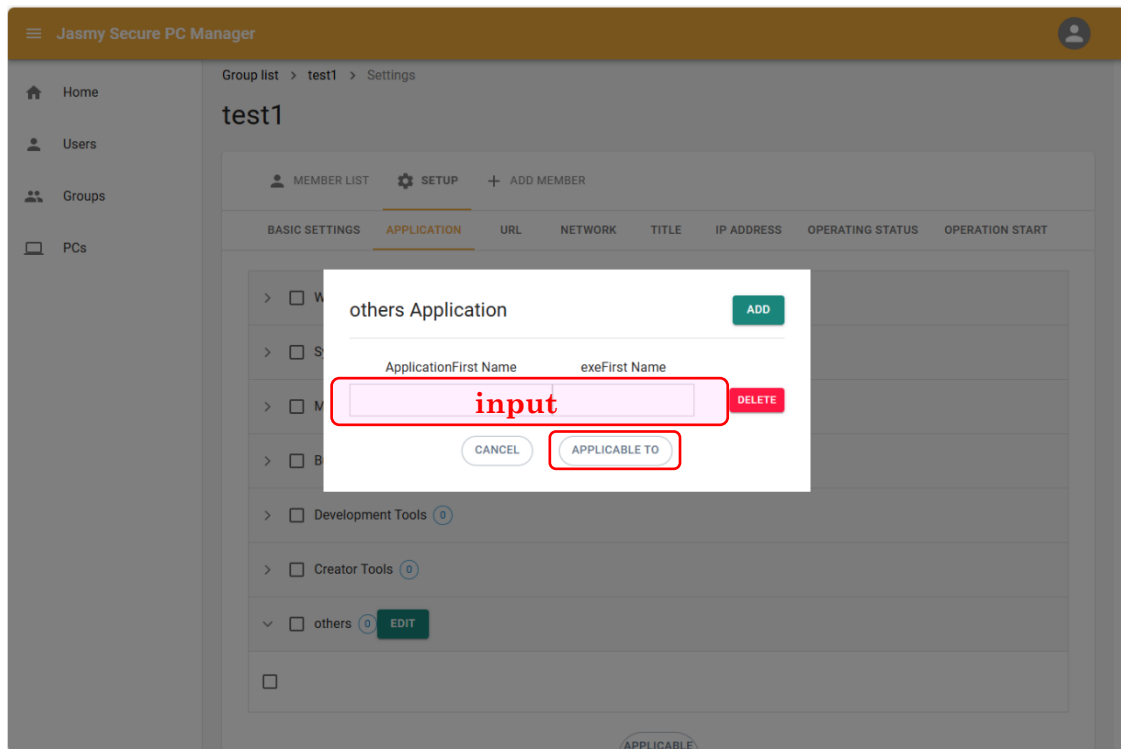
> ➢ URL

Enter the URL to deny access and select the "APPLICABLE TO" button

Select the "Add" button (①) to add an input field

To delete an entry field, select the "Delete" button (②).

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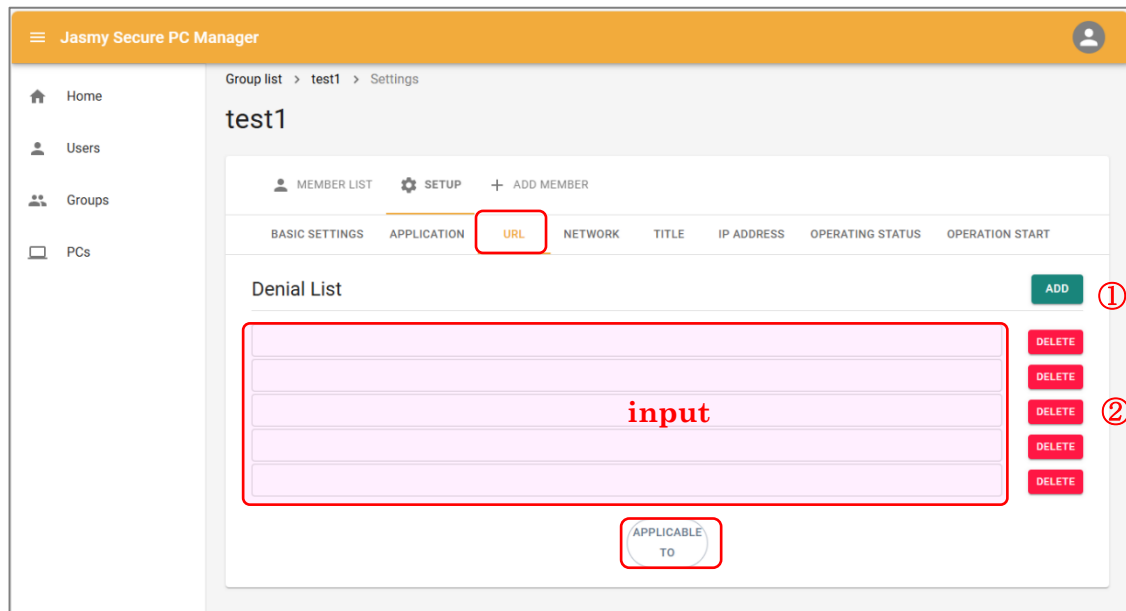
> ➢ network

Set the networks you want to allow and select the " APPLICABLE TO " button

Three types of networks can be configured

- ✧ Intra-office network (SSID)
- ✧ Home network (SSID)
- ✧ Office VPN

Select the "Add" button (①) to add an input field

To delete an entry field, select the "Delete" button (②).

Once the network is configured by Secure PC Manager, it will be managed by Secure PC Manager even if the network is subsequently configured by "Jasmy Secure PC Agent DR or PRO".

If the user connects to a network (SSID) other than the one specified, the manager will be notified by email.

> ➢ Title.

Enter the title you want to deny access to and select the " APPLICABLE TO " button

Select the "Add" button (①) to add an input field

To delete an entry field, select the "Delete" button (②).

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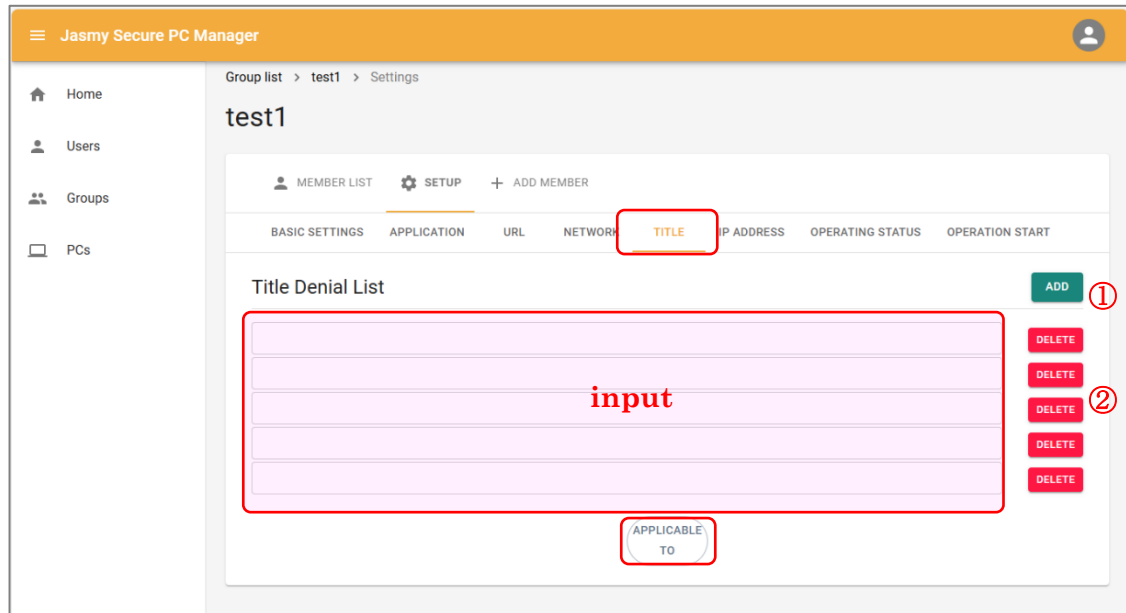
> ➢ IP address

Enter the IP addresses you want to allow / deny and select the " APPLICABLE TO " button

Select the "Add" button (①) to add an input field

To delete an entry field, select the "Delete" button (②).

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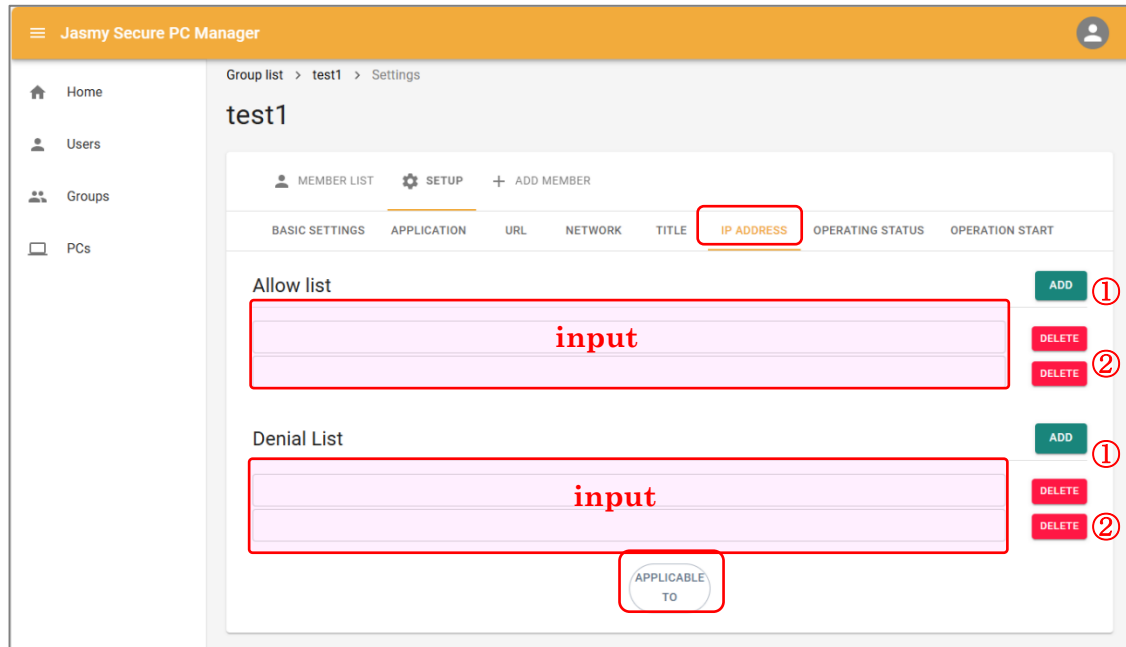
> ➢ Availability

Here you can set up work hours and time-specific notifications

✧ Working hours ((1))

Set the working hours of the group.

✧ Time-specified notice (②)

Time and day to check one of the four statuses (active, rest, away, or inactive)

Set the date

After theabove settings, select the " APPLICABLE TO " button

To add an entry field, select the " Add a notice" button (③).

To delete an entry field, select the "Delete" button (④).

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> ➤ Start of operation

Sets the days of the week that users in the group will operate

If you set this up, a notification email will be sent when the start of operation is confirmed for each user on the day of the week they are scheduled to operate.

After setting the user (①) and operating day (②), select " APPLICABLE TO " button

To add an entry field, select the " Add a notice" button (③)

To delete an entry field, select the "Delete" button (④).
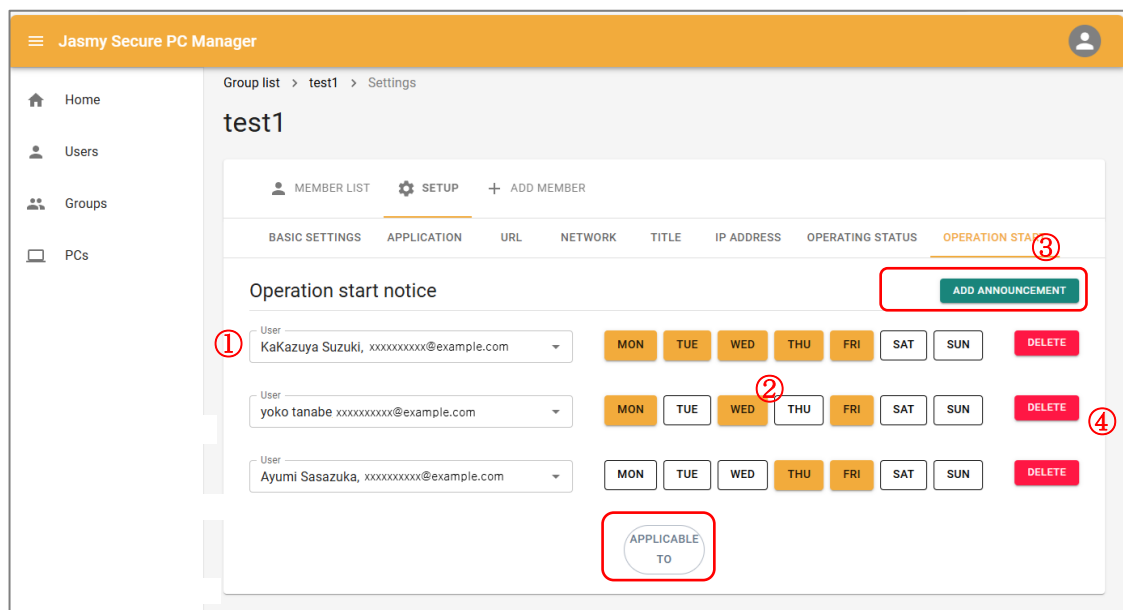
Select the " APPLICABLE TO " button in each tab to complete the alert configuration.

Notify managers via email when users under their control violate their preferences

5.23 . Removing members from a group

1. From the menu on the left of the home screen, select " Groups " , or " Number of groups " in the home

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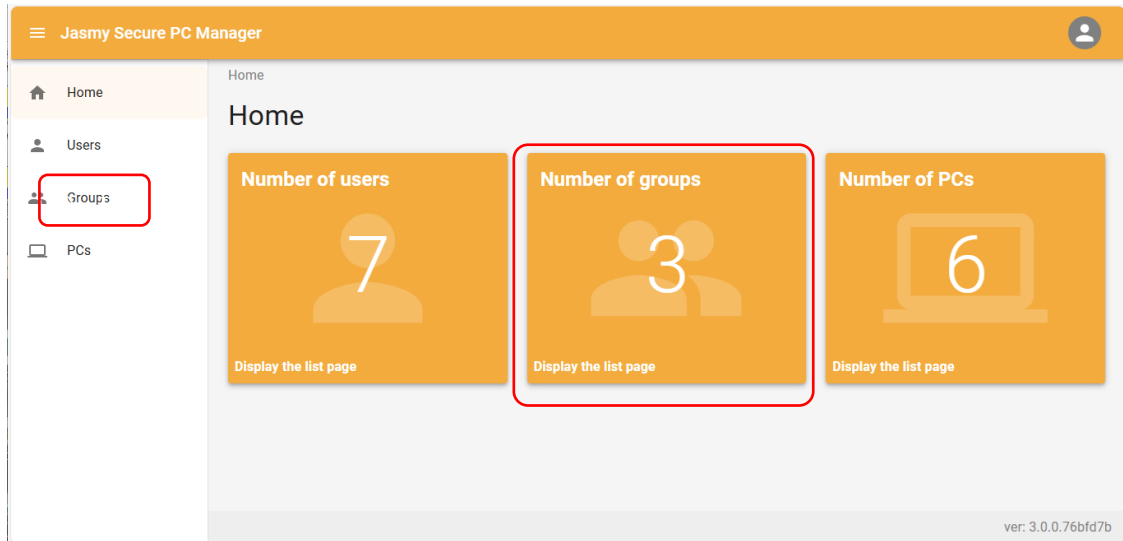
2.   Select the name of the group with the user you wish to delete
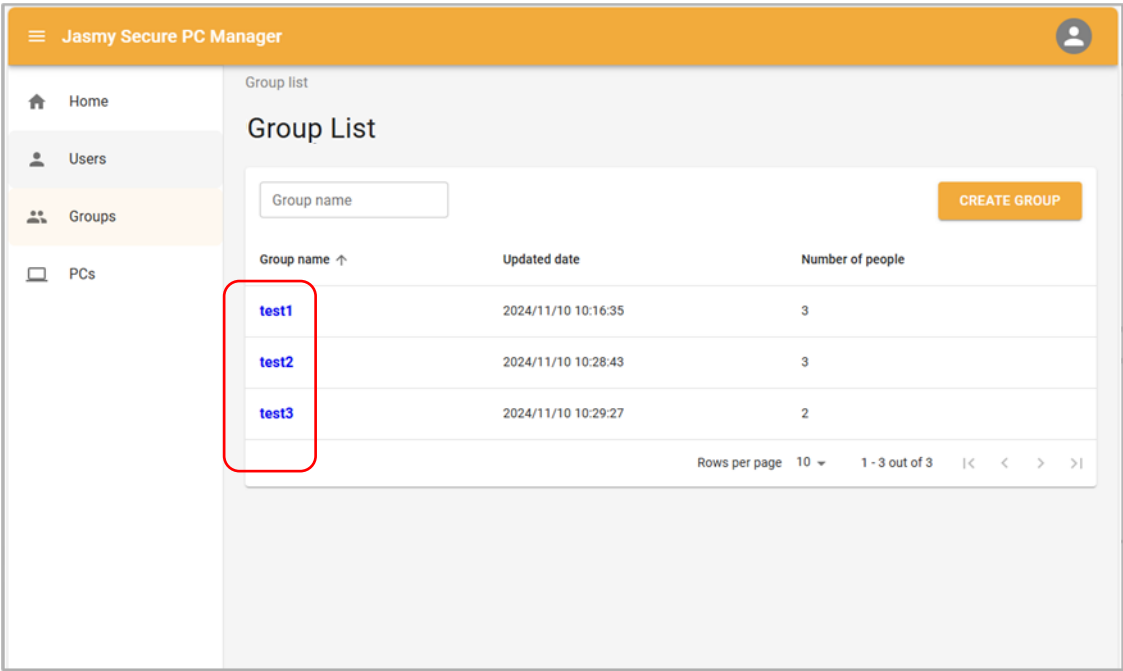
3. The list screen of the group member list is displayed at , and the check box of the user you want to delete is displayed.Check the "x" box.

    <List View>
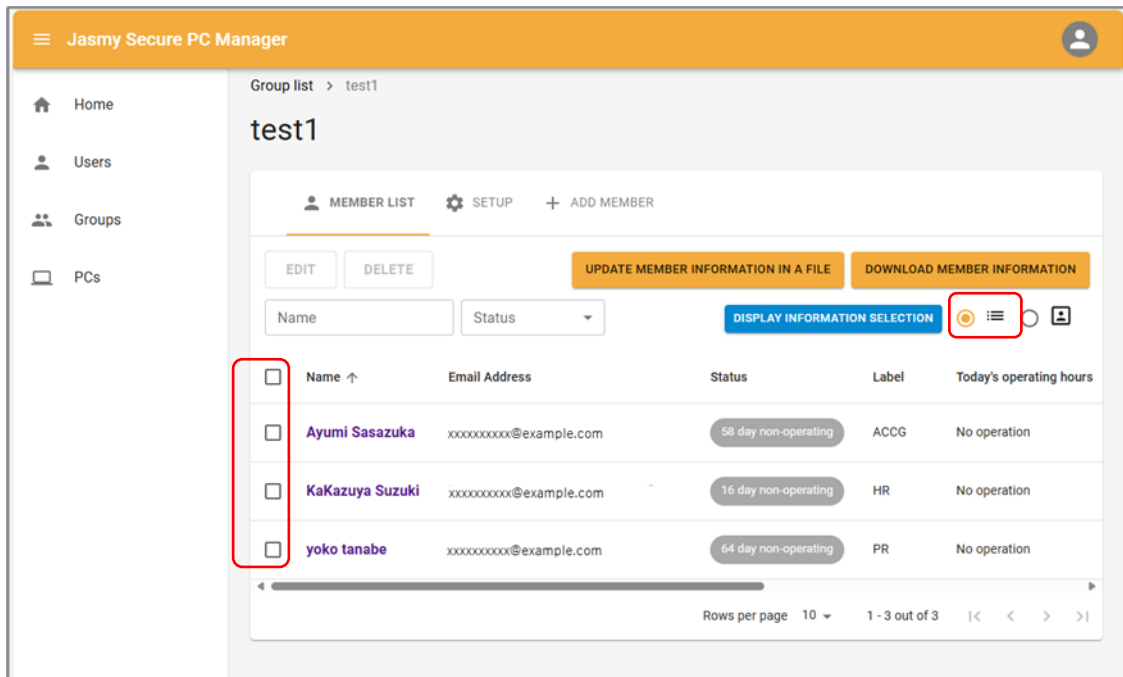
Deleting a group member can be done only in the "List view" of the "Group member list" screen.

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4. After checking the users you want to remove from the group, select the "Delete" button

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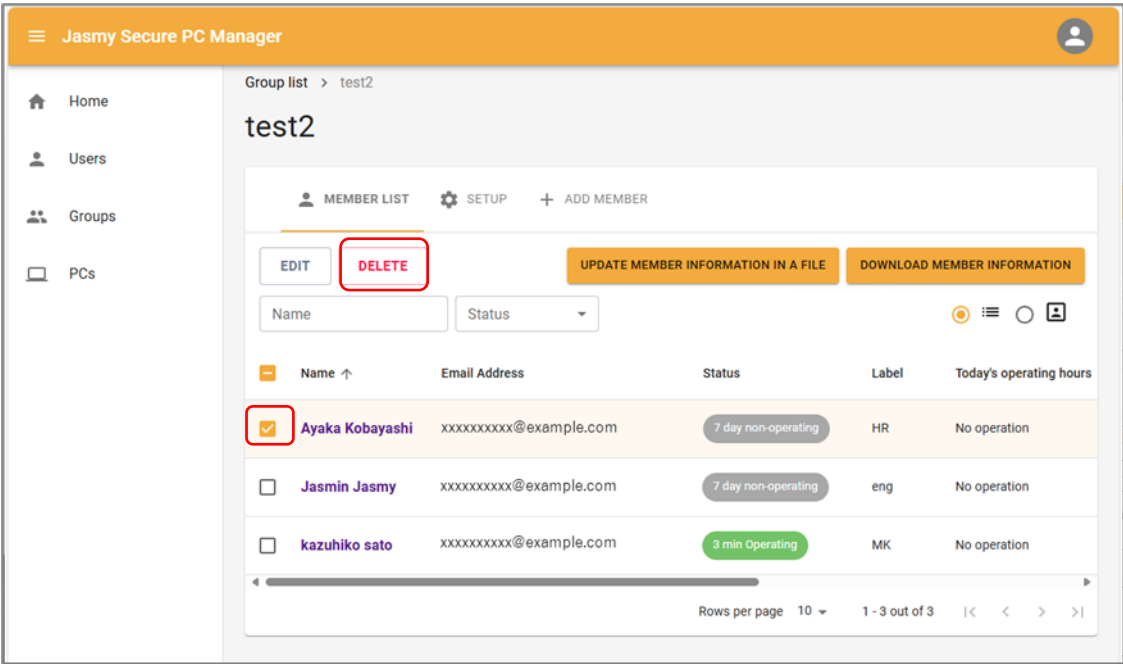
5. The Delete User dialog will appear. Make sure you have the correct user to delete and click on the Select the " DELETE" button
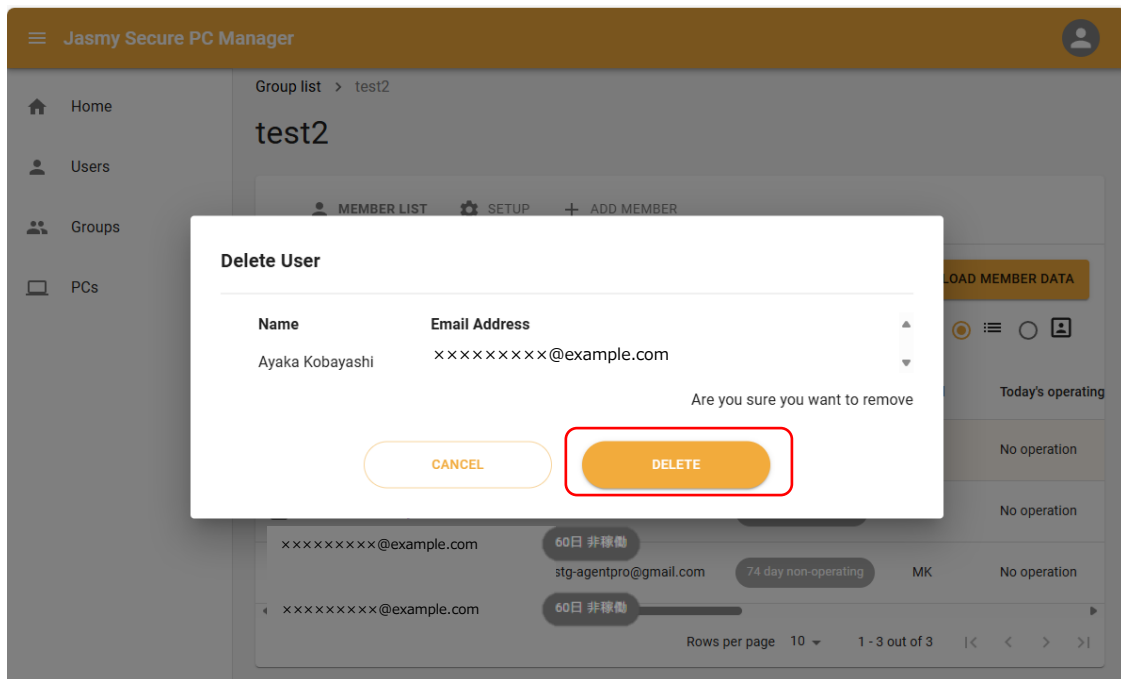
6. the selected user will be removed from the selected group
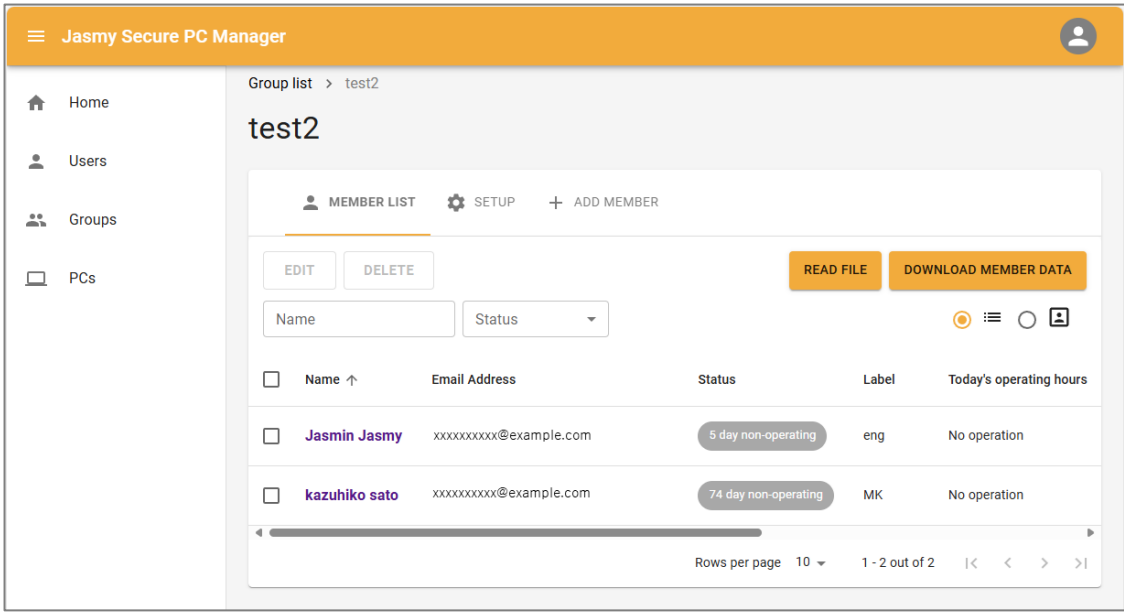
Deletion here is only from the group, not from the managed users.

5.24 . Delete group

*When deleting a group, When deleting a group, make sure that all alert settings
When deleting a group, make sure that all alert settings are removed before
deleting.

   You should go.

1. From the menu on the left of the home screen, select " Groups " , or " Number
   of groups " in the home

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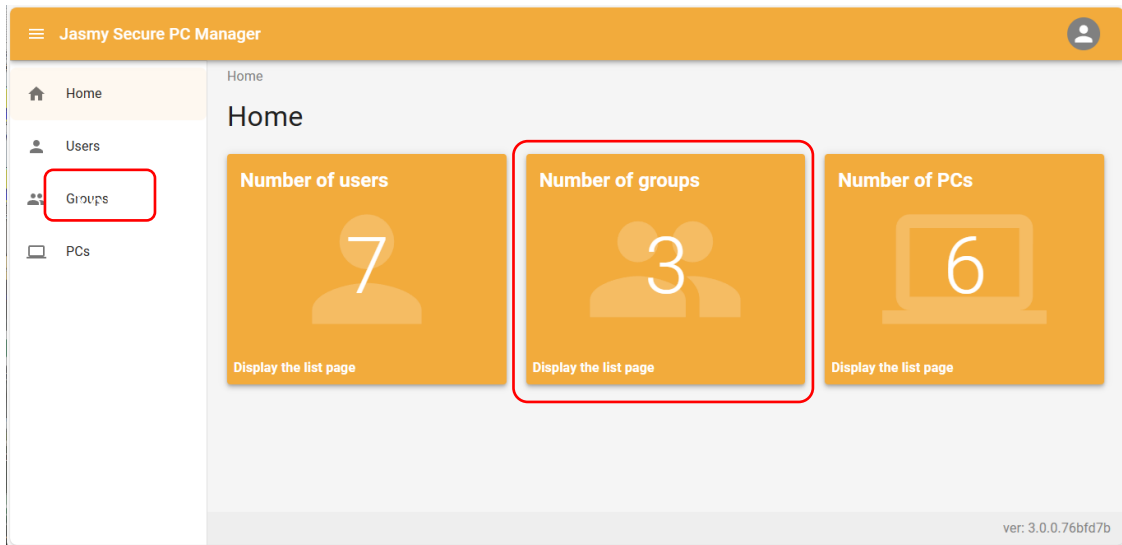
2. Select the name of the group you wish to delete

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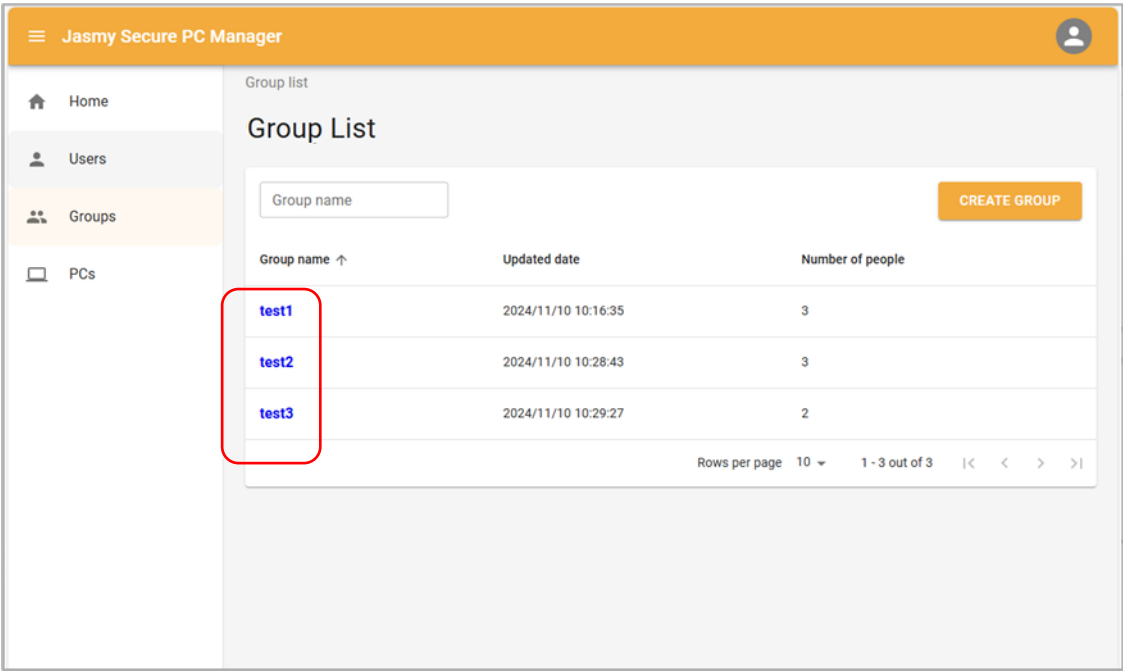
3. When the list of group members appears, select the " settings" tab

   <List View>

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<Card View>

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4. Select the " delete group" button to the right of the group name in the settings screen
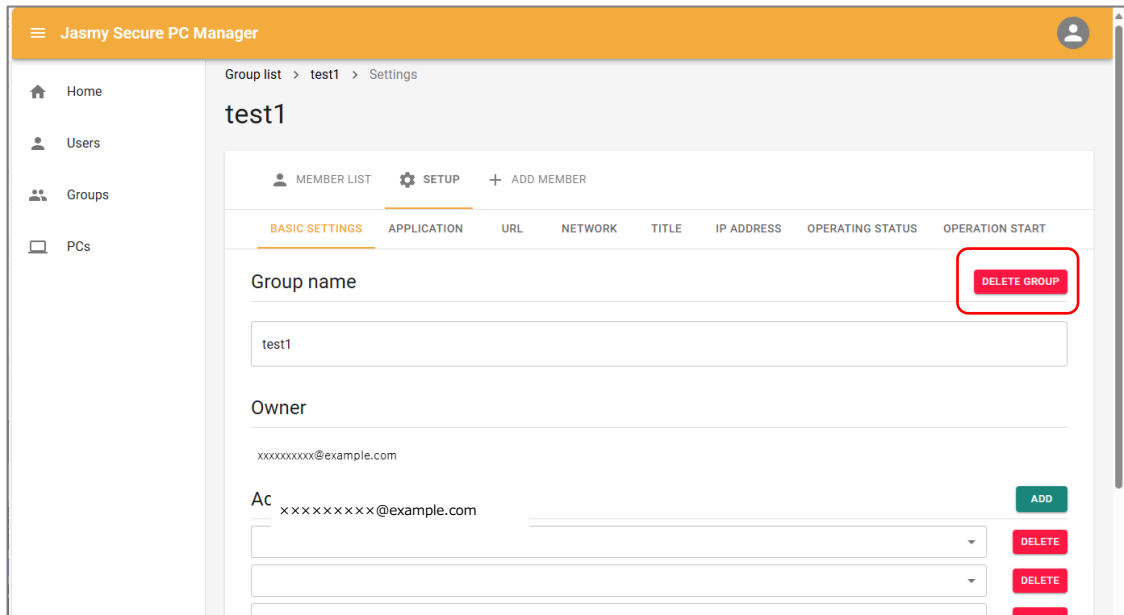
When deleting a group, make sure that all alert settings are removed before deleting the group.

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5. The Delete Group dialog will appear, make sure the delete group is correct, and click on theSelect the " Delete" button
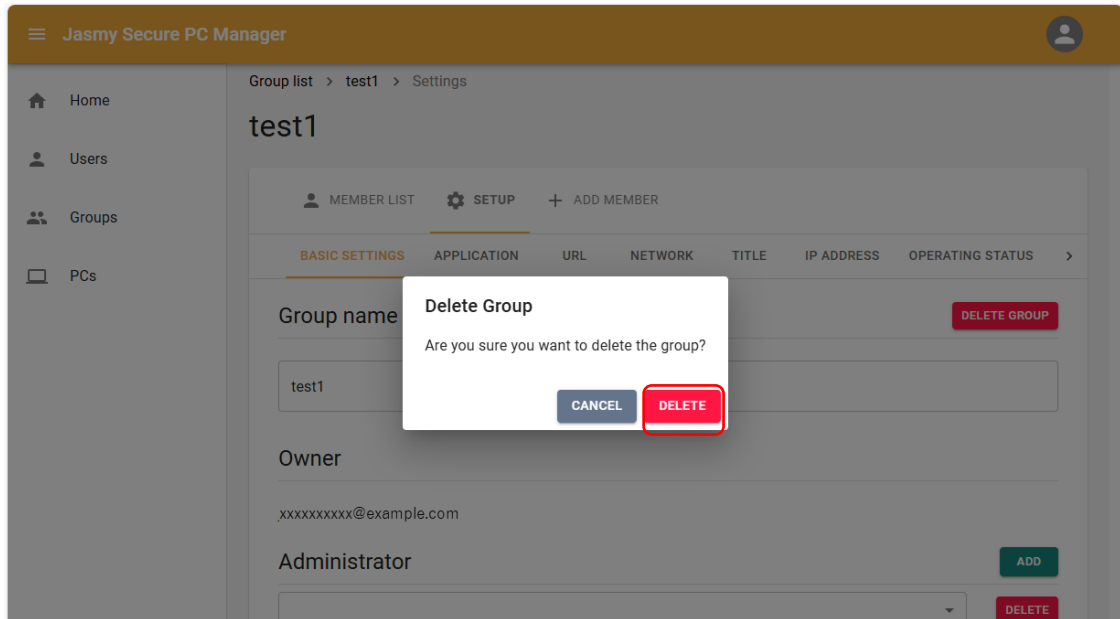
6. the selected group will be removed from the group list

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5.25 . Display of list of PCs under management

1. Select "PC" in the menu on the left of the home screen, or "Number of PCs" in the home

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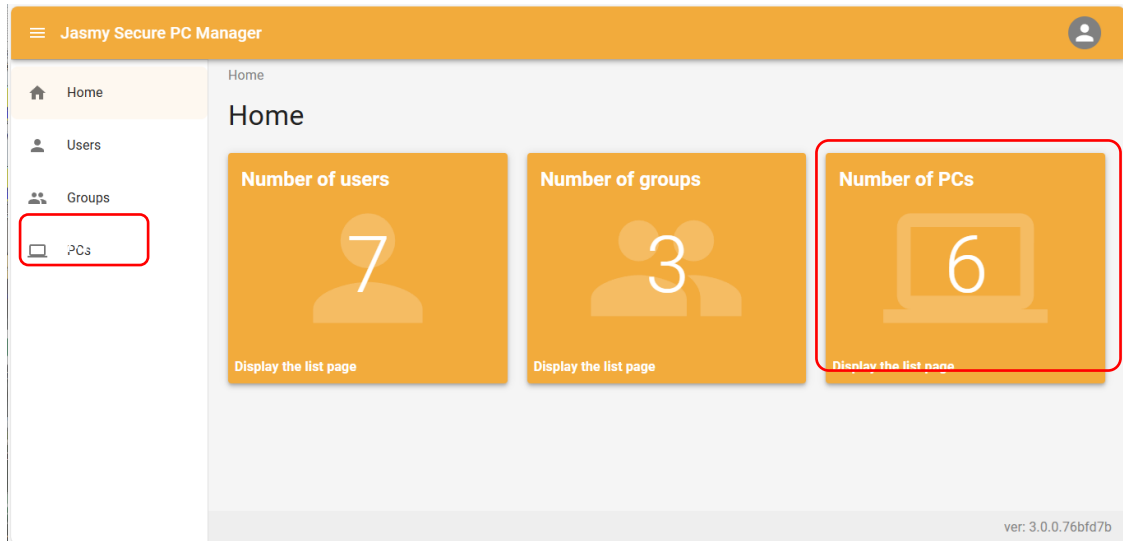
2. The list of PCs managed by the currently logged-in administrator will be displayed.
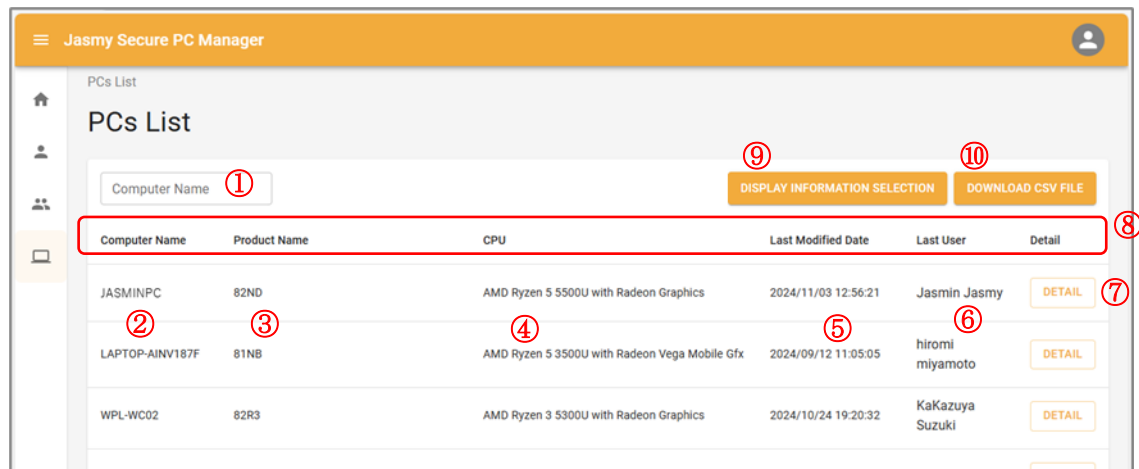
➢ Computer name search box (①)

You can search for a PC by entering the computer name (partial match)

➢ Computer name (②)

Displays the name of the computer being managed

➢ Product name (③)

Displays the product name of the PC being managed

➢ CPU（④）

Displays the CPU of the PC being managed

➢ Last updated (⑤)

Displays the last update date and time of the managed PC

➢ Last user (⑥)

Displays the last user of the managed PC

➢ "Detail" button (⑦)

Displays the PC detail screen

For details, see " 5..227. Managed PPCsViewing Detailed Information on for more information.

➢ Item title (⑧)

By selecting the title of each item, you can change the order of each item in ascending or descending order

The item to be displayed can be selected by clicking the " DISPLAY INFORMATION SELECTION (⑨)" button.

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➢ " DISPLAY INFORMATION SELECTION " button (⑨)

Displays a list of information you want to display in the PC list

For details, see " 5.26. Managed PPCsSetting of Items to be Displayed in the List of for more details.

➢ "DOWNLOAD CSV FILE" button (⑩)

Information on the PC list can be downloaded as a CSV file

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5.26 . Setting of items to be displayed in the list of PCs under management

1. Select "PC" in the menu on the left of the home screen, or "Number of PCs" in the home

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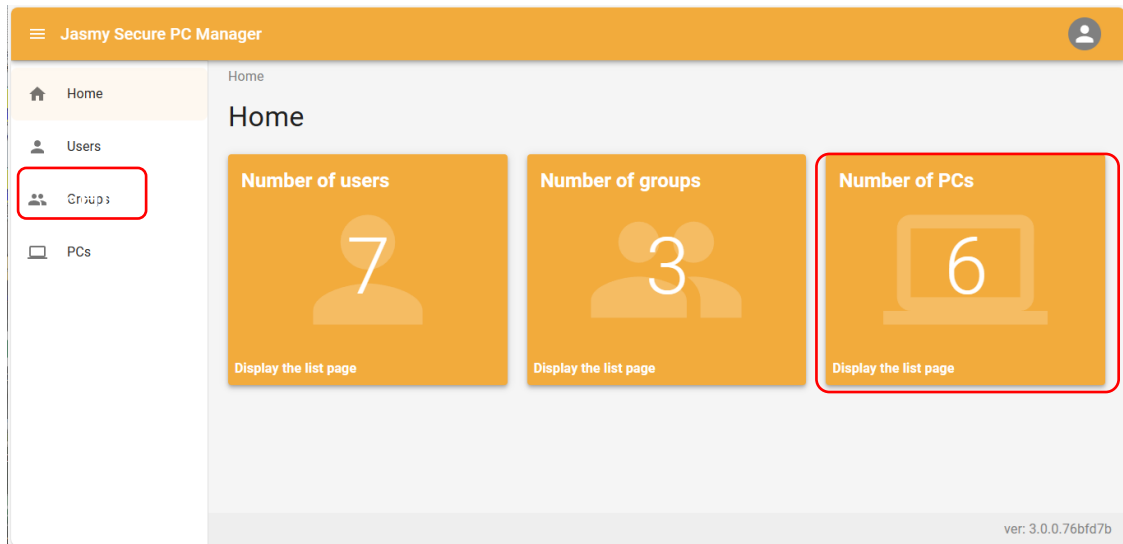
2. From the PC list, select the " DISPLAY INFORMATION SELECTION" button

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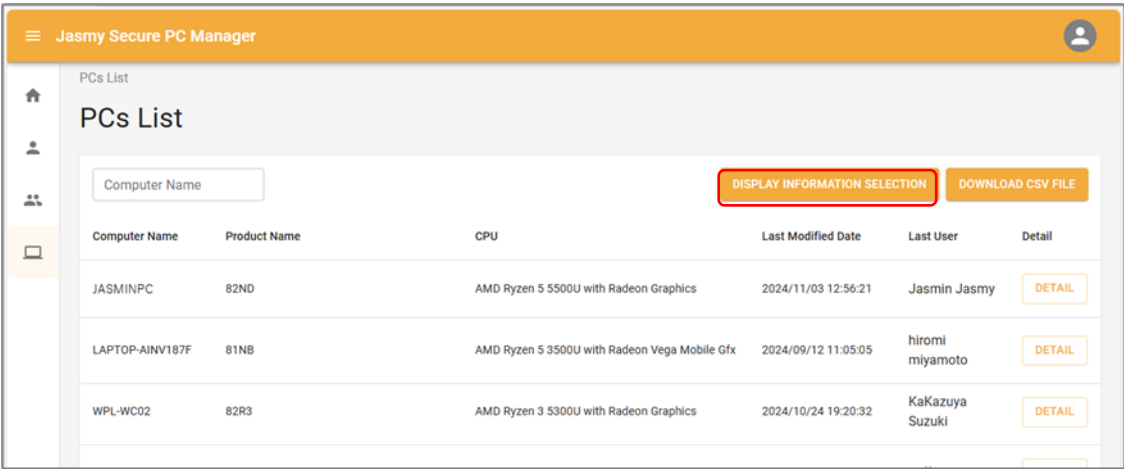
3. From the Select Display Information dialog, check the items you want to appear in the PC list and select a location other than the list (selecting a location other than the list will close the list).

Display information selection

- ☑ Computer Name
- ☑ Product Name
- ☐ Product
- ☐ Serial Number
- ☐ OS
- ☐ OS Version
- ☐ OS Edition
- ☐ OS Name
- ☑ CPU
- ☐ Number of Cores
- ☐ Maximum frequency
- ☐ GPU
- ☐ GPU Memory
- ☐ GPU Type
- ☐ GPU Driver Version
- ☐ GPU Memory
- ☐ GPU Type
- ☐ GPU Driver Version
- ☐ Motherboard
- ☐ Motherboard Manufacturer
- ☐ Memory
- ☐ Memory Manufacturer
- ☐ Memory Operating Frequency
- ☐ Memory Size
- ☐ Storage Capacity
- ☐ Storage Product Name
- ☐ Storage Type
- ☐ Agent Version
- ☑ Last Modified Date
- ☑ Last User

4. Items checked in the Display Information List dialog are now displayed in the PC list.

    be (auxiliary used in place of "aru" when forming a copula)

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5.27 . Display of detailed information on PCs under management

1. Select "PC" in the menu on the left of the home screen, or "Number of PCs" in the home

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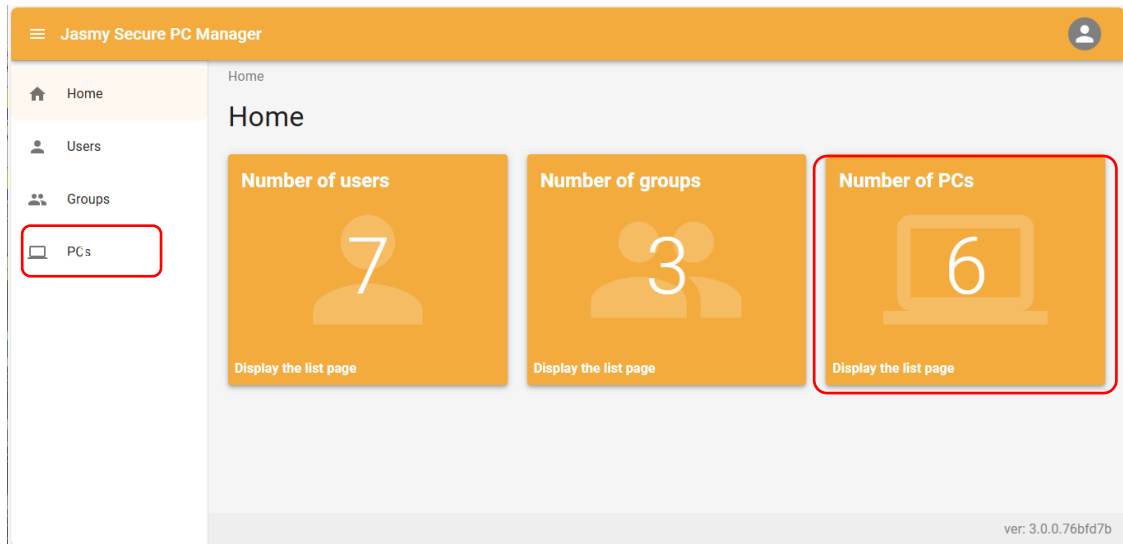
2. Select the PC you want to display detailed information from the PC list and select the " Details" button on the far right
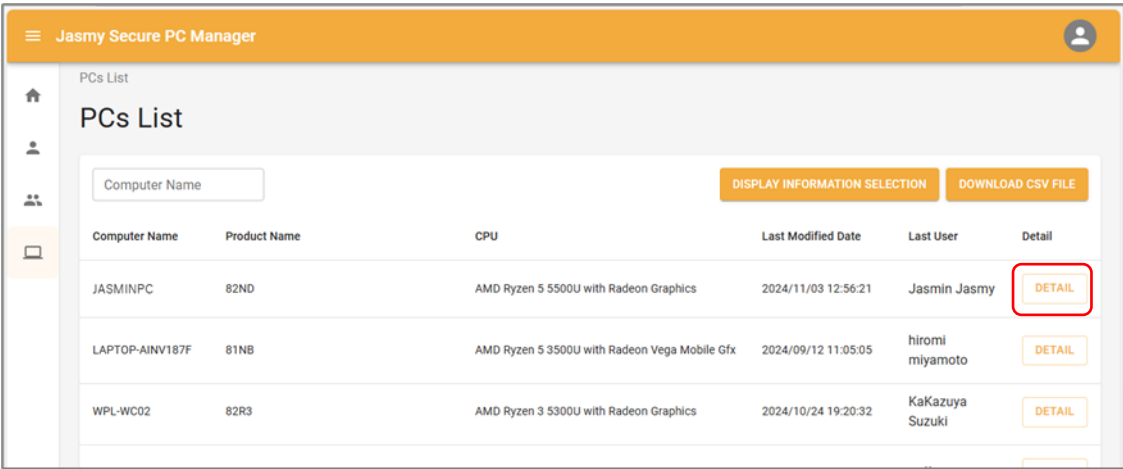
3. Displays detailed information about the selected PC

PC details

Last Modified Date	2024/11/03 12:56:21
Computer Name	JASMINPC
Product Name	82ND
Product	LENOVO
Serial Number	MP2333ZK
OS	Microsoft Windows 11 Pro
OS Version	10.0.22631

User List ⑦

Name Not set

Name Not set
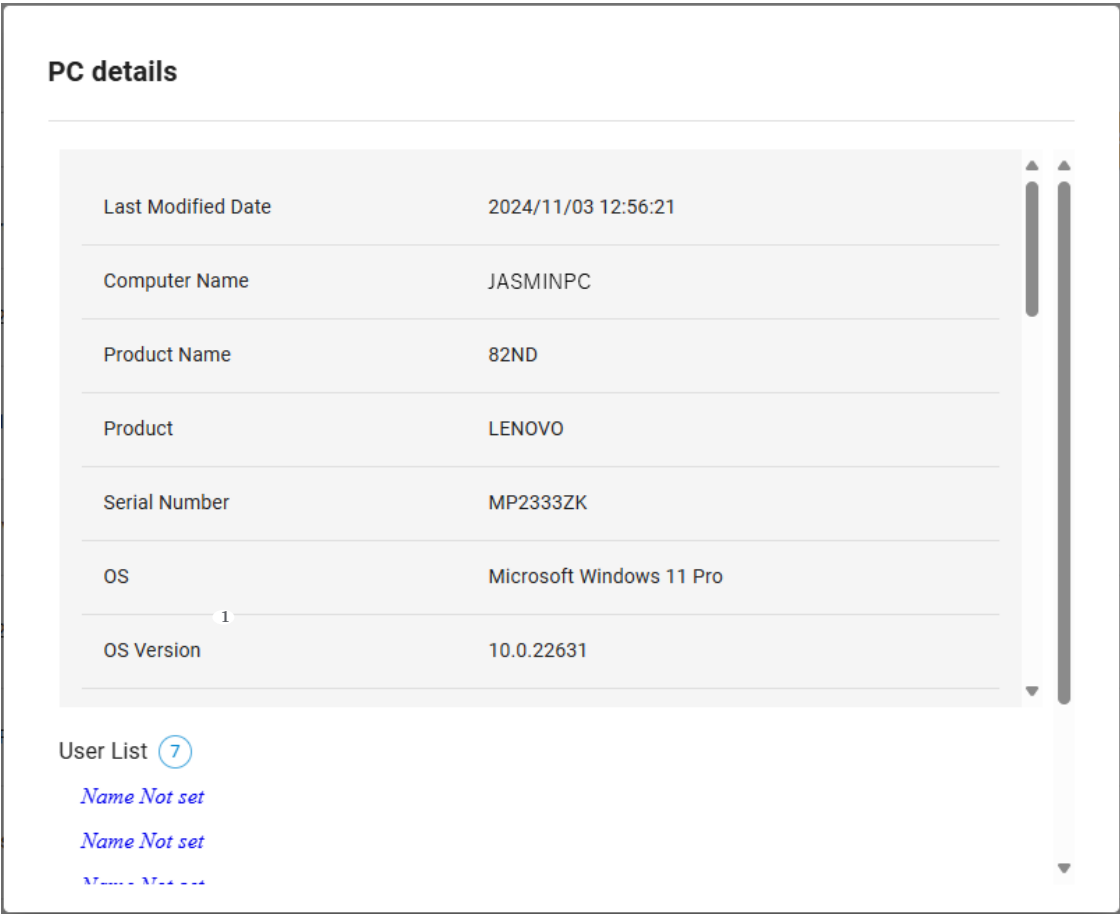
This section displays the following items for the selected PC

✧ Last update

✧ computer-name

✧ Product name

✧ manufacture

✧ serial number

✧ OS

✧ OS Version

✧ OS Edition

✧ OS Name

✧ Number of cores

✧ Maximum frequency

✧ GPU

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- ✧ GPU Memory
- ✧ GPU Type
- ✧ GPU Driver Version
- ✧ motherboard
- ✧ Motherboard Manufacturer
- ✧ memory
- ✧ memory maker
- ✧ memory operating frequency
- ✧ Amount of memory
- ✧ Storage Capacity
- ✧ Storage Product Name
- ✧ Storage Type
- ✧ Agent Version
- ✧ end user

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5.28 . Search for controlled PCs

1. Select "PC" in the menu on the left of the home screen, or "Number of PCs" in the home
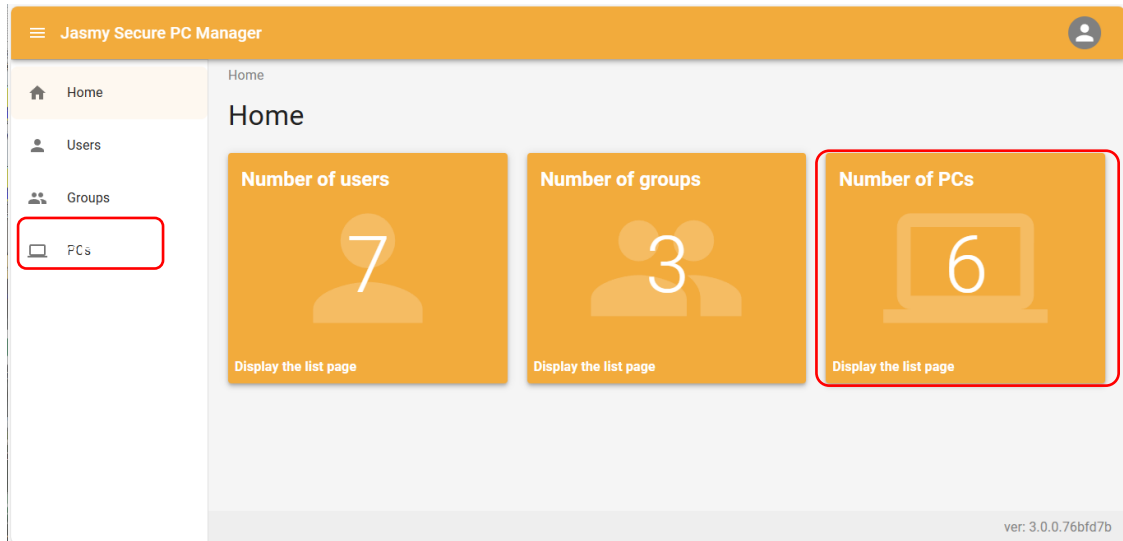
2. Enter search terms in the search box
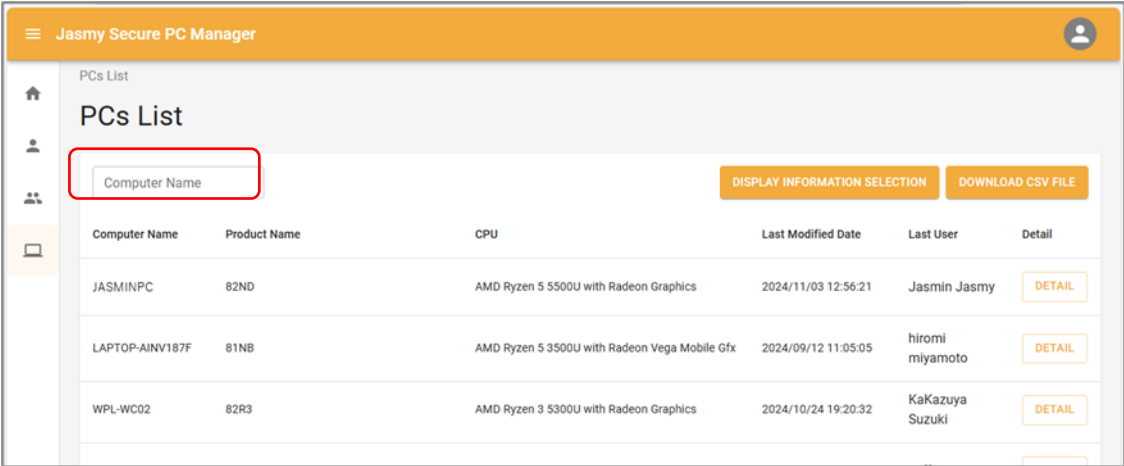
Enter the computer name of the PC you wish to search for in the search keywords field

The search method is partial match.

5.29 . Reset password

1.   Select " If you forgot your password" on the login screen

2. On the password reset screen, enter your registered email address

Jasmy Secure PC Manager

Reset the password settings

Please enter your registered email address. We will send you a verification code required to reset your password.

Email Address *

email@exampinputn

The page will automatically switch after sending the verification code successfully

SEND VERIFICATION CODE

Return to login page

3.   Select the " SEND VERIFICATION CODE" button

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4. A password reset notification e-mail will be sent to the e-mail address you entered.

Subject: Password Reset Notice (Jasmy Corporation)

body (of letter)

We are Jasmy Corporation.

Your Jasmy Secure PC Manager login password reset request has been accepted.
 If you wish to reset your password, please enter the following verification code into the login screen,

Please register a new password.

■ Verification Code

XXXXXXXX

*Verification codes are valid for one hour after receipt of this e-mail.

Please reset your password before the expiration date.

If you do not recognize this email, you may have accidentally sent it when someone else reset your password.

You may have typed in your email address.

If you do not remember making the request, do nothing and discard this email.

If you have any questions or inquiries, please contact us,

Jasmy Corporation Support Contact ((https://dx.jasmy.co.jp/contact/) for assistance.

Figure. Email sent upon password reset

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5. Enter the verification code and new password provided in the email

Jasmy Secure PC Manager

Reset the password settings

xxxxxxxxx@example.com

Verification code *
input

Please enter a password with at least 8 characters. A combination of letters, numbers, and symbols is recommended. Allowed special characters: (^ $ * . [ ] { } ( ) ? " ! @ # % & / \ , > < ' : ; | _ ~ ` = + -)

New Password *
input

input
Confirm New Password *

RESET THE PASSWORD SETTINGS

Resend verification code

The authentication code is valid for **one** hour **after the** password reset **notification e-mail is received**.

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6.   Select the "Reset Password" button

Jasmy Secure PC Manager

Reset the password settings

xxxxxxxxx@example.com

`XXXXXXXXX

Please enter a password with at least 8 characters. A
combination of letters, numbers, and symbols is
recommended. Allowed special characters: (^ $ * . [ ] { } (
) ? " ! @ # % & / \ , > < ' : ; | _ ~ ` = + -)

New Password *

•••••••••••

Confirm New Password *

•••••••••••

RESET THE PASSWORD SETTINGS

Resend verification code

7.   Password reset completed.

5.30 . How to log out

1. In the upper right corner of the screen Admin Menu Select

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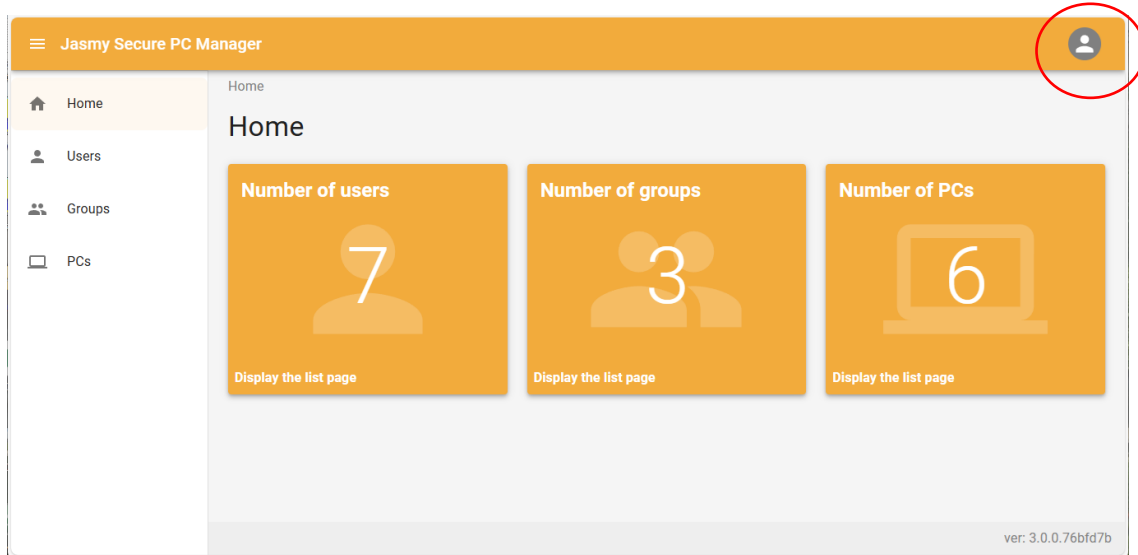
2. A menu will appear, select " Logout"
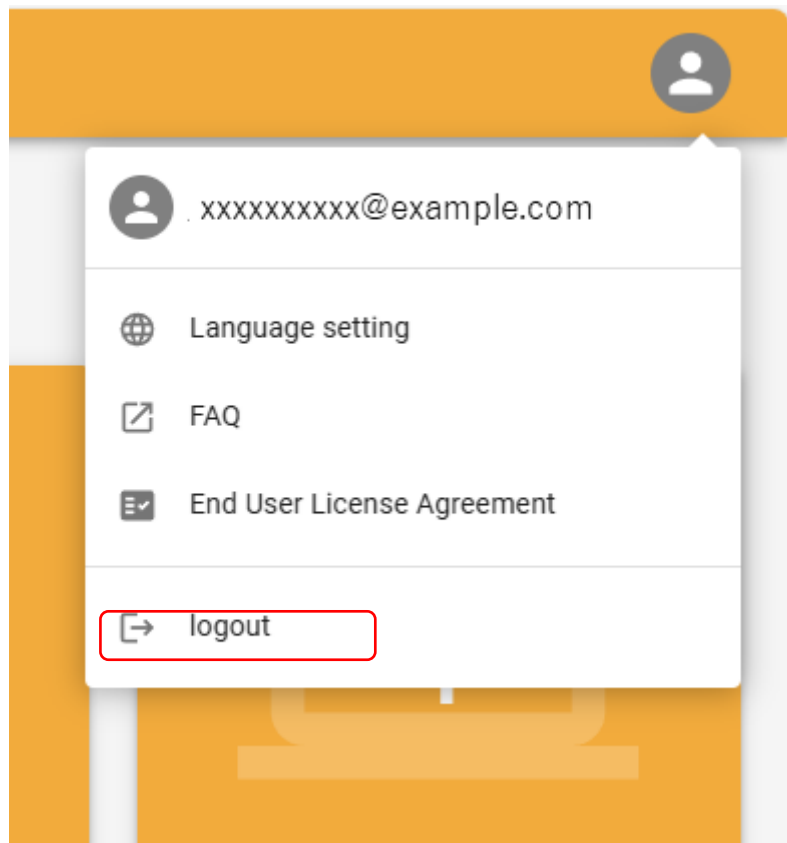
3.   Logout is complete and the login screen appears.

Jasmy Secure PC Manager

login

Email Address *

Password *

If you forget your password

LOGIN

5.31 . Language settings

1. Select admin menu in the upper right corner of the screen

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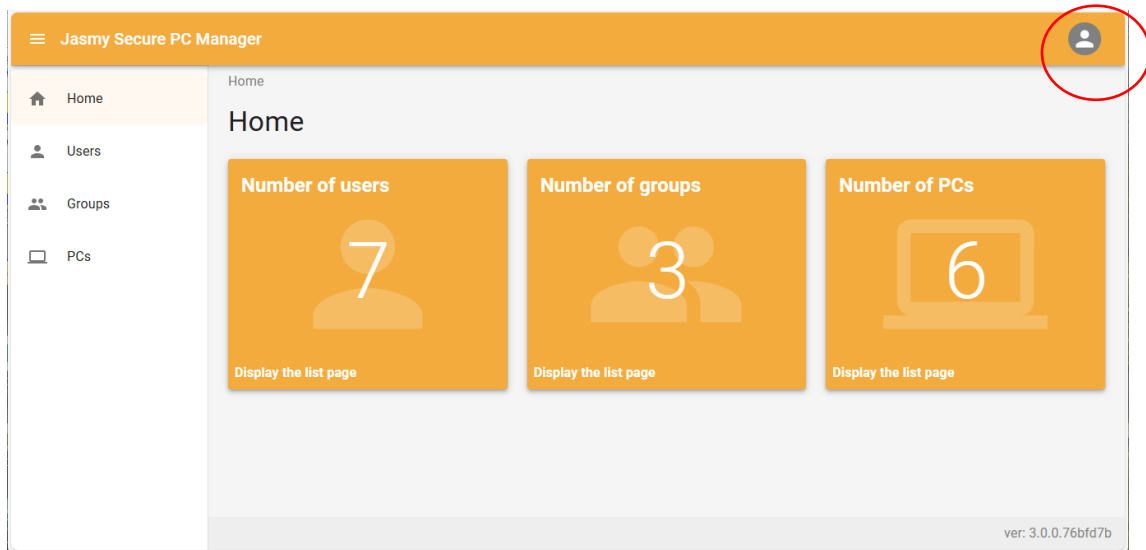
2. A menu will appear, select " Language Settings"
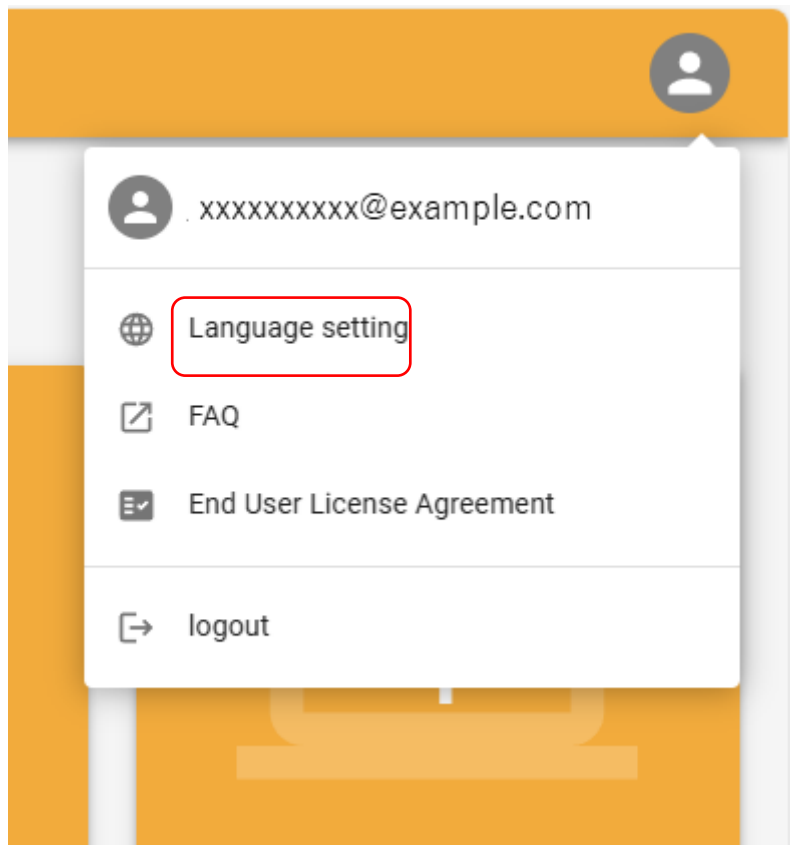
3. Choose your language.
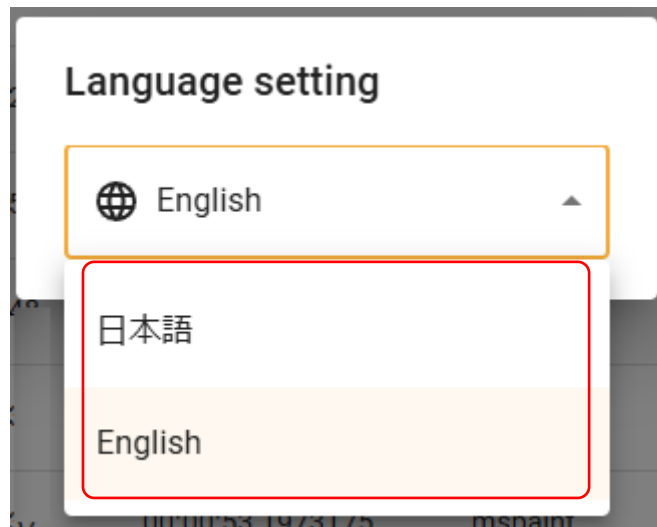
Usually, the Agent's language setting is reflected.

6. upgrade from Jasmy Secure PC Agent DR to PRO

If a managed user upgrades from " Jasmy Secure PC Agent DR" to " Jasmy Secure PC Agent PRO" , the data from the DR version will be carried over and will continue to be visible. The data from the DR version will be carried over and can continue to be viewed.

In addition, users who have been managed as DR version users will be managed as managed users.

7. restrictions

Your login password must be at least 8 characters long. A combination of letters, numbers, and symbols is recommended. Available special symbols are (^ $ * . [ ] { } ( ) ? " ! @ # % & / \ , > < ' : ; | _ ~ ` = + -).

Even if a user is added, the user list will not be updated until the user who made the administrative request accepts the request.

 The information is not displayed in the

Even if an online command is issued to a terminal using Agent DR, it will not be executed. On line commands can only be executed on Agent PRO-enabled terminals.

Screen lock: The OFF command can be issued but will not be executed.

If you delete a user from the list of users under your control, any commands that have already been issued can be canceled.

User operating hours do not take into account breaks, etc. The value is displayed as an approximate value, and therefore

 The information may be inaccurate due to the fact that it is not always accurate.

The operation status (active/away/rest/not active) is automatically determined based on the behavior of the input device and is displayed in the table.

 The actual display may differ due to the nature of the display.

Mouse clicks may not be accurately counted as clicks if a mouse wheel is used or depending on the type of mouse being used..

When the administrative user (Agent user) is not connected to the network, or when the Agent is not in use, the user may not be able to use the Agent.

If the administrative user (Agent user) is not connected to the network or is not using the Agent, the user's device details will not be updated. If the information is not updated, please check the usage status of the administrative user..

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